

Staff & Councilmember Reports

Greg Tuliszewski reported on the following

Public Works Department:

- Crack sealing will be finished on Thursday
- Triple Crown has started and in full swing
- Parks is continuing maintenance on lawn care of parks and ballfields
- Weed Eating around the Pump Houses

Water/Sewer DepartmentWater

- vmSCADA was installed and we are working through the "bugs". Browns Hill was here to change out some communication equipment which has been alarming in the middle of the night calling out the on-call employee.
- Water production is ramped up for summer.
- Walker Ditch is on and now filling the Dry Creek Park pond. This should help the recently stocked fish survive.
- We are keeping a close eye on water quality to make sure that Seneca Hill water is not having an adverse effect on the water in the down town zone. We are concerned that there could be an increase in water age cascading back into town.
- Tank divers were here today to clean, inspect and make repairs to the Hospital Hill Tank. Tomorrow they will finish repairs to Hospital Hill then dive Seneca Hill Tank to inspect for warranty purposes.

Sewer

- Blower #2 is fully operational finally! Browns Hill installed a new soft start which replaced the original from 1985.
- RV dump sewer line is backed up and we are working with the county to figure out a solution
- We are working with CDPHE to use some of the remaining funds from the outfall project to make additional improvements around the wastewater plant

Police Department:

- Code enforcement has increased warnings and compliance checks as it relates to various code violations – Weeds, grass, yards, junk vehicles and nuisance ordinance violations. So far there has been a majority of residents that have complied with the requests.
- Calls for service have stayed about level with the prior two weeks. The officers are, on the average, dealing with approximately 7-10 calls for service per day. Many of these are not crime related calls, but citizen requests, follow ups on prior crime calls, and requests for assistance from residents.
- Our Records Management System received an upgrade from our vender. This is part of our annual fees. The new upgrade features several new tools that help the officers with research on persons and previous calls.

- Hayden Raceway – First race happened on June 11<sup>th</sup>, 2016 and there were no noted problems.

**Administration:**

- On June 9<sup>th</sup>, the Planning Commission met to discuss, review, and approve both the Bayou Breeze Conditional Use Permit and the Cleveland St Vacation. McCarty Annexation and Bayou Breeze will be forward to Town Council for public hearing and consideration for approval. The Planning Commission did an outstanding job of reviewing the application, making sure that the Town’s ordinance had been adhered to, and unanimously voted to recommend approval to the Town Council.
- RG & Associates representative, Ross Culbertson was in Town Hall on Thursday and part of Friday to meet with various people that had planning items or questions for the planning process. The idea is to be able to put a face with a name and have personal contact in the beginning of the process. RG & Associates is planning on doing this a couple times a month during the busy time of year.
- The Town Hall security upgrade – The re-purposed DVR and Camera’s for Town Hall have been installed and are functioning. Since this is a repurposed piece of equipment, it has limited ability. The DVR is a 4 channel recorder and so the Town ordered and installed 4 cameras. These are focused on the front halls, the back door with one set up for the parking lot. There was some concern with staff about the positioning of the cameras and their uses.
  - The Cameras are more for a deterrent and to assist in following up if an incident occurs at Town Hall.
  - Per discussions with Council in February about the concerns raised by staff of the potential safety concerns for the Town Hall employees, several have been addressed within the available unplanned budget resources.
  - Outstanding on the list is a “panic button” alarm, which will be incorporated into next budget cycle as a means of furthering safety and providing a means for Town Staff to summons help, in the event they are unable to use the phone.
- Town Manager Recruitment Process update – add was placed nationally on June 2<sup>nd</sup> and will run until the first week in July. No idea yet as to the number of applicants or results, but this is consistent with the process from last time.
- On July 7<sup>th</sup>, Council Meeting Staff and JVA engineers will present the Street Improvement Estimated Costs for Council’s consideration to move forward with the Bonding Process and placing the Bond Funding question on the November Ballot. This will be an estimate in order to obtain the bond amounts so that an accurate ballot question can be formulated. The presentations will include the improvements for Vista Verde, Hospital Hill –stabilization, surface repair, curb and gutter and a walking path for the Hill. Also improvements for Lincoln, Third St., and Fifth St.

***Minutes approved at the July 7, 2016 Regular Town Council Meeting.***

- July 7<sup>th</sup> will also be the 1<sup>st</sup> Reading of the Conditional Use Permit for Bayou Breeze.
- Mosquito Spraying occurred this Tuesday, June 14, 2016 and is scheduled again for June 28, 2016.

