



AGENDA
HAYDEN TOWN COUNCIL MEETING
THURSDAY, MAY 18, 2017
7:30 P.M.
HAYDEN POLICE STATION – 249 HAWTHORNE STREET

WORK SESSION 7:00 P.M. – 7:30 P.M.

1. STAFF REPORTS

REGULAR MEETING – 7:30 P.M.

1a. CALL TO ORDER

1b. OPENING PRAYER

1c. PLEDGE OF ALLEGIANCE

1d. ROLL CALL

2. CONSIDERATION OF MINUTES

- A. Regular Meeting May 4, 2017

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3. CONSIDERATION OF BILLS

- A. Consideration to approve payment bill vouchers dated May 10, 2017

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4. PUBLIC COMMENTS

5. PROCLAMATIONS/PRESENTATIONS

6. CONSENT ITEMS

7. OLD BUSINESS

- A. Discussion: Colorado Municipal League Board Nominations
- B. Discussion: CAP & OEDIT Summary and Next Steps Presentation
- C. Damon Hill Request for Transfer of Water/Wastewater Taps
- D. Discussion regarding Breeze Basin Gravel Pit

8. NEW BUSINESS

- A. Bear River Valley Co-op Conditional Use Permit - Road Paving
- B. Review and Consider Approval of JVA Clarifier Design Proposal

9. PULLED CONSENT ITEMS

10. STAFF AND COUNCILMEMBER REPORTS (CONTINUED, IF NECESSARY)

11. EXECUTIVE SESSION

12. ADJOURNMENT

NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

Staff & Councilmember ReportsParks and Recreation

Cog Run is this coming Saturday, May 6, 2017.

Public Works

Parks seeding and aeration complete. All the park restrooms open. Mosquito abatement, aerial spraying was budgeted for three sprays this year, just before Huck Finn, Hayden Daze and Routt County Fair. Public Works is looking at pond treatment. Alley grading was completed last week. Curb stops cleaned. Stantec, engineers for the water plant CIP project, was here for two days and Public Works staff provided lots of good and through information. Street cleaning pretty much done and will continue through the spring. Scoria was taken to the plant. Precision Lift Station had a small amount of oil and had to notify management of the issue. A blower stopped working at the Wastewater Treatment Plant, is being repaired and will be back in a few days; the cost \$5700.00. Some of the baffles in the lagoons repaired. Generator for Golden Meadows was awarded and will get together with the manufacturer and see what we need to do. Issues on accounted for water. In analyzing the consumption of water; more water was produced than billed for. Public Works is In the beginnings of looking at new bulk water system with cards or pins. Staff Joey Salazar and Skyler Cless got new water certification. FEMA certification was completed by Brian. Hydrant testing is next week. May 15th PW starts flushing the system. Clarifier had a structural failure yesterday. Alum neutralizes the objects in the water and dissolves into a snowflake. Frank Case fell about five feet and Mathew was left hanging on a ladder 10 feet from ground. There are concerns with fire control and water levels. The incident occurred at noon, in six hours got system up and running again. Clarifier will be on the capital improvement. Mathew spoke with DOLA to have it as an emergency and was not able to do so. The process, we are at 35% design and know what the cost is 475K-500K. The Town can get the design completed quickly; the permits with the state take longer. The project will be bid out with a contractor. The earliest complete would be the end of December. Alex spoke with engineers yesterday, the clarifier takes all the solids out and now the strain in on the filters and more back wash the filters. Will be running the tank 24/7 and usually run at 390. There are issues with valve operations. Need to come up with a temporary clarifier. Plant cannot operate without the clarifier; it is missing a fourth of the pie. It is putting strain on the system and doing the best. Public Works Water Department did a great job. Points out that everyone on the staff works hard every day and goes the extra mile when need to. The Public Works Department has been empowered. The Town dodged a bullet due to the quality of people that work for it.

Police

Chief provided the monthly statistics for officer activities. The statistics include by day and by hour. Between 1am and 5am has the least activity since no officer is on duty at that time. John Kregar was able to utilize his Crisis Intervention Training this past couple weeks. Shawn Hockaday finished his leadership course. Cog Run coming up and Officer Davis and myself will be available. Animal clinic with licensing available at Hayden Clean Up Day and a Hot Dog BBQ. Cog Ride is the next weekend.

