

Staff & Councilmember ReportsParks and Recreation

Town of Hayden had eleven hundred visitors at the Pee Wee Wrestling Tournament. The Easter Egg Hunt went well. Good feedback for being on Easter Sunday and participants liked the early morning hunt and went to services later. The boys softball is a go; not enough girls to have girls' softball. The Cog Run is May 6th and the run is going cup less. Water will be available and runners will need to use their own water containers;. Huck Finn Day is ready. Hayden Parks and Recreation Board is sponsoring a new event; a Cornhole tournament after Huck Finn activities. Hayden Parks and Rec Board will sponsor its 4th Cornhole Tournament with a beer garden Saturday, August 12th during the Routt County Fair

Public Works

Repairs were completed on a crossing of the Shelton Ditch. Street sweeping is done on the residential streets. Streets and alleys are graded. CIP for water and wastewater plant is in progress. Town Hall repairs moving along and should be wrapped up in the next 3-4 weeks.

Police

The police department is in the process of its bi-annual CBI/FBI compliance audit. The Council has been provided the 2016 Routt County Communications Annual Report. This is a comprehensive report on Dispatch's operations, call stats and personnel. The Routt County Humane Society has proposed to charge the town \$7400.00 for the 2017 year. Code Enforcement has started contacting citizens, issuing notices and door hangers with a focus on rubbish and junk vehicles. On 04/13/2017 the Hayden High school went on lock-out based upon a call from a doctor's office located in Craig. A female party, in their office, was very concerned for her children due to her boyfriend having made threats against her. The High School erred on the side of caution and instituted a Lock out as a precautionary measure until the Police could assess if there was a threat. The Lock Out lasted approximately 60 minutes. No threat was found to be true. Chief shared the month's statistics for the Police Department and a year to date report. The Council may have seen or heard that the Hayden Police Department along with the Craig Police Department is looking for a male party. The event and charges that has lead up to this search and activity did occur in the Town. No serious injuries occurred; however, the male party is considered dangerous and has an extensive history with Law Enforcement. Officer Hockaday has completed his "Leadership in Police" training this past week. He did exceptionally well and should be able to apply much if not all of what he has learned to the Police Department, the Town, and his contacts with the Citizens of the Town. JOB WELL DONE! Please congratulate him the next time you cross paths with him as this is a very intensive and mind taxing course.

Administration

Staff provided the first quarter report summary. Staff is working on figuring out how to balance out the tax revenue on a yearly basis; the economic development assessment will help address these issues. Sales tax is up, however; if trend continues sales tax collection will be less than last year. Revenues in enterprise are a 15% collected for the year. Aging report shows a \$25,000 water accounts. 2017 projects moving forward: police refinancing paid off same time and save \$8k annually. CAP grant meeting was last week and another on April 27th. OEDIT team will be here on May 15th with a community dinner. May 16th OEDIT will conduct interviews with stakeholders in Hayden economic development. May 17th OEDIT will wrap up presentation/interviews and share a meal with council and stakeholders and develop a financial economic model and plan of action from the data collected. Hopefully completion is by August.

Final agreement with Routt County on Seneca Hill will be signed next meeting. Marijuana cultivation will be open in May. Ace Hardware is under construction. Seven Residential building permits currently open. Work session next meeting for bond issue and fair campaign practices. John St Pierre and Mathew Mendisco toured Hayden with the Yampa Valley Housing Authority. YVHA asked "How can we help people get into a SFR like one in Hayden?" Hayden's response was with financial help to its residents. Yampa Valley Housing Authority mentioned a down payment assistance program and staff is working with YVHA on a possible Hayden program.

Office of Town Clerk

Councilmembers

Councilmember McMurray reminded Town Council about the Soiree Event for Hayden Schools. All proceeds go to the art, music and P.E. programs.

Councilmember Redmond informed the Town Council and attendees that City of Steamboat is shutting down the City Café and equipment will be up for sale. Staff is working on a possible acquisition of the "kitchen hood".

Mayor Haskins indicated that the state is looking at the reservoir near Little Creek to refresh Stagecoach Reservoir.

Staff reports will continue at the end of the meeting.

Mayor Haskins called the regular meeting of the Hayden Town Council to order at 7:33p.m. Councilmembers McMurray, Redmond, Forrest and Johnson present. Also present were Town Manager, Mathew Mendisco, Public Works Director, Alex Evonitz, Recreation Coordinator, Jill Delay and Town Clerk, Sharon Johnson.

Opening Prayer Mayor Haskins offered the opening prayer.

Pledge of Allegiance Mayor Haskins led the Pledge of Allegiance.

Minutes –
April 6, 2017 Councilmember Redmond moved to approve the minutes of the Regular Town Council Meeting held on April 6, 2017. Councilmember McMurray seconded. Roll call vote. Councilmember Johnson – abstain (absent). Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Mayor Haskins – aye. Motion carried.

Consideration of Bill
Payment Voucher dated
April 12, 2017 Mayor Haskins moved to approve the bill payment voucher dated April 12, 2017 in the amount of \$52,632.24. Councilmember McMurray seconded. Roll call vote. Mayor Haskins – aye. Mayor Pro Tem Robinson – aye. Councilmember Forrest – aye. Councilmember Redmond – aye. Councilmember McMurray – aye. Councilmember Johnson – aye. Motion carried.

