

Staff & Councilmember Reports

Parks and Recreation

Cog Run is this coming Saturday, May 6, 2017.

Public Works

Parks seeding and aeration complete. All the park restrooms open. Mosquito abatement, aerial spraying was budgeted for three sprays this year, just before Huck Finn, Hayden Daze and Routt County Fair. Public Works is looking at pond treatment. Alley grading was completed last week. Curb stops cleaned. Stantec, engineers for the water plant CIP project, was here for two days and Public Works staff provided lots of good and through information. Street cleaning pretty much done and will continue through the spring. Scoria was taken to the plant. Precision Lift Station had a small amount of oil and had to notify management of the issue. A blower stopped working at the Wastewater Treatment Plant, is being repaired and will be back in a few days; the cost \$5700.00. Some of the baffles in the lagoons repaired. Generator for Golden Meadows was awarded and will get together with the manufacturer and see what we need to do. Issues on accounted for water. In analyzing the consumption of water; more water was produced than billed for. Public Works is In the beginnings of looking at new bulk water system with cards or pins. Staff Joey Salazar and Skyler Cless got new water certification. FEMA certification was completed by Brian. Hydrant testing is next week. May 15th PW starts flushing the system. Clarifier had a structural failure yesterday. Alum neutralizes the objects in the water and dissolves into a snowflake. Frank Case fell about five feet and Mathew was left hanging on a ladder 10 feet from ground. There are concerns with fire control and water levels. The incident occurred at noon, in six hours got system up and running again. Clarifier will be on the capital improvement. Mathew spoke with DOLA to have it as an emergency and was not able to do so. The process, we are at 35% design and know what the cost is 475K-500K. The Town can get the design completed quickly; the permits with the state take longer. The project will be bid out with a contractor. The earliest complete would be the end of December. Alex spoke with engineers yesterday, the clarifier takes all the solids out and now the strain in on the filters and more back wash the filters. Will be running the tank 24/7 and usually run at 390. There are issues with valve operations. Need to come up with a temporary clarifier. Plant cannot operate without the clarifier; it is missing a fourth of the pie. It is putting strain on the system and doing the best. Public Works Water Department did a great job. Points out that everyone on the staff works hard every day and goes the extra mile when need to. The Public Works Department has been empowered. The Town dodged a bullet due to the quality of people that work for it.

Police

Chief provided the monthly statistics for officer activities. The statistics include by day and by hour. Between 1am and 5am has the least activity since no officer is on duty at that time. John Kregar was able to utilize his Crisis Intervention Training this past couple weeks. Shawn Hockaday finished his leadership course. Cog Run coming up and Officer Davis and myself will be available. Animal clinic with licensing available at Hayden Clean Up Day and a Hot Dog BBQ. Cog Ride is the next weekend.

Administration

Community Assessment Project review for Monday May 15th and 17th with Marsha, (rural workforce), Elizabeth (data) Jeremy, and Greg Winkler from Department of Local Affairs.

Office of Town Clerk

Hayden Clean Up Day is next Saturday. The Utility Clerk position was posted on the Town website and social media and we have 10 applicants; it is open until May 15th.

Councilmembers

Hagins will be gone May 17 and May 18; he will be on vacation until May 30. Forrest in Rifle next Thursday for the NWTTPR meeting and has a prior meeting on May 15, in the morning in Denver. Redmond will be back Thursday May 17th; Hayden had full voting rights for AGNC. Redmond met CDOT Director and spoke him about the school crossing and Highway 40. McMurray may not be attending Monday, May 15th due to her son's birthday. Robinson attended airport steering committee meeting. Shared the rate study and extended gratitude to airport for being partners. Marketing of the YVRA is mostly by Steamboat and The Mountain. When Robinson was a wrestling coach, he would give Tiger Awards and would like to extend awards to Town of Hayden Staff; the MVP to Sharon for being calm and collected in handling the Town Hall incident with the vehicle, the Hustler to Mathew for the grants and getting all the funds and Scott gets the Tiger award with the issue at the water treatment plant, Scott just got it done. The Warrior award of self-sacrifice goes to Public works for the emergency response.

Staff reports will continue at the end of the meeting.

Mayor Pro Tem Robinson called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Councilmembers Hagins, McMurray, Redmond and Forrest present. Also present were Town Manager, Mathew Mendisco, Police Chief, Greg Tuliszewski, and Town Clerk, Sharon Johnson.

Opening Prayer Mayor Pro Tem Robinson offered the opening prayer.

Pledge of Allegiance Mayor Pro Tem Robinson led the Pledge of Allegiance.

Minutes – Councilmember Hagins moved to approve the minutes of the Regular Town
April 20 , 2017 Council Meeting held on April 20, 2017. Councilmember McMurray seconded.
Roll call vote. Councilmember McMurray – aye. Councilmember Redmond – aye.
Councilmember Forrest – aye. Councilmember Hagins – aye. Mayor Pro Tem
Robinson – aye. Motion carried.

Consideration of Bill Mayor Pro Tem Robinson moved to approve the bill payment voucher dated
Payment Voucher dated April 26, 2017 in the amount of \$124,161.25. Councilmember Hagins seconded.
April 26, 2017 Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye.
Councilmember Forrest – aye. Councilmember Redmond – aye. Councilmember
McMurray – aye. Motion carried.