Administration

Community Assessment Project review for Monday May 15th and 17th with Marsha, (rural workforce), Elizabeth (data) Jeremy, and Greg Winkler from Department of Local Affairs.

Office of Town Clerk

Hayden Clean Up Day is next Saturday. The Utility Clerk position was posted on the Town website and social media and we have 10 applicants; it is open until May 15th.

Councilmembers

Hagins will be gone May 17 and May 18; he will be on vacation until May 30. Forrest in Rifle next Thursday for the NWTFR meeting and has a prior meeting on May 15, in the morning in Denver. Redmond will be back Thursday May 17th; Hayden had full voting rights for AGNC. Redmond met CDOT Director and spoke him about the school crossing and Highway 40. McMurray may not be attending Monday, May 15th due to her son's birthday. Robinson attended airport steering committee meeting. Shared the rate study and extended gratitude to airport for being partners. Marketing of the YVRA is mostly by Steamboat and The Mountain. When Robinson was a wrestling coach, he would give Tiger Awards and would like to extend awards to Town of Hayden Staff; the MVP to Sharon for being calm and collected in handling the Town Hall incident with the vehicle, the Hustler to Mathew for the grants and getting all the funds and Scott gets the Tiger award with the issue at the water treatment plant, Scott just got it done. The Warrior award of self-sacrifice goes to Public works for the emergency response.

Staff reports will continue at the end of the meeting.

Mayor Pro Tem Robinson called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Councilmembers Hagins, McMurray, Redmond and Forrest present. Also present were Town Manager, Mathew Mendisco, Police Chief, Greg Tuliszewski, and Town Clerk, Sharon Johnson.

Opening Prayer Mayor Pro Tem Robinson offered the opening prayer.

Pledge of Allegiance Mayor Pro Tem Robinson led the Pledge of Allegiance.

Minutes – April 20 , 2017 Councilmember Hagins moved to approve the minutes of the Regular Town Council Meeting held on April 20, 2017. Councilmember McMurray seconded. Roll call vote. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Motion carried.

Consideration of Bill Payment Voucher dated April 26, 2017 Mayor Pro Tem Robinson moved to approve the bill payment voucher dated April 26, 2017 in the amount of \$124,161.25. Councilmember Hagins seconded. Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye. Councilmember Forrest – aye. Councilmember Redmond – aye. Councilmember McMurray – aye. Motion carried.

Public Comments Kristi Stinnett addressed the Town Council on behalf of Vista Verde Affordable Housing regarding the condition of the Vista Verde roads and sidewalks. Mayor Pro Tem Robinson explained the Fair Campaign Practices just learned in the work session regarding comments or statement of position the Town Council is allowed and disallowed to speak. Mayor Pro Tem Robinson indicated it is scheduled to be on the November ballot. Information will be available on the website and Town Hall as presented by Mathew Mendisco, Town Manager. The total is 3.8 million for the entire town; Vista Verde is the worst with Hospital Hill and Washington Avenue as runners up. The survey completed by engineers was to identify the issues and understand the scope of work and the cost of the project. Finite cost of the work is to be done. The Town of Hayden will have an engineer estimate of the cost.

Proclamations/
Presentations

Chief Tuliszewski presented the new Public Works and Hayden Police Department vehicles to the Hayden Town Council and Staff. Viewing was available to inspect the outfitting of the vehicles. The Town saved 15k and will be providing three vehicles for bid to the public.

Consent Items

Decision: Seneca Hill
Special Warranty Deed,
Agreement Concerning
Transfer of Utility Systems,
and Utility Systems
Maintenance Access
Easement Agreement

Councilmember Hagins moved to approve the consent items. Councilmember Redmond seconded. Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

Decision: Consideration
for approval Routt County
Fair Alcoholic Concession
Agreement