Public Comments

Proclamations/
Presentations

Consent Items

Consideration for
approval Parade/Street Mayor Haskins moved to approve the consent items. Councilmember McMurray seconded. Roll call vote. Councilmember McMurray – aye. Councilmember

Closure for Cog Run on May 6, 2017 Redmond – aye. Councilmember Forrest – aye. Councilmember Johnson – aye. Mayor Haskins – aye. Motion carried.

Old Business .

Discussion: Update on Stantec and CIP project Stantec was impressed with staff and will look at blowers and not repairable items. First meeting in July will be a presentation. Stantec visited both plants and all lift stations

New Business .

Decision: Approval Wolf Mountain Transfer Liquor License Todd Wakefield, new owner of Wolf Mountain Pizza, was present. Councilmember McMurray moved to approve the Transfer of the Liquor License with the condition of satisfactory results of the criminal background investigation. Councilmember Forrest seconded. Roll call vote. Councilmember Johnson – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Mayor Haskins – aye. Motion carried.

Decision: Approval Change of Manager for HiWay Bar, LLC Mayor Haskins moved to approve the Change of Manager for HiWay Bar, LLC with the condition of satisfactory results of the criminal background investigation. Councilmember Forrest seconded. Roll call vote. Mayor Haskins – aye. Councilmember Forrest – aye. Councilmember Redmond – aye. Councilmember McMurray – aye. Councilmember Johnson – aye. Motion carried.

Discussion: Update on CAP Grant and Community Economic Assessment CAP Grant update. Looking for history on Town issuing Business License. Administratively it would not be too much more work. Good to identify businesses and helping them thrive. Directed to look into the businesses.

Decision: CR51 and CR 51A for improvements with Routt County Councilmember Redmond moved to have Routt County complete the work in 2017 and invoice the Town of Hayden for their portion of the work in 2018. Councilmember Johnson seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Redmond – aye. Mayor Haskins – aye. Councilmember McMurray – aye. Councilmember Forrest – aye. Motion carried.

Decision: Approval of Resource Engineering Proposal for Water Rights Mayor Haskins moved to approve the Resource Engineering Proposal for Water Rights Accounting. Councilmember McMurray seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Forrest – aye. Councilmember McMurray – aye. Councilmember Redmond – aye. Mayor Haskins – aye. Motion carried.

Pulled Consent Items None.

Staff and Councilmember Reports Continued None.

Executive Session None.

Adjournment

Mayor Haskins adjourned the meeting at 8:33 p.m.

Recorded by:



Sharon Johnson, Town Clerk

APPROVED THIS 4th DAY OF May, 2017.



Dallas Robinson, Mayor Pro Tem



RESOLUTION NO. 2017-16

A RESOLUTION ADOPTING THE TOWN OF HAYDEN CORE VALUES

RECITALS

1. The Town of Hayden employees and Town Council have a desire to deliver Town Government services that are valued by our citizens and provide a positive organizational culture for the Council and Town employees.
2. The Town of Hayden staff formed a sub-committee that reviewed many "core values" that the staff had listed in an all-hands meeting. They evaluated them based on how the Town administration should operate in order to provide the most efficient and effective public service to the Town citizens and business owners.
3. After a thorough vetting process the sub-committee brought the recommended "core values" to the full Town staff for feedback and everyone agreed that the below "core values" and associated definitions should be presented to Town Council for review and possible adoption:
 - **Transparency** - The act of conducting Town business with openness, accountability, and honesty.
 - **Trust** - An understanding of expectations earned through constant leadership and professionalism, integrity, respect, and appropriate confidentiality.
 - **Integrity** - Acting in the best interest of the Town of Hayden being responsible, reliable, honest, and fair while doing what is right.
 - **Efficiency** - Constantly measuring ourselves to minimize waste and maximize productivity while using our resources to their full potential.
 - **Fiscal Responsibility** – Our obligation to be accountable to the fiscal policies of the Town of Hayden by balancing efficiency and flexibility with budgetary discipline, while seeking sustainable resources, and practicing long term planning and prudent use of debt.
4. The Town of Hayden staff felt that by adopting these "core values" the Town staff and Town Council will be sending a message to the public it serves that it takes our responsibility very seriously and that the Town of Hayden will provide service to its citizens moving forward always adhering to these principles.
5. By adopting these "core values" Council is acknowledging that Town staff and Town Council will be operating and making decisions while keeping these "core values" at the heart of our decisions and operations. They will be our guiding principles on how we as a Town conduct ourselves and business of the Town.

6. Staff would recommend that the Council adopt these "core values" as defined above and that future policy decisions and operational decisions that are made keep these "core values" at the heart of those decisions.

NOW, THEREFORE BE IT RESOLVED BY THE HAYDEN TOWN COUNCIL AS FOLLOWS:

- Section 1. That the Town Council hereby approves Resolution 2017-16 as presented.
- Section 2. The Town Council hereby authorizes the signature of the Mayor or Mayor Pro Tem on the Resolution.
- Section 3. This Resolution shall be in full force and effect upon its passage and adoption.

PASSED, APPROVED, AND RESOLVED THIS 4th DAY OF MAY, 2017.


Dallas Robinson, Mayor Pro Tem

ATTEST:


Sharon Johnson, Town Clerk