**Hayden Parks and Recreation:**

- Softball and baseball programs end in June. There was difficulty in finding umpires and Tim Redmond stepped up and assisted with the games.
- Huck Finn Day had thirty-nine (39) kids participating and only 6 fish were caught. Thirty (30) people ate.
- Hayden Daze is scheduled for July 15 and July 16. The Hayden Parks and Recreation has received four thousand dollars (\$4000.00) in donations and twenty-one (21) vendors will be participating to date. There is a new event sponsored by the Hayden School District Health Committee, Color Blaze.
- Routt County Fairgrounds Dump Station needs maintenance. The Town of Hayden is working with Routt County to repair and restore use.

**Bill Hayden**

- The Yampa Valley Regional Airport Advisory Board is working on a direct flight from California. General Aviation is due for expansion in 2017 with an increase of 170 percent.

**Lorraine Johnson**

- The Yampa Valley Regional Airport will be hosting a retreat in August and would like the Hayden Town Council to participate. The discussion will be on economic development around the airport.

**Charles Forrest**

- Charles apologized for his lateness due to coaching Little League Baseball for his son.

**Tim Redmond**

- Tim recommended that the Town Council take time to go see the kitchen at Dry Creek Park and the progress made to making it a commercial grade facility.

Staff reports will continue at the end of the meeting.

Town Clerk Sharon Johnson called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Councilmember Hayden moved to have Councilmember Hagins reside as Chair for the meeting. Councilmember Johnson seconded. Roll Call Vote. Councilmember Johnson – aye. Councilmember Redmond –aye. Councilmember Hagins – aye. Councilmember Forrest – aye. Councilmember Hayden – aye. Motion carried. Mayor Haskins and Mayor Pro Tem Robinson absent. Councilmember Johnson, Redmond, Hayden, Hagins and Forrest present. Also present were Interim Town Manager and Police Chief, Greg Tuliszewski, Town Clerk, Sharon Johnson and Recreation

***Minutes approved at the July 7, 2016 Regular Town Council Meeting.***

Coordinator, Jill Delay.

**Opening Prayer** Councilmember and Chair Hagins offered the opening prayer.

**Pledge of Allegiance** Councilmember and Chair Hagins led the Pledge of Allegiance.

**Minutes – June 2, 2016** Councilmember Johnson moved to approve the minutes of the Regular Town Council Meeting held on June 2, 2016. Councilmember Redmond seconded. Roll call vote. Councilmember Redmond – aye. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

**Consideration of Bill Payment Voucher dated June 9, 2016** Councilmember Forrest moved to approve the bill payment voucher dated June 9, 2016 in the amount of \$107,787.55. Councilmember Redmond seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

**Proclamations/ Presentations** None

**Public Comments** None

**Consent Items**

- 1. Consideration for Wolf Mountain Liquor License Renewal
  - 2. Consideration to approve parade and street closure for Hayden Daze Parade
  - 3. Consideration to approve Special Events Liquor License for Hayden Daze
  - 4. Consideration to waive Special Events Liquor License fee for Hayden Daze
- Councilmember Johnson moved to approve consent items. Councilmember Redmond seconded. Roll call vote. Councilmember Hayden – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Johnson – aye. Motion carried.

Old Business

Public Hearing:  
Ordinance 672 An  
Ordinance approving  
the annexation of  
certain territory to  
the Town of Hayden,  
Colorado

Chair Hagins opened the Public Hearing at 7:36 p.m.  
Chair Hagins closed the Public Hearing at 7:37 p.m.

Decision: 2<sup>nd</sup> Reading  
Ordinance 672 An  
Ordinance approving  
the annexation of  
certain territory to  
the Town of Hayden,  
Colorado

Councilmember Hayden moved to approve the 2<sup>nd</sup> Reading of Ordinance 672 An Ordinance approving the annexation of certain territory to the Town of Hayden, Colorado. Councilmember Redmond seconded. Roll call vote. Councilmember Hagins – aye. Councilmember Forrest – aye. Councilmember Redmond – aye. Councilmember Hayden – aye. Councilmember Johnson – aye. Motion carried.

Public Hearing:  
Ordinance 673 An  
Ordinance  
establishing the  
zoning designation  
for property annexed  
to the Town of  
Hayden, Colorado  
designated as the  
McCarty Annexation  
II

Chair Hagins opened the Public Hearing at 7:38 p.m.  
Chair Hagins closed the Public Hearing at 7:39 p.m.

