Regular Meeting  Hayden Town Council  May 7, 2020

Work Session

Staff & Councilmember Reports

Recreation
JOSH JONES: Webinar going over a survey, most of the answers were uncertain. Wanted to get the kids back into programs. Triple Crowns tournaments are reviewing how to meet PHO for State and County. Not sure we are able to accommodate the requests. June 1st is the deadline to respond. Some capacity to offer kids some recreation programs. Triple Crown looking at every way possible to move forward and still meeting social distancing guidelines. We can do more sanitizing the ballfield areas and go from there. Lodging in Steamboat Springs.

Police
CHIEF TULISZEWSKI: From the police dept have made adjustments to meet the new pho. Calls for PH concerns have been steadily decreasing and no major violations. Taking emergency to be handled by Routt county. Supplies for town staff seem to be adequate for now. Overall spirits are positive.

Public Works
Water Treatment Plant is nearly complete. Is completed and seems to be working well. The fiber communications between the buildings and punch list to complete. Street sweeping started. Painting curbs and cross walks and repaving small areas of Poplar and Lincoln and cleaning up from winter. Flower pot maintenance and preparing for a month. Skate Park, Aeration, Mowing and Trimming. We followed Steamboat lead with the Skate Park opening. Disinfecting every day.

Planning
Mary Alice: North Walnut and Brewery documents recorded and building permits authorized and have sidewalks done. Work ahead of us with cross easements. Brinkman project Farm Village Townhomes are recorded. Planning Commission held the initial Public Hearings for Farm Village Townhomes and the decision was to table any recommendation until more information and next meeting. It won't delay Town Council Public Hearing. With Hayden School District we have the Hayden Center and Breeze Basin Campus with planning related items coming through. Comp Plan is moving forward with a few staffing changes with the consultant. Good things happening with our local business community. Seeing a couple of single-family construction permits coming through. We have about half of the grant money for small business; more applications than money. Shop local campaign is being flushed out. Working on website. 135 S Walnut moving slowly; trade-offs in funding availability for those type of projects. Tapping both sides of that equation. Working on the Hayden Newsletter in the next couple of weeks and have different audiences and will have a website presence. Managing the financial side of some of the grants.

MATHEW MENDISCO:

Councilmembers
None.

Staff reports will continue at the end of the meeting.

Mayor Redmond called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Pro Tem McMurray and Councilmembers Engle, Meek, Hagins, and Wuestwald present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Sharon Johnson, Police Chief, Greg Tuliszewski, Parks and Recreation

Minutes approved at the Regular Town Council Meeting May 21, 2020.
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Directors, Josh Jones and Public Works Manager, Frank Case.

Opening Prayer Mayor Redmond offered the opening prayer.

Pledge of Allegiance Mayor Redmond led the Pledge of Allegiance.


Public Comments Tammie Delaney, 190 E Lincoln Ave, Wild Goose @ Granary, Hayden, CO. Donna Hellyer is in the hospital, keep her and her family in your prayers and also whatever can be done for the Donna Hellyer Park on Walnut Street would be great. Donna sat at almost every Town Council meeting for years and put so much into our community' if we can keep a focus during these challenging times on whatever we can do to improve the park and the look of Walnut Street would be greatly appreciated. Mathew Mendisco thanked Tammie and believes that our plan this year is to get the community garden planned for the back half of that installed. We were hoping to work with Rocky Mountain Youth Corp on that project; it is a fairly low budget project. We are hoping to keep that going this year if we can; its about a $500 project. We will be adding signage to the park this year. Mary Alice Page-Allen added that she was working on a plan with Public Works for their scope of work on the project.