Public Comments Kristi Stinnett addressed the Town Council on behalf of Vista Verde Affordable
Housing regarding the condition of the Vista Verde roads and sidewalks. Mayor
Pro Tem Robinson explained the Fair Campaign Practices just learned in the work
session regarding comments or statement of position the Town Council is
allowed and disallowed to speak. Mayor Pro Tem Robinson indicated it is
scheduled to be on the November ballot. Information will be available on the
website and Town Hall as presented by Mathew Mendisco, Town Manager. The
total is 3.8 million for the entire town; Vista Verde is the worst with Hospital Hill
and Washington Avenue as runners up. The survey completed by engineers was
to identify the issues and understand the scope of work and the cost of the
project. Finite cost of the work is to be done. The Town of Hayden will have an
engineer estimate of the cost.

Proclamations/
Presentations

Chief Tuliszewski presented the new Public Works and Hayden Police Department vehicles to the Hayden Town Council and Staff. Viewing was available to inspect the outfitting of the vehicles. The Town saved 15k and will be providing three vehicles for bid to the public.

Consent Items

Decision: Seneca Hill
Special Warranty Deed,
Agreement Concerning
Transfer of Utility Systems,
and Utility Systems
Maintenance Access
Easement Agreement

Councilmember Hagins moved to approve the consent items. Councilmember Redmond seconded. Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

Decision: Consideration
for approval Routt County
Fair Alcoholic Concession
Agreement

Old Business

Decision: Damon Hill
request to transfer tap
fees

Damion Hill presented to the Council. Lives in Steamboat Springs. He had a lot with three trailers and would like to move two of three taps to Dry Creek Subdivision where he is going to build residential homes. He would like to move his business to Hayden and build a commercial building on the vacant lot with the one remaining tap. His intent is to build eight new residential homes. Currently two are under contract and one more may go under this weekend; building three currently. Staff indicated the Town Attorney said it is legal and the governing body would need to approve the transfer. The transfer could not be transferred or pulled until the building permit application is submitted. Staff believes that the difference between previous tap fees and current would be part of the cost of the transfer. Mayor Pro Tem Robinson welcomed Damion and for investing in the small Town of Hayden. Council provided some history and indicated they are having a discussion on the new water tank and the need to review water rates with Routt county. Mayor Pro Tem Robinson explained the enterprise fund and the latitudes and restrictions of the fund. The enterprise fund must pay for itself. This request is not an isolated issue and not the first request. Policy has been not to approve tap transfers and he explained why. The taps originally paid, paid for the 30 year old clarifier. The tap fees upgrade and pay for capital improvement. Water rates pay for producing water. The time has come for the Town to replace the water plant. The condition is poor. Tap fees will goes towards the 475k or 500k clarifier that the Town needs. In the past we have not approved the transfer requests and required the property owners to abandon the taps at the cost of the owner. This would alleviate the financial burden on the owner for the monthly base rates. McMurray would like to see a

condition, if building not built within a certain time then the remainder of the tap fee is due and payable to the Town. Redmond believes the tap fees need to be paid. It is a cost of doing business. Hagins brought up the idea of paying the difference of the original cost and current cost. Council requested to table until the next council meeting, May 18, 2017.

Decision: Consideration for approval Resolution 2017-16 A Resolution adopting the Town of Hayden Core Values

John Kregar volunteered to present this to Town Council. Mathew, John, Frank, Jill and Andrea were on a subcommittee to come up with a condensed list of core values. All official documents and projects will be measured against the core values set forth. Councilmember Hagins moved to approve Resolution 2017-16 A Resolution adopting the Town of Hayden Core Values. Councilmember Redmond seconded. Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

Decision: Consideration for approval Application for Blueprint 2.0 Economic Development Grant from Office of Economic Development and International Trade

Staff presented the particulars of the grant and that there is not a match for this grant. Staff was told Hayden is exactly the type of candidate they want to pair with this type of program. The Town will have the recommendations from the Community Assessment program which will provide direction on which initiative to apply. The Town could take advantage of many of the initiatives. Mayor Pro Tem Robinson moved to approve Application for Blueprint 2.0 Economic Development Grant from Office of Economic Development and International Trade. Councilmember McMurray seconded. Roll call vote. Councilmember McMurray – aye. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Motion carried.

New Business

Discussion: Review and Discuss CML Executive Board Nominations

There is an opportunity for the Town of Hayden governing body to get more involved in CML and be in a position to make a difference; speak with the executive board during legislative session, and lobby on behalf of the municipalities for their benefit. Board seats are by population size and there are two seats for a town the size of Hayden. Must be an elected or appointed position. The Town Council suggested Councilmember McMurray and decided to table the discussion and decision until the next meeting.

Pulled Consent Items

None.

Staff and Councilmember Reports Continued

None.

Executive Session

None.

Adjournment

Mayor Pro Tem Robinson adjourned the meeting at 9:24 p.m.

Recorded by:

Sharon

Sharon Johnson, Town Clerk

APPROVED THIS 18th DAY OF May, 2017.

[Signature]
James M. Haskins, Mayor