Old Business

Decision: Damon Hill
request to transfer tap
fees

Damion Hill presented to the Council. Lives in Steamboat Springs. He had a lot with three trailers and would like to move two of three taps to Dry Creek Subdivision where he is going to build residential homes. He would like to move his business to Hayden and build a commercial building on the vacant lot with the one remaining tap. His intent is to build eight new residential homes. Currently two are under contract and one more may go under this weekend; building three currently. Staff indicated the Town Attorney said it is legal and the governing body would need to approve the transfer. The transfer could not be transferred or pulled until the building permit application is submitted. Staff believes that the difference between previous tap fees and current would be part of the cost of the transfer. Mayor Pro Tem Robinson welcomed Damion and for investing in the small Town of Hayden. Council provided some history and indicated they are having a discussion on the new water tank and the need to review water rates with Routt county. Mayor Pro Tem Robinson explained the enterprise fund and the latitudes and restrictions of the fund. The enterprise fund must pay for itself. This request is not an isolated issue and not the first request. Policy has been not to approve tap transfers and he explained why. The taps originally paid, paid for the 30 year old clarifier. The tap fees upgrade and pay for capital improvement. Water rates pay for producing water. The time has come for the Town to replace the water plant. The condition is poor. Tap fees will goes towards the 475k or 500k clarifier that the Town needs. In the past we have not approved the transfer requests and required the property owners to abandon the taps at the cost of the owner. This would alleviate the financial burden on the owner for the monthly base rates. McMurray would like to see a

condition, if building not built within a certain time then the remainder of the tap fee is due and payable to the Town. Redmond believes the tap fees need to be paid. It is a cost of doing business. Hagins brought up the idea of paying the difference of the original cost and current cost. Council requested to table until the next council meeting, May 18, 2017.

Decision: Consideration for approval Resolution 2017-16 A Resolution adopting the Town of Hayden Core Values

John Kregar volunteered to present this to Town Council. Mathew, John, Frank, Jill and Andrea were on a subcommittee to come up with a condensed list of core values. All official documents and projects will be measured against the core values set forth. Councilmember Hagins moved to approve Resolution 2017-16 A Resolution adopting the Town of Hayden Core Values. Councilmember Redmond seconded. Roll call vote. Mayor Pro Tem Robinson – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

Decision: Consideration for approval Application for Blueprint 2.0 Economic Development Grant from Office of Economic Development and International Trade

Staff presented the particulars of the grant and that there is not a match for this grant. Staff was told Hayden is exactly the type of candidate they want to pair with this type of program. The Town will have the recommendations from the Community Assessment program which will provide direction on which initiative to apply. The Town could take advantage of many of the initiatives. Mayor Pro Tem Robinson moved to approve Application for Blueprint 2.0 Economic Development Grant from Office of Economic Development and International Trade. Councilmember McMurray seconded. Roll call vote. Councilmember McMurray – aye. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Motion carried.

New Business

Discussion: Review and Discuss CML Executive Board Nominations

There is an opportunity for the Town of Hayden governing body to get more involved in CML and be in a position to make a difference; speak with the executive board during legislative session, and lobby on behalf of the municipalities for their benefit. Board seats are by population size and there are two seats for a town the size of Hayden. Must be an elected or appointed position. The Town Council suggested Councilmember McMurray and decided to table the discussion and decision until the next meeting.

Pulled Consent Items

None.

Staff and Councilmember Reports Continued

None.

Executive Session

None.

Adjournment

Mayor Pro Tem Robinson adjourned the meeting at 9:24 p.m.

Recorded by:

Sharon Johnson, Town Clerk

APPROVED THIS 18th DAY OF May, 2017.

