Work Session

Staff & Councilmember Reports

RECREATION
Josh Jones, Director Parks and Recreation: Starting with recreation, flag football finished last night. The second and third grade teams played each other and had a pizza party afterwards. The park was hopping last night with festivities of pizza, cookies and Gatorade. It was good to see the park so alive so late. Third and fourth grade finished up as well and they had a pizza party. They will not have a post season play per Craig recreation rules. Tackle football team undefeated and will go into post season play next week. On the Parks side the tree trimming is happening in Joyce Cless Memorial Park and Highway 40. We made some big trees much safer. We continue to blow out sprinklers, we still have Dry Creek Park.

POLICE
Chief of Police Tuliszewski: Our missing teen was found and reunited with her family. Seth Huntington will be back next week from Family Leave. Sandy is out for vacation and medical leave and Meredith is working the front desk and occasionally going out for animal calls. Advertisements are running for another month for the open Police Officer position. We have two applications to consider; both are sponsorship through the academy. Hayden Police Department is helping with the investigation of the situation that occurred yesterday morning through town. Hayden officers were not involved other than myself and that was afterwards as the critical incident team.

PUBLIC WORKS
Frank Case, Public Works Supervisor: Everything going well getting ready for winter. We are doing street patching. We are starting fall maintenance at the Water Treatment Plant intake and removed quite a bit of sediment from the river. That’s what we will be doing for the next couple of weeks. We are working on the storm drains and removing leaves. Getting ready for the snow to happen.

PLANNING
Mary Alice Page-Allen, Planning and Economic Development Director: Working on capital projects and funding packages that goes along with them. Preparatory for budgeting and meeting some deadlines. Planning has slowed down a bit. The site and rezone for the old campus will come through soon. Building permits have been tapering off. Not seeing not more than one or two a week and now seeing one or two a month. Looking at the code with Sharon in a few spots and work with Public Works on a few items. Comp Plan is going along and tracking well.

ADMINISTRATION
Mathew Mendisco, Town Manager: Council candidate forum will be next week. 3 minutes for each candidate and then open for questions by the public from the ZOOM chat. The forum is on October 7th. Close to having the budget out to staff. Council will get draft budget on October 15th for discussion and work session. For the purpose of the meeting we will transition back to the Town Hall Council Chambers. Everybody has been working really hard. We are replacing one of the Public Works parks position, a young lady going back to school. We will make this a full-time position. Bryan Richards starts on October 30, 2020 as the new Public Works Director. Mary Alice and I have six grants we are working on; we did receive our CDOT grant for signage. Signage throughout Highway 40 and Poplar; some of it is wayfinding and general business signage.

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back to Hayden staff. You have two current work tasks going forward; to provide a
 specification and Colorado Department of Public Health and Environment (CDPHE)
 approval for a tank mixer. You have got hot and cold zones in your tank and we are
 working to provide specifications and should be a straight forward installation once
 that is approved. A fairly low-cost improvement, but will vastly improve the mixing
 internally in the tank. Secondly picking up on some efforts that were completed by
 JVA, on the same subject. This previous study addressed the mixer and the life cycle
 maintenance of the tank. The tank is at an age and condition that it needs some
 attention, specifically a surface preparation on the interior of the tank surface and a
 recoating. To do that as you can imagine will require us to dry out the to let the
 municipal treated water to come out of the tank and take it off line. We have been
 working through the engineering. We take this very seriously because when the tank
 or any part of the water facility comes off line we have to play with the municipal
 needs and a fire scenario. Gordon Dowling is completing his work late next week;
 we have that information coming in. We are working on the sizing of a
 temporary/permanent tank. If it is a small enough tank or cost effective to
 temporarily provide water storage at or near the Hospital Hill Tank with a high
 service pump in the area; if it is large enough it would make more sense to make
 an addition to the municipal water source with a permanent tank it wouldn't be a
 big tank it would have the purpose of serving for the downtime for the bigger tank
 to be fixed. The concept is in preliminary design right now and will be sharing results
 directly with Mathew. Once we have the survey in hand and we can determine the
 initial direction and not take steps until we decide if it will be temporary or
 permanent. Mathew added it is really a couple of factors in the decision on our end.
 One is cost. Two is the long term though process of water storage, water usage,
 comp plan, population estimates, are we just going to building another tank in five
 years. There are a lot of things come into play and will have the conversations in
 November. We originally pulled together the initial design grant, we put some
 additional cost projections. It depends on what we are trying to achieve and have a
 lot of forethought in our infrastructure investments. Mathew has been involved in
 all the meetings. Mark added the involvement with the Popular bridge repair.

CONSENT ITEMS

None.

Consent agenda items are considered to be routine and will be considered for adoption by
one motion. There will be no separate discussion of these items unless a Councilmember,
member of the audience or Town staff requests the Council to remove an item from the
consent agenda.

OLD BUSINESS

None.

NEW BUSINESS

Review and Consider
Ratification of
Energy/Mineral Impact
Assistance Fund Grant
Application Submittal in the
amount of $1,000,000.00

Mary Alice Page-Allen explained that we hit the submit button at 4:30pm this
afternoon. Although it is the same day, it is ratifying the submission.
Councilmember Hagins moved to ratify the Energy/Mineral Impact Assistance Fund
Grant Application Submittal in the amount of $1,000,000.00 Councilmember Engle
Councilmembers have gotten a raise; he thinks it is time to bump it up a little bit. Mayor Redmond asked how that works since it is in the Hayden Home Rule Charter. Mathew retrieved the Charter; there is a compensation minimum which is where we are right now. The amounts may be adjusted annually through a cost of living adjustment equal to the cost of living percentage adjustment given to the Town staff. Any other changes to compensation may be made by ordinance from time to time; provided, however, that any change or increase passed during an Elected Officer’s current term of office shall not take effect with the respect to that Elected Officer until a subsequent term, if any. The staff is not receiving a cost of living increase in this budget. You may have latitude to make some changes. Mathew recommended it be passed by the Town Attorney and will have some answers at the next meeting.

EXECUTIVE SESSION

For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. This discussion concerns Mathew Mendisco, Town Manager.

Mayor Redmond moved to go into Executive Session at 8:50 p.m.
Mayor Redmond moved out of Executive Session at 9:44 p.m.

ADJOURNMENT

Mayor Redmond adjourned the meeting at 9:45 p.m.

Recorded by:

APPROVED THIS 15th DAY OF October 2020.

J. Timothy Redmond, Mayor

Sharon Johnson, Town Clerk