Work Session

Staff & Councilmember Reports

RECREATION
Josh Jones, Director Parks and Recreation: Program wise soccer and baseball are in full swing, good numbers, a little bit light for baseball. Really cool happened today. Aaron Haskins donated a 44” by 66” Sage Creek Trail sign that he plasm cuts and two smaller signs where you cross the road.

POLICE
Chief of Police Tuliszewski: Governor issued a mask order for all Public Indoor places. Does not change Routt County as we already had this in place. Stage 1 fire restrictions, due to dry conditions and ongoing fire issues they have been having, has been enacted.

PUBLIC WORKS
Frank Case, Public Works Supervisor: The new banners, Welcome to Hayden. Both up again. Our new road grader came in last week, we have been using it and it is awesome. Producing a lot of drinking water. Lot of weed eating and lawn mowing; getting the parks looking the best we can. Did some irrigation repair on the sprinkler system. Councilmember Wuestewald asked, “If we spray along the road for weeds?” Frank indicated in some places. Councilmember Wuestewald identified weeds growing between asphalt road and cement curb and gutter. Councilmember Wuestewald has received questions on speed signage for subdivisions. We had this situation on Hospital Hill. Town will look into speed limit signs for Lake Village. Look at entrances into town and into neighborhood.

PLANNING
Mary Alice Page-Allen, Planning and Economic Development Director: The planning stuff has slowed down a bit, we do have a conditional use up in Valley View Business Park that will come forward in the first TC meeting in August. It includes a new business as well and a change in an existing one. Working diligently on the various funding packages for Hayden Center and 135 S Walnut. Looking at other resources for other business support, grant funding, and working that particular system. Working with Mat and Andrea on the upcoming budget retool in our existing software that I have some experience with. Finishing up the first round of the report of the first round of the business funding and take a look at successes we have had out there. Residential’s are still pretty busy as far as building permits and the like. They are kind of on the end of the season and downward protectomy. Questions on the building permit placards and whether needed. The Routt County Building Department is no longer doing the site cards. All electronic and applicants will be able to print and have on site. Routt County Director talked about the building code and the Routt County Building Department will bring forward their proposals for the adoption of the 2019 Building Code. Aiming for the 1st of January 2021 for all to have everybody under that same set of codes. There is an on-going discussion on whether to implement blower door testing throughout the county. We will hear the follow-up on that as well.

ADMINISTRATION
Mathew Mendisco, Town Manager: Devin Jones and CJ from Sunrise Engineering are here with the Hospital Hill Tank Project updating our water model. Town of Hayden will need to seek grant funding for Hospital Hill Tank to be refurbished. DOLA is not sure on available funds due to COVID-19 funding. The town will be looking to the Colorado Water Power Authority and USDA; staff will be presenting a recommendation for a water rate increase. We are re-advertising for Public Works Director and would
be considered an on-call employee; on-call employees must live within 5 miles of the town boundaries. The difference from a water/sewer perspective, we may be limiting ourselves from a pool of people interested candidates; Craig or Steamboat Springs residents would not be eligible. If we do have a qualified candidate staff may come back to you to discuss.

COUNCILMEMBERS
Councilmember

Staff reports will continue at the end of the meeting.

Mayor Redmond called the regular meeting of the Hayden Town Council to order at 7:31 p.m. Mayor Pro Tem McMurray, Councilmembers Engle, Meek, Hagins, and Wuestewald present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Sharon Johnson, Police Chief, Greg Tuliszewski, Public Works Director, Alex Evonitz and Recreation Director, Josh Jones.

OPENING PRAYER Mayor Redmond offered the opening prayer.

PLEDGE OF ALLEGIANCE Mayor Redmond led the Pledge of Allegiance.

MINUTES –
July 2, 2020

CONSIDERATION OF BILL PAYMENT VOUCHER -
June 29, 2020 in the amount of $50,000.00

CONSIDERATION OF BILL PAYMENT VOUCHER -
July 9, 2020 in the amount of $233,042.41

PUBLIC COMMENTS None.