James M. Haskins, Mayor

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
12253	Airgas USA, LLC	9062786374	Shop - elect stck	04/26/2017	57.04		
12253	Airgas USA, LLC	9062837948	Shop - elect stck	04/27/2017	40.68		
Total 12253:					97.72		
1100	American Water Works Assoc	7001343415	Membership Dues 6/1/17-5/31/18	02/26/2017	315.00		
Total 1100:					315.00		
1200	Bear River Valley Co-Op	04252017	PD Vehicle Maintenance - Fuel	04/25/2017	386.76		
1200	Bear River Valley Co-Op	04252017	San Sewer Vehicle expense - Fue	04/25/2017	86.22		
1200	Bear River Valley Co-Op	04252017	Water vehicle exp - fuel	04/25/2017	87.57		
1200	Bear River Valley Co-Op	04252017	Fields - Vehicle Exp - Fuel	04/25/2017	113.18		
1200	Bear River Valley Co-Op	04252017	Parks - Vehicle Exp - Fuel	04/25/2017	57.67		
1200	Bear River Valley Co-Op	04252017	Streets Vehicle Maintenance - Fu	04/25/2017	38.29		
1200	Bear River Valley Co-Op	04252017	Streets Vehicle Expense - Fuel	04/25/2017	310.15		
1200	Bear River Valley Co-Op	04252017	Weed control - Fuel	04/25/2017	203.35		
Total 1200:					1,283.19		
1310	Boy-Ko Supply Co	129051	Parks Janitorial Supplies	04/26/2017	65.20		
Total 1310:					65.20		
7900	Browns Hill Engineering &	13042	SCADA Lease agreement June	04/28/2017	1,485.00		
Total 7900:					1,485.00		
1400	Caselle Inc	80268	Support Contract June	05/01/2017	183.08		
1400	Caselle Inc	80268	Support Contract June	05/01/2017	183.08		
1400	Caselle Inc	80268	Support Contract June	05/01/2017	366.17		
Total 1400:					732.33		
12152	Corriveau, Kristen	04292017	Education reimbursement	04/29/2017	155.28		
Total 12152:					155.28		
7745	Craig Steel	20549	PD - kennel	04/26/2017	117.71		
7745	Craig Steel	20576	Water Plant clarifier	05/03/2017	123.58		
Total 7745:					241.29		
2055	Davis, Russell	04282017	Education Reimbursement	04/28/2017	34.38		
Total 2055:					34.38		
12385	DeWhirst, Jacob & Erin	2000.02	Utility deposit refund	05/09/2017	13.75		
Total 12385:					13.75		
12386	Evonitz, Alex	712100415061	Reimbursement - Recognition	05/10/2017	49.88		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 12386:					49.88		
9955	Express Toll	2029693750	E470 Express Tollway	04/21/2017	1.55		
Total 9955:					1.55		
12347	Family Support Registry	04242017	04624870	04/24/2017	288.10		
12347	Family Support Registry	04242017	03849338	04/24/2017	237.00		
12347	Family Support Registry	05082017	04624870	05/08/2017	288.10		
12347	Family Support Registry	05082017	03849338	05/08/2017	237.00		
Total 12347:					1,050.20		
12387	Guire, Trevor R	001	Cog Run sound system	05/07/2017	150.00		
Total 12387:					150.00		
2460	Hach Company	10176653	WTP - turb sensor assembly	01/01/2017	1,699.39		
2460	Hach Company	10217960	WTP - lab equipment	01/01/2017	211.03		
2460	Hach Company	10326416	WTP lab equipment	02/17/2017	78.19		
2460	Hach Company	10326416	WTP - chemicals	02/17/2017	258.81		
2460	Hach Company	10326416	WWTP - chemicals	02/17/2017	177.45		
2460	Hach Company	10349302	WTP - chemicals	03/06/2017	22.79		
2460	Hach Company	10349302	WWTP - chemicals	03/06/2017	81.54		
Total 2460:					2,529.20		
12388	Haskell, Jerry & Cassie	409.09	Utility deposit refund	05/04/2017	64.59		
Total 12388:					64.59		
12109	Haskins Cleaning	APRIL2017	Town Hall Cleaning - April	05/01/2017	200.00		
Total 12109:					200.00		
2580	Hayden Merc	02-525183	WTP testing	04/05/2017	8.38		
2580	Hayden Merc	02-528939	WTP supplies	04/13/2017	24.81		
2580	Hayden Merc	03-506427	Town council snacks	04/19/2017	17.98		
