Work Session

Staff & Councilmember Reports

Recreation
Josh Jones, Director Parks and Recreation: It's Summer Somewhere Cornhole; changed the date and structure, prizes to get more registrations to keep this a viable event. 2:30pm Feb 29, 2020 at Routt County Exhibit Hall. Come join us. Play, Donate. Tiger Cub Camp Monday the 24th with Mathew Mendisco and Roger Muhme as coaches. PWW season starts on March 9th with Manzanares and Planansky. The Hayden Parks and Recreation Board will be full with nine members with the approval of tonight's nomination.

Police
Chief of Police Tuliszewski: Russ Davis received a recognition letter from the State of Colorado for his years of service. Was unable to attend NWTPR. Last meeting was a great presentation by CDOT and cost of accidents. Dealing with snow complaints with snow into neighbor's yard and vehicles in accidents. Roof leak at Police Department building and need reroof or reseal. Officer Huntington in last phase of training. Struggling with parking problem with Brewery regarding on street parking.

Public Works
Alex Evonitz, Public Works Director: It was a rough couple of weeks. Public Works has a better handle on the snow plowing going forward. Gutter issues at Washington and Walnut. The streets have some pot holes showing up and will repair with warm weather. WTP about 40% complete and working on two filters. Valve failures and had some upset residents and sometimes we are not able to know other areas that may be affected and continued interruptions of water shut off. Buildings repairs at Town Hall had another leak which we have resolved. Washington St Lift Station is near completion, ¾ of building complete. The electrician working next 7-10 days prior to the transfer to the new lift station. Public work staff never ceases to amaze me.

Planning
Mathew Mendisco for Mary Alice Page-Allen, Planning and Economic Development Director: MJ retail was approved and will scrap and rebuild. Have a couple of developers, one that wanted a mobile home park, has come back with a revised plan. It looks like he has met Development Plan with auto in the front and stacked HUD home concept. Garage on the bottom and HUD mobile home stacked on top. Offering a public land dedication for the Town's use. We did not get the GOCO grant for the baseball field. Triple Crown will come and help modify the short field; pull sod and make uniform and enable them to have more games in Hayden as one of SBS fields is out of commission for maintenance. Emailed the school regarding the lights at the football fields that are to be demolished could extend the outfield and need additional lights. If can cover the contract in the budget to move lights. Would provide field for adult evening games. Mary Alice very busy. Great compliments for community and developers.

Administration
Mathew Mendisco, Town Manager: Have been working with the school district on the agreement, met with Dr. Sinner and worked out all issues for additional provisions and contract terms except record deed restriction not providing educational services that would be in competition with the Hayden School District. No uses as regulated and approved by CDE. Sent back with language change. Would not affect Total Kids and Secondary Level. Restrict STEM as it would be difficult for two schools to succeed in a
small population. Will work on revised language to make it less wordy and blanket statement. Offered a credit at closing versus a discount or waive of fees. MOU for joint facility use to be executed hopefully before closing. May be able to send over a letter of intent so they can meet their contractual. Received architectural bids today for the Hayden Community Center. One local Yampa Valley bid. Reuse Study and Tour next Friday. Proposal for Compensation Study and Satisfaction Survey. Workforce Study for staffing. Procedures project. Starting on a USDA Grant for Walnut Str. Structural analysis back and going good there. Lots of changes going on at the County, Staff leadership. Tom Sullivan retiring at end of March. Working with Jill on a Fairgrounds IGA and solidifying the entire process. Be good to revise the IGA. Partnering with Public Works, Road and Bridge Routt County. Harvest IGA like 51A, using bidding contract process for chip sealing. RC will do the work and TOH may need to do the contract management, RC may just invoice TOH. Councilmember Engle asked about water distribution system upgrade on Lincoln in 2019 due to hammer issue. Now valve issue and the budget could not support them in current year, it is in the CIP schedule. Had anticipated Lincoln between Walnut and Chestnut and the hammer issue was fixed and Lincoln pipe lines has been delayed. Looking at Hospital Hill maintenance and the need for a new tank versus painting the inside of the tank and working with CDC for analysis. It was in CIP and the useful life of the tank was with the internal coating of the tank. No cathodic protection. Sunrise will provide a recommendation.

Councilmembers

Councilmember Wuestewald: Airport meeting was good. Bob Adams came on board. Others on the board wondered why Hayden Airport being promoted? FBO doing great. 20% increase in use. YVRA commercial up 5%. Need to get more off-season traffic. Steamboat is now a year around destination. Working on flying versus driving. Very costly to become a controlled airport tower. New baggage handler. Kick off the remodel of the terminal. Looking at the external façade. When power plant shuts down look at rail system. Mat: Railroad has agreed to let us annex in the Hayden Museum with the road and railroad. Railroad will be looking at tearing down a building on Lincoln.

Staff reports will continue at the end of the meeting.

