

**2020
FEE SCHEDULE
TOWN OF HAYDEN
APPENDIX A**

Fees, Rates and Charges Imposed Pursuant to the Hayden Town Code

Administration	Amount	Description	
B&W Copies	\$0.15	Per page	
B&W Copies - Senior Citizen	\$0.10	Per page	
Color Copies	\$0.50	Per page	
Color Copies - Senior Citizen	\$0.45	Per page	
Fax	\$0.25	Per page	
Notary Fee	\$5.00	1st document	
Notary Fee	\$2.00	Each additional document	
NSF or Account Closed Fee	\$35.00	Per incident	
Open Records Request:			
Certified Copies	\$1.25	Per page	
Copies	\$0.25	Per page	
Town Attorney	\$140.00	Per hour	
Department Heads	\$40.00	Per hour	
Administrative Personnel	\$30.00	Per hour; first hour is free.	
Town Code	\$100.00	Copies or CD	
Development Code	\$50.00	Copies or CD	
Comprehensive Plan	\$50.00	Each	
Zoning Map	\$25.00	Each	
Court	Amount	Description	
Court Cost	\$25.00		
Court Cost	\$50.00	Deferrals	
Liquor License Fees	Local	State	
Application Fees			
Application Fee	\$1,000.00	\$1,550.00	
Application Fee with Concurrent Review	\$1,000.00	\$1,650.00	
Application Fee Transfer of Ownership	\$750.00	\$1,550.00	
Application Fee Additional Liquor-Licensed Drugstore	\$1,000.00	\$1,300.00	
Application Fee Additional Liquor-Licensed Drugstore with Concurrent Review	\$1,000.00	\$1,400.00	
Application Fee Manager Permit	\$0.00	\$100.00	
Application Fee Late Renewal (Not more than 90 days of license expiration date)	\$500.00	\$500.00	
Application Reissue Fee (More than 90 days but less than 180 days of license expiration date)	\$500.00	\$500.00	
Application Reissue Fine (More than 90 days but less than 180 days of license expiration date)	\$25.00 a day beyond 90 day expiration date	\$25.00 a day beyond 90 day expiration date	
Application Fee Annual Renewal	\$100.00	\$0.00	
Application Fee Annual Art Gallery	\$100.00	\$0.00	
Retail License Fees			
Art	\$41.25	\$308.75	
Beer & Wine	\$48.75	\$351.25	
Brew Pub	\$75.00	\$750.00	
Club	\$41.25	\$308.75	
Distillery Pub	\$75.00	\$750.00	
Hotel & Restaurant License	\$75.00	\$500.00	
Premises	\$75.00	\$600.00	
Each Additional OP License	\$0.00	\$100.00	
Resort Complex	\$75.00	\$500.00	
Campus Liquor Complex	\$75.00	\$500.00	