2580	Hayden Merc	03-507464	Cleaning supply	04/21/2017	10.74		
Total 2580:					61.91		
12389	Kelton, Barbara	260.02	Utility deposit refund	05/03/2017	41.01		
Total 12389:					41.01		
8225	L.A.W.S.	12956	Unit 717 - camera	05/01/2017	165.00		
Total 8225:					165.00		
12390	Lynken & Kramer	17-14	Field observation & repair	05/01/2017	1,600.00		
Total 12390:					1,600.00		
8375	MASON SIEDSCHLAW	2015	SHaron & Andrea scheduled com	03/27/2017	3,127.35		
8375	MASON SIEDSCHLAW	2015	Replace battery backup Town Hall	03/27/2017	127.94		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8375	MASON SIEDSCHLAW	2015	Wireless adapter & cable for PW	03/27/2017	45.85		
Total 8375:					3,301.14		
2960	MJK Sales & Feed Inc	225032	Golden Meadows - supplies	04/26/2017	104.88		
2960	MJK Sales & Feed Inc	225417	Weed control Supplies	05/01/2017	504.91		
2960	MJK Sales & Feed Inc	225421	Fields & Turf rake	05/01/2017	47.98		
2960	MJK Sales & Feed Inc	225623	Parks -supplies	05/04/2017	104.79		
2960	MJK Sales & Feed Inc	23011	Fields & Turf lumber	05/04/2017	245.85		
Total 2960:					1,008.41		
8920	Murdoch's Ranch & Home Craig	148295/R	Parks clothing allowance	04/02/2017	169.99		
8920	Murdoch's Ranch & Home Craig	148414/R	PD - kennel	04/25/2017	169.98		
8920	Murdoch's Ranch & Home Craig	148479/R	PD - kennel	05/08/2017	150.96		
Total 8920:					490.93		
10080	Neve's Uniforms Inc	LN-352449	PD Uniform shirts	05/01/2017	93.90		
Total 10080:					93.90		
4185	Orkin Pest Control	26321445	Pest Control	04/25/2017	135.99		
Total 4185:					135.99		
12383	Reimer, Aaron	1174.02.	Utility deposit refund	05/09/2017	175.75		
Total 12383:					175.75		
2065	Routt County Auto Parts	10065-366401	PD - tarp	04/13/2017	68.67		
2065	Routt County Auto Parts	10065-366490	Unit 712 - tail lamp	04/17/2017	2.87		
2065	Routt County Auto Parts	10109-366162	PW - seat cover	04/06/2017	119.96		
2065	Routt County Auto Parts	10109-366210	Parks - ball hitch	04/07/2017	72.18		
2065	Routt County Auto Parts	10109-366324	Water - parts	04/11/2017	5.07		
2065	Routt County Auto Parts	10109-366330	WTP surface wash	04/11/2017	10.58		
2065	Routt County Auto Parts	10109-366331	Streets - wiper blades	04/11/2017	9.98		
2065	Routt County Auto Parts	10109-366371	WWTP - adapter	04/12/2017	18.99		
2065	Routt County Auto Parts	10109-366392	Shop tools	04/12/2017	4.49		
2065	Routt County Auto Parts	10109-366573	Streets - vehicle parts	04/20/2017	3.08		
2065	Routt County Auto Parts	10109-366587	Street sweeper parts	04/20/2017	5.99		
2065	Routt County Auto Parts	10109-366600	Fields - battery	04/21/2017	112.99		
2065	Routt County Auto Parts	10109-366653	Streets vehicle filters	04/24/2017	29.48		
2065	Routt County Auto Parts	10109-366719	PW truck filters	04/26/2017	58.96		
2065	Routt County Auto Parts	10109-366727	Shop stock - windshield fluid	04/26/2017	15.54		
2065	Routt County Auto Parts	10109-366743	Parks vehicle filters	04/27/2017	29.48		
2065	Routt County Auto Parts	10109-366748	Shop - oil dry	04/27/2017	17.38		
2065	Routt County Auto Parts	10109-366766	Shop - USDOT number set	04/28/2017	13.69		
Total 2065:					599.38		
6060	Royal Supply Co.	R311318	PW supplies	04/21/2017	421.63		
Total 6060:					421.63		
12155	Salazar, Andrea	04012017	Mileage reimbursement	04/01/2017	8.56		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 12155:					8.56		
12290	Salazar, Joey	04282017	Travel reimbursement	04/28/2017	229.17		
Total 12290:					229.17		
7090	Samuelson's - Craig	85587	PW supplies	04/27/2017	18.36		