PROCLAMATIONS/ PRESENTATIONS None.

CONSENT ITEMS None.

OLD BUSINESS None.
NEW BUSINESS

Public Hearing: KJ Trust Minor Subdivision, a Final Plat of 343 Mariposa Lane, combining Lots 63 & 64, Lake Village, Phase 1, Filing 1, Village of Hayden

Mary Alice Page Allen indicated it is a very simple change, but the Development Code does not take consideration of consolidation of two lots. A couple wanted to combine to lots and built on the new plat. A notice sent to surrounding properties and no comments were received. The Public Hearing opened at 7:36 p.m. No public comments were received. The Public Hearing closed at 7:37 p.m.

Review and Consider Approval and Authorization for the Mayor to Sign a Final Plat for KJ Trust Minor Subdivision, 343 Mariposa Lane, in Lake Village, Phase 1, Filing 1, Village of Hayden


Review and Consider Approval of CDOT IGA for TAP Funding Grant

IGA to move forward with our TAP funding. The total grant is about $300,00.00. It is the design of Highway 40 from Shelton Lane to Pinyon Estates Mobile Home Park. Righthand on side in various sections, a six-foot attached curb and gutter sidewalk on Highway 40 where it is missing. On the eastside of town, north and south sides, from Shelton Lane roughly up to Pine Street. Then downtown on the northside just past Kum & Go to the Post Office. On the southside we already have sidewalk. Then from Mountain Valley Bank to Pinyon Pines Estates. We are not going to be able to fund all of it. What we have left we will build with the grant. $50,000 from the CARES funding. Councilmember Hagins asked about the southside in front of the school. It is not part of the initial design. It would be private development once the land is sold. Over the course of the next three years looking at Safe Routes to School depending on the budget. It is a long-term project. Mayor Redmond moved to approve the CDOT IGA for TAP Funding Grant. Councilmember Hagins seconded. Roll call vote. Councilmember Meek – aye. Councilmember Wuestewald – aye. Councilmember Engle – aye. Councilmember Hagins – aye. Mayor Pro Tem McMurray – aye. Mayor Redmond – aye. Motion carried.

Review and Consider Approval of DOLA Solar Grant Applications for the Regional Northwest Colorado Solar Projects and Hayden Center

Mathew introduced the project. MOU with Colorado State Energy Office. A lot of support since doing it as a region. Our regional solar projects including Moffat County, City of Craig, City of Steamboat, Routt County, Yampa, Oak Creek and ourselves. For our buildings specifically, Police Station, Hayden Center, a ground mounted system at the Water Treatment Plant and potential site for the larger 2 mega-watt which will be the Wastewater Treatment Plant. Our cash match comes from our performance contracting. Mayor Redmond moved to approve DOLA Solar Grant Applications for the Regional Northwest Colorado Solar Projects and Hayden Center. Councilmember Hagins seconded. Roll call vote. Councilmember Meek – aye. Councilmember Wuestewald – aye. Councilmember Engle – aye.