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Related Facility Campus Liquor Complex	\$15.00	\$160.00	
Liquor Licensed Drugstore	\$22.50	\$227.50	
Lodging & Entertainment	\$75.00	\$500.00	
Optional Premises	\$75.00	\$500.00	
Racetrack	\$75.00	\$500.00	
Retail Gaming Tavern	\$75.00	\$500.00	
Retail Liquor Store (Municipality)	\$22.50	\$227.50	
Tavern	\$75.00	\$500.00	
Vintner's Restaurant	\$75.00	\$750.00	
Fermented Malt Beverage On Premises	\$3.75	\$96.25	
Fermented Malt Beverage Off Premises	\$3.75	\$96.25	
Fermented Malt Beverage On/Off Premises	\$3.75	\$96.25	
Local and State Issued Permit Fees			
Art Gallery Permit	\$3.75	\$71.25	
Bed & Breakfast Permit	\$3.75	\$71.25	
Each Resort Complex Related Facility Perm	\$15.00	\$160.00	
Special Event Permit			
Malt, Vinous and Spirituous Liquor	\$100.00	\$25/Per Day	
Fermented Malt Beverage (3.2% Beer)	\$100.00	\$10/Per Day	
Mini Bar Permit with Hotel Restaurant License	\$48.75	\$276.25	
State Issued License Fees			
Limited Winery License	\$0.00	\$70.00	
Manufacturer's License (Distillery or Rectifier)			
On or after August 10, 2016 and before Augu	\$0.00	\$675.00	
On or after August 19, August 10 2017	\$0.00	\$300.00	
Manufacturer's License (Brewery)	\$0.00	\$300.00	
Manufacturer's License (Winery)	\$0.00	\$300.00	
Nonresident Manufacturer's License (Malt Liqu	\$0.00	\$300.00	
Importer License	\$0.00	\$300.00	
Wholesaler's Liquor License			
On or after August 10, 2016 and before Augu	\$0.00	\$800.00	
On or after August 10, 2017	\$0.00	\$550.00	
Wholesaler's Beer License	\$0.00	\$550.00	
Public Transportation(dining, club or parlor car	\$0.00	\$75.00	
Marijuana License Fee			
New	Application Fee	License Fee	
Pre-application Meeting Fee	\$250.00		
Retail/Medical Cultivation Application	\$2,500.00		
Retail/Medical Cultivation License		\$1,000.00	
Renewal	Application Fee	License Fee	Total Due at Application
Cultivation (up to 1800 plants)	\$250.00	\$2,000.00	\$2,250.00
Cultivation Extended Plant Count Tier 2 (1801-3600 plants)	\$250.00	\$1,000.00	\$1250 + \$2250 = \$3500
Cultivation Extended Plant Count Tier 3 (1801-6000 plants)	\$250.00	\$2,000.00	\$2250 + \$2250 = \$4500
Cultivation Extended Plant Count Tier 4 (6001 - 10200 plants)	\$250.00	\$4,000.00	\$4250 + \$2250 = \$6500
Cultivation Extended Plant Count Tier 5 (10001-13800 plants)	\$250.00	\$8,000.00	\$8250 + \$2250 = \$10500
Cultivation Extended Plant Count Tier 5+ (13801 + in increments of 3600 plants)	\$250.00	1000 per addt'l 3600 plants over 13800 +\$10500	
Late Renewal Application Fee	\$500.00		

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Individual License Fee		
Associated Key/Owner	\$1,000.00	One Year License
Occupational Support	\$150.00	Two Year License
Occupational Key	\$300.00	Two Year License
Individual Renewal License Fee		
Associated Key/Owner	\$200.00	
Occupational Support	\$75.00	
Occupational Key	\$150.00	
Nuisances		
	Amount	Description
Administrative Citation:		
1st Offense	\$35.00	Per Calendar Year
2nd Offense	\$70.00	Per Calendar Year
3rd Offense or more	\$150.00	Per Calendar Year
Administrative Appeal Fee	Actual Cost plus \$50.00	Deposit of \$200.00 required at time of filing appeal
False Alarm:		
4th Offense	\$35.00	Per Calendar Year
5th Offense	\$70.00	Per Calendar Year
6th Offense or more	\$150.00	Per Calendar Year
Late Fee	\$20.00 plus 18% per annum	
Public Safety		
	Amount	Description
Fingerprints	\$15.00	Per card
Police Report	\$7.00 for first 10 pages	\$.25 per page thereafter
Photos	\$2.00	Per page
Photo On CD	\$15.00	Per CD
Research Fees	\$30.00	Per Hour
Audio & Video on CD	\$20.00	Each CD
Impound Fee	\$30.00	Each
Animal License - Altered	\$10.00	Each Per year
Animal License - Unaltered	\$15.00	Each Per year
Sex Offender Registration	\$75.00	Each
Sex Offender Re-Registration	\$25.00	Each Per year
Off Highway Vehicles	\$30.00	Each Per year
Public Works		
	Amount	Description
Meter Deposit	\$75.00	
Disconnect/Reconnect Fee	\$60.00	Per incident
Deliquent/Late Fee	\$25.00	
Water Meter	Actual cost of meter	
Water Tap Fee	\$7,300.00	Per EQR - see 13.08
Sewer Tap Fee	\$5,900.00	Per EQR - see 13.08
Street Cuts	\$50.00	Plus \$0.25/square foot
Vacation of Street/Alley	\$100.00	Each
Hourly Rate for Personnel	\$52.00 / hr	Per worker
Vehicle(s) on the job site	\$40.00 / hr	Per vehicle
Licenses		
	Amount	Description
Sales Tax License	\$25.00	Per year
Animal License - Altered	\$10.00	Per year
Animal License - Unaltered	\$15.00	Per year
Entertainment License	\$5.00	Per event
Peddlers License	\$25.00	Per day