7090	Samuelson's - Craig	86088	WTP - R&M parts	05/03/2017	91.86		
Total 7090:					110.22		
5540	Snyder & Counts Feed & Supply	196210	WTP - Salt	04/25/2017	257.25		
Total 5540:					257.25		
4880	Sprint	918280746-03	Public Works Tablet	04/29/2017	19.00		
4880	Sprint	918280746-03	Public Works Tablet	04/29/2017	18.99		
4880	Sprint	918280746-03	Sewer Cell Phone	04/29/2017	72.31		
4880	Sprint	918280746-03	Streets Cell Phone	04/29/2017	88.90		
4880	Sprint	918280746-03	Water Cell Phone	04/29/2017	77.51		
4880	Sprint	918280746-03	Admin Cell Phone	04/29/2017	98.88		
4880	Sprint	918280746-03	HPD Cell Phone	04/29/2017	312.24		
4880	Sprint	918280746-03	Recreation Cell Phone	04/29/2017	52.04		
Total 4880:					739.87		
10930	Standard Plumbing Supply Co.	GDZ310	WTP - repair parts	04/05/2017	28.44		
10930	Standard Plumbing Supply Co.	GFC923	WTP - repair parts	04/06/2017	36.74		
Total 10930:					65.18		
10530	Staples Business Advantage	3337664301	HPD Office Supp	04/17/2017	85.16		
Total 10530:					85.16		
3710	Town of Hayden	04262017	15.01 1250 W Jefferson Av	04/26/2017	70.97		
3710	Town of Hayden	04262017	92.01 178 W Jefferson AV 20%	04/26/2017	12.59		
3710	Town of Hayden	04262017	2090.01 Industrial Park A	04/26/2017	37.58		
3710	Town of Hayden	04262017	2046.01 326 Lake View Rd	04/26/2017	37.58		
3710	Town of Hayden	04262017	2066.01 365 S Poplar St	04/26/2017	69.55		
3710	Town of Hayden	04262017	534.01 101 S Chestnut St	04/26/2017	54.00		
3710	Town of Hayden	04262017	761.01 Baseball field CR 53	04/26/2017	37.58		
3710	Town of Hayden	04262017	1208.01 513 S Poplar St park	04/26/2017	37.58		
3710	Town of Hayden	04262017	2035.01 249 Hawthorne St	04/26/2017	62.60		
3710	Town of Hayden	04262017	2036.01 513 S Poplar St	04/26/2017	77.05		
3710	Town of Hayden	04262017	2044.01 651 Vista Verde Dr	04/26/2017	37.58		
3710	Town of Hayden	04262017	92.01 178 W Jefferson AV 80%	04/26/2017	50.37		
3710	Town of Hayden	04262017	94.01 Key pump D-8	04/26/2017	56.65		
3710	Town of Hayden	04262017	96.01 New ballfield	04/26/2017	37.58		
3710	Town of Hayden	04262017	231.01 229 S 3rd St park	04/26/2017	54.00		
3710	Town of Hayden	04262017	232.01 4500 CR 183	04/26/2017	59.71		
3710	Town of Hayden	04262017	355.01 1200 W Jefferson AV	04/26/2017	48.83		
Total 3710:					841.80		
12391	Turnipseed, Cassandra	05042017	Cog Run reimbursement	05/04/2017	32.66		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 12391:					32.66		
12121	Ultramax	163832	Ammunition	04/07/2017	328.00		
Total 12121:					328.00		
7070	USA BlueBook	235791	WTP - Lab equipment	04/19/2017	493.25		
7070	USA BlueBook	235791	WWTP - lab equipment	04/19/2017	437.75		
7070	USA BlueBook	239885	Water dist chemicals	04/24/2017	274.95		
Total 7070:					1,205.95		
8740	Visa	05022017	walmart - PWW tourney	05/02/2017	301.01		
8740	Visa	05022017	Sunnybunny - Easter egg hunt	05/02/2017	188.67		
8740	Visa	05022017	Trackwrestling PWW MoCo	05/02/2017	220.00		
8740	Visa	05022017	Trackwrestling PWW Rifle	05/02/2017	130.00		
8740	Visa	05022017	PD equipment	05/02/2017	16.99		
8740	Visa	05022017	PD travel	05/02/2017	13.91		
8740	Visa	05022017	Town Mgr lunch w/ PW Director	05/02/2017	41.94		
8740	Visa	05022017	PD training	05/02/2017	289.76		
8740	Visa	05022017	PD training	05/02/2017	890.00		
8740	Visa	05022017	Postage	05/02/2017	6.59		
8740	Visa	05022017	PD phone case	05/02/2017	7.89		
8740	Visa	05022017	PD phone case	05/02/2017	11.95		
8740	Visa	05022017	PD travel	05/02/2017	3.70		