Mayor Redmond called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Councilmembers Engle, Meek, Hagins, and Wuestewald present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Sharon Johnson, Police Chief, Greg Tuliszewski, Public Works Director, Alex Evonitz and Recreation Director, Josh Jones.

Opening Prayer Mayor Redmond offered the opening prayer.

Pledge of Allegiance Mayor Redmond led the Pledge of Allegiance.


Consideration of Bill Payment Voucher dated January 22, 2020 in the amount of $35,876.67, January 23, 2020 in the amount of $39,223.78, January 29, 2020 in the amount of $55,863.41, and January 30, 2020 in the amount

Minutes approved at the Regular Town Council Meeting March 5, 2020.

Consideration of Bill Payment Voucher dated February 13, 2020 in the amount of $412,562.21 Mayor Redmond moved to approve the bill payment voucher dated February 13, 2020 in the amount of $412,562.21. Seconded by. Roll call vote. Motion carried.

Public Comments None.

Proclamations/ Presentations None.


Review and Ratify Authorization and Signing of Ricker | Cunningham Proposal for Preparation of a Downtown Conditions Survey

Review and Consideration of Approval of Hayden Parks and Recreation Board Appointment, Emily Gerde

Old Business None.

New Business


Review and Consider Approval of Routt County Rebecca Wattles presented the donation request of $2,000.00 to the Hayden Town Council. With council discussion on other donation requests and funds available, the
Council on Aging Donation Request

council decided on a donation amount. Councilmember Hagins suggested we have all donations be submitted at the same time, around budget review, and all will be considered at that time. Administrative staff made a note and can implement for next year. Councilmember Meek moved to approve the Routt County Council on Aging Donation Request for $1,500.00. Councilmember Engle seconded. Roll call vote. Councilmember Meek – aye. Councilmember Engle – aye. Councilmember Hagins – aye. Councilmember Wuestewald – aye. Mayor Redmond – aye. Motion carried.

1st Reading and Consideration for Approval of Ordinance 694 An Ordinance Vacation a Portion of East Lincoln Avenue Adjacent to 198 E Lincoln Avenue and 200 N Walnut Street as Described in Attachment 1 attached hereto, Reserving a Public Utility Easement to the Town of Hayden on behalf of the Public as described in Quit Claim Deeds and as shown and noted on the Hayden Granary Final Plat which are recorded in the records of the Routt County Clerk and Recorder, Authorizing the Mayor to Execute Quit Claim Deeds on behalf of the Town, providing an effective date and set a Public Hearing Date of March 5, 2020 for 2nd Reading of Ordinance 694. Councilmember Meek seconded. Discussion: The right of way is large. The road is 80 feet wide (CDOT has 60 ft) standard road is 50ft. Allows the property owner to develop. The council also asked about snow storage and parking. An area of the lot has been designated for snow storage and with the CBD Zoning the on-street parking is calculated in the parking needs. Roll call vote. Councilmember Engle – aye. Councilmember Wuestewald – aye. Councilmember Hagins – aye. Councilmember Meek – aye. Mayor Redmond – aye. Motion carried.

described on Exhibit A
attached hereto from
Commercial (C) Zone
District to the Central
Business District (CBD)
Zone District, providing an
effective date and setting
the Public Hearing Date of
March 5, 2020 for the 2nd
Reading of Ordinance 695

Review and Consider Approval of Hinton|Burdick Audit Engagement Letter
Councilmember Meek approved the Hinton|Burdick Audit Engagement Letter. Mayor Redmond seconded. The discussion on the floor was considering the potential of an RFP for audit services for 2020 as this has been the fifth year of services from the same firm and it is recommended to change auditors after five years. Roll call vote. Councilmember Meek – aye. Councilmember Wuestewald – aye. Councilmember Hagins – aye. Councilmember Engle – aye. Mayor Redmond – aye. Motion carried.

Review and Consider Approval of DOLA Admin Grant Request

Review and Accept Financial Statements

Set a Public Hearing Date of March 5, 2020 for Adopting an Amended Budget for the Town of Hayden, Colorado for the Calendar Year 2019

Review and Consider Approval of Agreement with Yampa Valley Community Foundation for Creation of Hayden Community Fund
Staff and Councilmember Reports Continued

Executive Session

Adjournment

Mayor Redmond adjourned the meeting at 9:23 p.m.

Recorded by: ____________________________

Sharon Johnson, Town Clerk

APPROVED THIS 5th DAY OF March 2020.

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J. Timothy Redmond, Mayor
Regular Meeting

Hayden Town Council

February 20, 2020

Staff and Councilmember
Reports Continued

Executive Session

Adjournment

Mayor Redmond adjourned the meeting at 9:23 p.m.

Recorded by:

APPROVED THIS 5th DAY OF March 2020.

Timothy Redmond, Mayor

Sharon Johnson, Town Clerk

Seal of the Town of Hayden, Colorado

Minutes approved at the Regular Town Council Meeting March 5, 2020.
Page 6 of 6