

AGENDA PARKS & RECREATION BOARD MEETING
SEPTEMBER 20, 2017 ~ 6:30 HAYDEN TOWN HALL

	ITEM	TYPE	PRESENTER	NOTES
1.	Call to Order & Roll Call	Admin.	Chair	
2.	Consideration of Minutes:	Decision	Chair	
3.	Correspondence:	Discussion	Jill	
4.	Guests: HPR Board Applicant 7pm	Discussion	Chair	
5.	Financial Report	Discussion	Jill	
6.	Old Business			
	6a. Saddle Up Cornhole Tourney debriefing	Discussion	Chair	
	6b. Harvest Festival final preparation	Discussion	Chair	
7.	New Business			
	7a. Town Manager update	Presentation	Mathew Mendisco	
	7b.. HPR Improvements: each board member bring one item that HPR can improve on (action item from July meeting)	Discussion	Chair	
8.	2017 Priorities			
	8a. <i>Increase usability and development of DCP</i> <ul style="list-style-type: none"> • Complete DCP commercial kitchen • Playground • Fitness trail with lighting • Dog park 	Updates:		
9.	Staff & Member Reports			
	9a. Recreation Coordinator	Presentation	Jill	
	9b. Recreation Board Member reports	Presentation	Board	
10.	Adjournment	Admin	Chair	

Upcoming Hayden Parks & Recreation Board Meeting: WEDNESDAY, OCTOBER 18, 2017 at 6:30pm at the Hayden Town Hall.

NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town of Hayden's public meetings or events, please notify us at (970) 734-4168 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made. Hayden Recreation Board Meetings are normally held the 3rd Wednesday of the month at 6:30 pm at the Hayden Town Hall (unless specified otherwise). Public input is encouraged and welcome! Agenda Items are due to the Recreation Coordinator seven days prior to the meeting date.

Hayden Harvest Festival

10/14/17

- Saturday, October 14
- 2:00-5:00pm
- Volunteers: Frank, Monica, Zack, Heidi, Roger, Cassy?, Alicia?
- *Friday, October 13: All hands on deck to slice apples at Dry Creek Park Concessions. Please bring an apple slicer if you have one.*
- Saturday, October 14
 - at 9am: set up straw maze. Frank, ????
 - 12:30 board members arrive for set up
 - 1:30 vendor set up
 - 1:30 other volunteers arrive
 - 2:00 let the festivities begin
 - 5:00 festivities shut down
 - 5-6'ish clean up

Pumpkin Patch - JILL

- 2 volunteer (???)
- Float money (Jill)
- Pumpkins from Wal Mart at a cost of \$???? each (Frank picks up)
- Buying 300 pumpkins
- Sell for \$5 each.

Pumpkin Bowling - Cassie

- Need 4 volunteers (???)
- 10 pumpkins
- Straw bales (Frank)
- Prizes (stickers, candy). (Jill, Alicia)

Paint A Gourd - Silvas

- Need 2 volunteers (Silvas)
- paint
- Plates
- brushes
- 320 gourds

Caramel Apple Buffet - Monica

- Need 2 volunteers (????)
- 300 apples –Cassie?
- Caramel sauce (Monica)
- Apple slicers (Monica)
- Candies for decorating: (Monica) red hots, mini chocolate chips, mini m&ms
- 300 bowls (HPR)
- 300 spoons (HPR)

Corny Quarters - Jill

- 1 volunteer (????)
- Quarters (Mountain Valley Bank: Jill picks up Friday)
- Grain (Monica)
- Pool (HPR)
- Sign with age restrictions (0-5 years only) & Sponsor (Jill)

Straw Maze – Frank, Zack, Peyton, JD

- Need 2 volunteers (???)
- Straw, set-up, tear down (Frank is coordinating)
- Stickers for prizes (Alicia and Jill)

Face Painting - Jill

- Leslie's Fancy Faces

Treat Table – HPR Board

- 1 or 2 volunteers (Janice, ????)
- Warm apple cider (AJ and cinnamon sticks)
- Cookies, quick breads, muffins (any and all who are willing to donate)
- Water: Roger will ask Coke to donate

Other Action Items:

- Posters (Jill)
- Vendors: Alicia
- Sponsors: Monica, Jill, Frank and Alicia will talk to businesses about sponsoring a station and or donating (Trapper Mine is in for \$500)
- Wal Mart donation: Heidi
- Trash Cans: Frank
- Donation Jar: Cassie
- EZ Up tents: HPR
- Treats (cookies, quick breads)