8740	Visa	05022017	Relay vehicles - pick up 706	05/02/2017	17.74		
8740	Visa	05022017	Unit 714 maintenance	05/02/2017	65.99		
8740	Visa	05022017	Lunch with vendor	05/02/2017	38.00		
8740	Visa	05022017	Preventing community crisis traini	05/02/2017	39.00		
8740	Visa	05022017	Preventing community crisis traini	05/02/2017	8.85		
8740	Visa	05022017	Preventing community crisis traini	05/02/2017	8.87		
8740	Visa	05022017	PD motor vehicle registration	05/02/2017	33.83		
8740	Visa	05022017	PD training	05/02/2017	922.62		
8740	Visa	05022017	PD training	05/02/2017	153.77		
8740	Visa	05022017	PD training	05/02/2017	350.00		
8740	Visa	05022017	Streets vehicle floor liners	05/02/2017	113.45		
8740	Visa	05022017	Water vehicle floor liners	05/02/2017	113.45		
8740	Visa	05022017	PD training hotel credit	05/02/2017	152.92-		
8740	Visa	05022017	PD training hotel credit	05/02/2017	25.73-		
8740	Visa	05022017	Code enforcement certification	05/02/2017	350.00		
8740	Visa	05022017	Walmart - PD uniforms	05/02/2017	42.80		
8740	Visa	05022017	Walmart - PD supplies	05/02/2017	100.69		
8740	Visa	05022017	PD training	05/02/2017	120.01		
8740	Visa	05022017	CBI - records check	05/02/2017	6.85		
8740	Visa	05022017	USPS - postage	05/02/2017	83.00		
8740	Visa	05022017	Electronic records mgt	05/02/2017	12.50		
8740	Visa	05022017	Team lunch	05/02/2017	44.67		
8740	Visa	05022017	Archiving & records mgt	05/02/2017	12.50		
8740	Visa	05022017	amazon - laptop covers	05/02/2017	47.15		
8740	Visa	05022017	USPS court postage	05/02/2017	19.60		
8740	Visa	05022017	OCPO water exam	05/02/2017	35.00		
8740	Visa	05022017	OCPO water exam	05/02/2017	35.00		
8740	Visa	05022017	Water dept - education	05/02/2017	75.00		
8740	Visa	05022017	CBI - records check	05/02/2017	6.85		
8740	Visa	05022017	CBI - records check	05/02/2017	6.85		
8740	Visa	05022017	amazon credit	05/02/2017	20.99-		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8740	Visa	05022017	Flowers for funeral of Joyce Cless	05/02/2017	180.00		
8740	Visa	05022017	Water dept - education	05/02/2017	59.95		
8740	Visa	05022017	Recordation of RV park @ fairgro	05/02/2017	34.51		
8740	Visa	05022017	Recording of subdivision/replat	05/02/2017	37.58		
8740	Visa	05022017	USPS - water testing	05/02/2017	2.67		
Total 8740:					5,101.52		
3880	Wagner Equipment Co	P04C0295818	Streets R&M - Parts	04/19/2017	38.74		
3880	Wagner Equipment Co	P04C0295819	Streets R&M - Parts	04/19/2017	112.74		
3880	Wagner Equipment Co	P04C0295820	Streets R&M - Parts	04/19/2017	40.75		
Total 3880:					192.23		
9960	Warning, Tanya	MAY2017	Janitorial Services May	05/03/2017	500.00		
Total 9960:					500.00		
10600	Waste Management-SBS #001-85	05012017	Residential Trash Service	05/01/2017	12,252.45		
Total 10600:					12,252.45		
12167	WEX Bank	49597619	Parks Equipment Expense - Fuel	04/30/2017	23.47		
12167	WEX Bank	49597619	PD Vehicle Expense - Fuel	04/30/2017	479.02		
Total 12167:					502.49		
6085	Xerox Corporation	088822392	ADMIN COPIER/PRINTER	04/20/2017	313.39		
Total 6085:					313.39		
12133	Xylem Water Solutions USA, Inc	3556954758	Project progress billing	04/28/2017	8,000.00		
Total 12133:					8,000.00		
4010	Yampa Valley Electric	1802APR17	Street lights 1510001802	04/27/2017	2,014.78		
Total 4010:					2,014.78		
4245	Zirkel Wireless, LLC	4377-2017050	WTP Internet Service Acct 4377	05/01/2017	79.00		
4245	Zirkel Wireless, LLC	4378-2017050	Shop Internet Service Acct 4378	05/01/2017	46.00		
Total 4245:					125.00		
Grand Totals:					49,469.29		