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Fireworks License	\$500.00	Bond	
Taxes	Amount	Description	
Telephone Utility Tax	\$1,200.00	Per year	
Cable TV Fee	3%	Gross Sales	
Sales Tax - Town	4%		
Use Tax	2%	On total valuation upon issuance of Building Permit	
Vehicle Rental Tax	3.5%	Of rental price of vehicle	
Accommodations Tax	3.5%	Of purchase price for accommodations	
Natural Gas Fee	1%	per Ordinance 644	
Excise Tax on Marajuana Cultivation	7.5%	per Ordinance 668	

NOTE: In the event of a conflict between the fees, rates and charges listed in this Appendix A and the text of any individual section of the Town Code, the provisions of this Appendix shall control.

**Development Fee Schedule
Town of Hayden
Appendix B**

<p>BASIC APPLICATION FEES: The Basic Application Fees listed shall be paid in full at the time of application. An application will not be deemed and scheduled for review until the Basic Application Fee has been paid in full. The Basic Application Fee is designed to cover basic filing, inspection, publication and processing costs. It also includes the minimum amount of staff time typically required for an application of that type.</p>																																												
<p>HOURLY FEES: Hourly Fees will be charged for staff time not covered by the Basic Application Fees. Staff time will be charged at a minimum rate of \$100 per hour.</p>																																												
<p>ADDITIONAL FEES: Additional Fees may be charged at the discretion of the Town Manager for professional consultants, special research/analysis or when deemed necessary and reasonable based on the nature and character of the review required or where unusual issues are presented which may require additional review. Fees for independent consultants and studies may include an additional 15% administrative charge.</p>																																												
<p>RENEWAL FEES: 50% of the Basic Application Fee will be charged to process renewals that are authorized under the original conditions of approval.</p>																																												
<p>AGREEMENT FOR PAYMENT: Applicants shall submit an Agreement for Payment of Development Review Expenses in a form approved by the Town Manager and the associated deposit identified therein concurrently with application materials as such is required as noted below.</p>																																												
<p>APPROVALS CONTINGENT ON FULL PAYMENT OF ALL APPLICABLE FEES: This includes any and all Basic Application Fees, Hourly Fees, Surcharges and/or Additional Fees. Approvals with outstanding balances that exceed 35 days may be deemed null and void.</p>																																												
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**Development Fee Schedule
Town of Hayden
Appendix B**

Site Plan Fees:		
Minor Site Plan (SFRs & Duplexes)	No charge	Fees collected with Building Permit application
Major Site Plan:		
Commercial	\$400 + .05/sq ft for gross bldg area over 5,000	Agreement for Payment of Expenses Required
Industrial	\$600	Agreement for Payment of Expenses Required
Multi-Family Residential:		
Apartments/Condos	\$300 + \$10/unit	Agreement for Payment of Expenses Required
Townhomes	\$250 + \$15/unit	Agreement for Payment of Expenses Required
Historic Site Designation	\$50	
Wireless Telecommunications	\$500	Agreement for Payment of Expenses Required
Appeal	\$100	Appeals pursuant to §7.16.140 require an Agreement for Payment of Expenses
Variance	\$400	Agreement for Payment of Expenses Required
Right-of-Way Vacation	\$400	Agreement for Payment of Expenses Required; Concurrent Final Plat may be required.
Annexation	\$2,000	Agreement for Payment of Expenses Required
Signs	\$75	
<p>AFTER THE FACT REVIEW: An additional charge equal to the total applicable Basic Application Fee(s) shall be applied to all applications for Approvals that are received after the start of construction or operation. These additional fees will not be used to offset any Hourly Fees that may apply.</p>		
<p>MULTIPLE PROCESSES: In general, an application will be charged the total of all applicable Basic Application Fees at the time of application. However, the Town Manager may adjust the aggregate of fees for concurrent multiple processes based upon the scope and complexity of each affected application and the cost to the Town to complete the reviews.</p>		
<p>CRITERIA FOR WAIVER OF FEES FOR SPECIAL PROJECTS: Fees may be reduced or waived by the Town Manager. In general, but not limited to, the following categories will be used to determine if a fee reduction or waiver is appropriate: a. Projects of public entities; b. Projects of non-profit entities that will have a substantial benefit to the citizens of the Town of Hayden; or c. Projects initiated by the Town of Hayden</p>		