Proclamations/ Presentations
Consent Items

Old Business

COVID-19 Update

Mathew Mendisco, Town Manager, for financial due to COVID-19. Sales tax revenue is our first glimpse into the impact of COVID-19. March 1st was the first COVID case in Colorado. The budget was in the packet, encourage not to look line by line at the budget and more along the lines of a general update. Staff will bring a budget amendment next month or July. It is important to get the full scope and picture. We received our May distribution today which is collection on our March sales tax. It is our first glimpse into the COVID-19 local impact. It started at the beginning of March, we ramped up in the middle of March and at the end of March we were “Stay at Home”. The first identified case in Colorado was March 7th. We are two months from the first case identified. I am going to go over some highlights and a sales tax break-down and two pdfs sent to the Town Council and the community group that receives the agenda. Our headline is January through March sales tax collection. We are 16% higher than 2019 which amounts to $108,548.00. I am going to preface that with January through February and even going into March we were 25% ahead and that is in just one month. The collection we got today we are 16% less than what we collected last year but was still the third biggest collection for March in fifteen years, only 2008 and 2019 being higher. There is some silver lining in the fact that basically what happened is we were having such a good year that when the tip off happened we were still on the up and up enough that the drop off was not as significant enough for us. If you remember commercial flights didn’t stop until the last week of March and dwindled off two weeks before the end of the season. There weren’t as many people on the flights and spending money at the airport. The big sales tax hit will come on April through September collection and that is what we are doing the budget and doing forecasting on as far as our major on. A good metric is SBS said they were 32% down in March, we were 16%; literally half and it makes sense. The people who come into the airport, they go to Steamboat, so we are missing and don’t feel that impact. Predictions are that we will be down 50-60% down in local sales tax. That might be conservative. Just local sales tax. CDOT said traffic was down 60% and that would affect our sales tax revenue. Severance Tax (oil) went into the negative...predict loss of 80%. Banks are reeling back credit. Our lease purchase we were quoted on at the start of March has gone up 30 basis points and hopefully locking that in next week. Staff is checking with the local bank to see if they can match or do better. You will see and hear a hyper focus on doing business locally. If not, hopefully our current bank that owns our current debt from the Bond Issue would authorize it. Property tax should be fine or above. Enterprise fund is a 2% loss. Staff has made expense management changes amounting to or equaling to revenue losses that we anticipate, $240,000 to $260,000, from sales tax, severance tax, fees, permits and use tax. Hiring and wage freeze for 2020 and most likely 2021. Internal staff changes and change of roles so that money moving around. Training budget limited to certifications and licenses requirements. We have laid off one person. Summer help will be half or last year or less depending on Triple Crown. Each department head is looking at their budget bi-weekly to stay balanced this whole year. Local sales tax collection last
year to this year and the overall to give some perspective; 2020 YTD we are at $689,000 and same time 2019 we were at $580,000. One of the things I want to point out is sales is mostly internet; last year we collected $38,000 and this year $132,000. We will probably see that increase in months coming. Aviation fuel is our biggest hit and our greatest sales tax collection. Kum & Go sales tax increased with the new store. Positive decisions, positive growth. Town purchases and services, not yet contracted, will be sourced locally if possible (Hayden first, Routt County second, Moffat County third, outside fourth). Biggest financial hit will come between July and October 2020 when PPP runs out and tourism does not pick up to full capacity by November (ski season) we will have to look at another round of budget cuts that will take place in January 2021. Non-essential expenses should continue to be delayed where possible. Do not begin any new economic development projects but focus on Business Retention, Expansion, and Attraction. Current projects include Hayden Center, Business Incubator, and BREA program. When conditions normalize, revisit said delayed expenses. Mary Alice and I will be working on marketing to think about the connectivity. Hayden Days will be probably be moved to September unless State Executive Order or County Public Health Order allows large groups. Caveats: Actual and forecast numbers will be updated monthly for presentation to Council. Forecast numbers are directional, and for purpose of assisting Council decision making. Forecast numbers are based on major revenue sources. Council will be getting green and red numbers moving forward; green getting better, red getting worse. Amended budget may not be necessary if we don't go over budget and we will be looking at it closely.

Hayden Clean Up Day is cancelled and hopefully we can reschedule for fall. Ball fields may be used with mitigation protocols in place. Huck Finn Day is cancelled and will reach out to Park and Wildlife to stock the pond. Councilmember Engle asked when the Town of Hayden will take possession of the school. Mathew Mendisco responded the transition of students will probably be next March. The Town of Hayden cannot purchase until the demolition is complete. Councilmember asked about the Routt County Public Hearing Order is so much stricter. Mathew encouraged Councilmember Engle to express her concern as a policymaker to Routt County Commissioners directly. Mathew shared appreciation to our grocery store and essential workers providing service and following health safety guidelines. After discussion, Mathew Mendisco offered to submit a request for exemption to the Routt County Public Health and who would be interested and what Council is requesting. Mayor Redmond did not support and recommended Councilmembers expressing their thoughts to Routt County Public Health. Mayor Pro Tem McMurray agreed. Councilmember Wuestewald suggested that we speak to Routt County Public Health as another voice. Mayor Redmond indicated that they are looking for feedback on orders as moving forward. Mathew Mendisco offered to facilitate for Councilmember Engle. Protect Your Neighbor is the next state order and Routt County is discussing how that may look here. Commissioners will want to follow the state on gathering size.

New Business

2020 Election Information

Sharon Johnson shared that four Council seats are available, including the Mayor.
They will be determined at the November 3, 2020 General Election. The nomination petitions will be available August 4, 2020 and must be submitted by August 24, 2020. Sharon reminded the Council of deadlines should they decide to place an issue on the ballot.

Pulled Consent Items
None.

Staff and Councilmember Reports Continued
None.

Executive Session

Adjournment
Mayor Redmond adjourned the meeting at 8:46 p.m.

Recorded by:

APPROVED THIS 21st DAY OF May 2020.

Timothy Redmond, Mayor

Sharon Johnson, Town Clerk