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Town of Hayden WTP Clarifier Upgrade Proposal

May 11, 2017



DESCRIPTION OF SERVICES	Principal Josh J. McGibbon, P.E.		Project Manager Cooper D. Best		Sr. Project Engineer Adam M. Racette		Design Engineer Chelsea L. Fagan		Senior Designer Jon C. Driggers		SUBTOTAL LABOR COSTS		EXPENSES				TOTAL COSTS (Rounded to Nearest 100)	
	HRS	SUBTOTAL	HRS	SUBTOTAL	HRS	SUBTOTAL	HRS	SUBTOTAL	HRS	SUBTOTAL	HRS	\$	PRINT	TRAVEL	SUB-CONSULTANTS	SUBTOTAL	LINE ITEM	
Task 1- Project Kickoff																		
■ Kickoff Meeting (site visit, review proposed layout, review Town comments, etc.)			8	\$1,120	8	\$1,056					16	\$2,176		\$100		\$100	\$2,276	
■ Gather and review current process information	2	\$328	6	\$840	6	\$792	3	\$312			17	\$2,272					\$2,272	
SUBTOTAL	2	\$328	14	\$1,960	14	\$1,848	3	\$312			33	\$4,448		\$100		\$100		\$4,500
Task 2 - Preliminary Drawings and Project Manual																		
■ Prepare 60% design drawings	4	\$656	14	\$1,960	30	\$3,960	15	\$1,560	30	\$3,240	93	\$11,376					\$11,376	
■ Prepare 60% design specifications	4	\$656	8	\$1,120	10	\$1,320	24	\$2,496			46	\$5,592					\$5,592	
■ Review 60% design documents with Town (conference call)			2	\$280	2	\$264					4	\$544					\$544	
SUBTOTAL	8	\$1,312	24	\$3,360	42	\$5,544	39	\$4,056	30	\$3,240	143	\$17,512						\$17,500
Task 3 – Permitting																		
■ Gather Basis of Design Report (BDR) information from Town			4	\$560	4	\$528	6	\$624			14	\$1,712					\$1,712	
■ Prepare Basis of Design Report	4	\$656	8	\$1,120	28	\$3,696	16	\$1,664	10	\$1,080	66	\$8,216					\$8,216	
■ Review BDR with Town (conference call)			2	\$280	2	\$264					4	\$544					\$544	
■ Finalize BDR and submit to CDPHE	2	\$328	4	\$560	4	\$528	4	\$416	2	\$216	16	\$2,048					\$2,048	
SUBTOTAL	6	\$984	18	\$2,520	38	\$5,016	26	\$2,704	12	\$1,296	100	\$12,520						\$12,500
Task 4 – Final Drawings and Project Manual																		
■ Prepare 90% design drawings	2	\$328	10	\$1,400	18	\$2,376	10	\$1,040	20	\$2,160	60	\$7,304			\$3,000	\$3,300	\$10,604	
■ Prepare 90% design specifications	2	\$328	4	\$560	8	\$1,056	6	\$624			20	\$2,568			\$1,000	\$1,100	\$3,668	
■ Review 90% design documents with Town (conference call)			2	\$280	2	\$264					4	\$544					\$544	
■ Finalize design drawings and specifications for bid	2	\$328	2	\$280	3	\$396	2	\$208	3	\$324	12	\$1,536			\$1,000	\$1,100	\$2,636	
SUBTOTAL	6	\$984	18	\$2,520	31	\$4,092	18	\$1,872	23	\$2,484	96	\$11,952			\$5,000	\$5,500		\$17,500
Task 5 - Equipment Pre-Purchase																		
■ Prepare equipment pre-purchase specifications	1	\$164	2	\$280	4	\$528	2	\$208			9	\$1,180					\$1,180	
■ Prepare pre-purchase agreement	1	\$164	2	\$280	4	\$528	2	\$208			9	\$1,180					\$1,180	
■ Review agreement with Town and revise as necessary			2	\$280	2	\$264	2	\$208			6	\$752					\$752	
■ Negotiate equipment costs with manufacturer and review with Town	2	\$328	4	\$560	4	\$528	4	\$528			10	\$1,416					\$1,416	
■ Review equipment submittal and supply comments to manufacturer			2	\$280	4	\$528	2	\$208			8	\$1,016					\$1,016	
SUBTOTAL	4	\$656	12	\$1,680	18	\$2,376	8	\$832			42	\$5,544						\$5,500
TOTAL																	\$57,500	