Review Community Garden
Project Proposal

PULLED CONSENT ITEMS

STAFF AND COUNCILMEMBER REPORTS CONTINUED

Mathew Mendisco, Town Manager, reported on the truck mounted ULV mosquito mitigation. Bringing in the biologist on Wednesday. A post was posted last week thinking it was approved and it was not approved by FAA. I want to update you quickly. This is a 2020 budget update, COVID-19 impacts. All businesses are open. The airport is having the biggest impact on our sales tax number. We are 50% down 2019 through the months of late March, April and May, at the airport. Locally our sales tax revenue is up. Unemployment through May was still at 14.4% in Routt County. I guess that has shifted down now. That number is a two-month lag. The workforce office told me it was between 10-12%. To provide a perspective, it was 1.8% pre COVID-19. Businesses regionally have been affected and some may not recover. All businesses in Hayden have survived and doing well. Most of our businesses never closed down. School looking to for a model for in person schooling and interaction. Childcare is a big issue. Total Kids is helping out and they are full. They are doing a good job. Hayden School District donated a bus to Totally Kids. Ripple impacts happen in other revenues. April sales tax down 13%, if you remember that was all Stay at Home. May down 14% with Safer at Home. To put into context, the months of April and May 2020 were still better than 2018 and previous years since 2005; not better than 2019. The airport sales tax collection in April was down 85% and down 54% in May. Keep in mind that was sales tax. Aviation Fuel was down 76% in April and 56% in May. On line sales tax is making up a lot of chunk of airport sales with a 63% increase from 2019 to today. Property taxes update had to stick with the June deadline, although they tried for an extension, and the State of Colorado said no. When collecting this month probable flattens out. Enterprise Fund: Water revenue is down 12% through May. Sewer revenue is down 4% in May. The biggest issue is tap fees that are down 23% through May. Expenses are up 2% which are COVID-19 related which is reimbursable from CARES Act funds. We were allocated $117,000 from the CARES Act funds. Our direct expenses are $15,000 and will be working in staff dollars. It must be spent by the end of the year.

Andrea is moving from the Deputy Clerk to the Finance Manager, I act as the Finance Director. We will start to see the savings of that. We implemented a temporary hiring and wage freeze for 2020. Depending on indications in November we maybe we could do a cost of living increase, it will really depend. Every spending decision over $1,500 must come through a Department Head or myself. The number one goal is to keep everyone employed and we are doing okay right now. We will be working on two budget scenarios, one is operating as today with kids back in school, airport returns to the busy season. They are predicting they will be at 50% load capacities, so you take 30% off the aviation fuel.
tax. With Southwest Airline flights coming in they predict they will be as busy with those flights, but if the airport does not open the busy season; we will see approximately a $415,000 sales tax drop. We really need the airport to be open. We really need the ski resort to be open; that’s how our connection is to the ski resort. It is not the tourism. We get tourism dollars at the airport. Private jet pilots are coming in daily. Our keys to success are to following guidelines. We are going to have cases of COVID-19 for a long time, we just don’t want to see a spike or flood of cases. I can’t emphasize this enough. We’ve all got to try to support every local business we have. Shop local. Live local. It’s our new slogan. Make purchases here. Have them delivered here. Shop on-line if you can. Then you support the Yampa Valley. Buying outside the valley should be your last resort. Then getting kids back to school. If parents have to home school, some will decide to do so, most want in person learning. But if they are forced to teach their kids at home, that’s not home schooling, that’s schooling at home because they will be interacting with the school. Before we were all Stay at Home, so we all had to stay at home with the kids. We won’t be Stay at Home, so how do parents teach their kids when they still have to work outside of the home. That’s how important school is. There is talk of local control of that. Dr. Harrington is okay as of today of in person learning. Steamboat Springs is talking half days. Hayden is looking at four scenarios they are looking at: full in person all day, hybrid and the other two are going back and forth. It’s a big issue.

Councilmember Hagins feels that Routt County commissioners are not responding to us. We sent the letter as a group and they have not responded back to the council. We will check in to propose our joint meeting.

EXECUTIVE SESSION

A. Mayor Redmond moved to Executive Session at 8:44 p.m. with a unanimous aye vote. The executive session was a discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Specifically, the discussion pertains to the Town Manager, Mathew Mendisco. Mayor Redmond moved to end the Executive Session at 9:03 p.m. with a unanimous aye vote.

ADJOURNMENT

Mayor Redmond adjourned the meeting at 9:03 p.m.

Recorded by:

Sharon Johnson, Town Clerk

This 6th Day of August 2020.

J. Timothy Redmond, Mayor

Minutes approved at the Regular Town Council Meeting August 6, 2020.

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