Decision: 2<sup>nd</sup> Reading  
Ordinance 673 An  
Ordinance  
establishing the  
zoning designation  
for property annexed  
to the Town of  
Hayden, Colorado  
designated as the  
McCarty Annexation  
II

Councilmember Redmond moved to approve 2<sup>nd</sup> Reading Ordinance 673 An Ordinance establishing the zoning designation for property annexed to the Town of Hayden, Colorado designated as the McCarty Annexation II. Councilmember Johnson seconded. Roll call vote. Councilmember Hayden – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Johnson – aye. Motion carried.

Public Hearing:

Chair Hagins opened the Public Hearing at 7:40 p.m.

*Minutes approved at the July 7, 2016 Regular Town Council Meeting.*

Ordinance 674 An Ordinance of the Town of Hayden, Colorado submitting to the registered electors voting in the general election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the sales tax from 4.0% to 4.5% and, upon elector approval, amending the Hayden Municipal Code to provide for the same

Chair Hagins closed the Public Hearing at 7:44 p.m.

Decision: 2<sup>nd</sup> Reading Ordinance 674 An Ordinance of the Town of Hayden, Colorado submitting to the registered electors voting in the general election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the sales tax from 4.0% to 4.5% and, upon elector approval, amending the Hayden Municipal Code to provide for the same

Councilmember Redmond moved to approve: 2<sup>nd</sup> Reading Ordinance 674 An Ordinance of the Town of Hayden, Colorado submitting to the registered electors voting in the general election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the sales tax from 4.0% to 4.5% and, upon elector approval, amending the Hayden Municipal Code to provide for the same. Councilmember Hagins seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – nay. Councilmember Redmond – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

Public Hearing:  
Ordinance 675 An Ordinance of the Town of Hayden,

Chair Hagins opened the Public Hearing at 7:46 p.m.  
Chair Hagins closed the Public Hearing at 7:51 p.m.

Colorado submitting to the registered electors voting in the regular town election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the real property tax mill levy from 25.067 to 32.587

Decision: 2<sup>nd</sup> Reading Ordinance 675 An Ordinance of the Town of Hayden, Colorado submitting to the registered electors voting in the regular town election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the real property tax mill levy from 25.067 to 32.587

Councilmember Johnson moved to approve the 2<sup>nd</sup> Reading Ordinance 675 An Ordinance of the Town of Hayden, Colorado submitting to the registered electors voting in the regular town election to be held November 8, 2016, a ballot issue concerning the imposition of an increase in the real property tax mill levy from 25.067 to 32.587. Councilmember Hayden seconded. Roll call vote. Councilmember Redmond – aye. Councilmember Hayden – aye. Councilmember Johnson – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

**New Business**

Decision: 1<sup>st</sup> Reading Ordinance 676 An Ordinance vacating a portion of First street and Cleveland Avenue, as described in Attachment 1, and reserving an easement to the town of hayden for maintenance, repair and construction of water lines on, over

Councilmember Redmond moved to approve the 1<sup>st</sup> Reading of Ordinance 676 An Ordinance vacating a portion of First street and Cleveland Avenue, as described in Attachment 1, and reserving an easement to the town of hayden for maintenance, repair and construction of water lines on, over and under the real property described in Attachment 2 and set a Public Hearing for July 7, 2016 at Town Council regular meeting. Councilmember Forrest seconded. Roll call vote. Councilmember Redmond – aye. Councilmember Hayden – aye. Councilmember Johnson – aye. Councilmember Forrest – aye. Councilmember Hagins – aye. Motion carried.

and under the real property described in Attachment 2

**Decision: Resolution 2016-17 A Resolution for the acceptance of substantial completion of the WWTF Outfall lift station and forcemain project awarded to Native Excavating, Inc.**

Councilmember Johnson moved to approve Resolution 2016-17 A Resolution for the acceptance of substantial completion of the WWTF Outfall lift station and forcemain project awarded to Native Excavating, Inc. Councilmember Redmond seconded. Roll call vote. Councilmember Hayden – aye. Councilmember Forrest – aye. Councilmember Johnson – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Motion carried.

**Decision: Resolution 2016-18 A Resolution approving an agreement for use of the Dry Creek Park concession facilities**

Councilmember Forrest moved to approve Resolution 2016-18 A Resolution approving an agreement for use of the Dry Creek Park concession facilities. Councilmember Hagins seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hagins – aye. Councilmember Redmond – aye. Councilmember Hayden – aye. Councilmember Forrest – aye.

**Discussion: Planning Review Update**

RG & Associates representative Ross Culbertson updated Town Council on two (2) projects in the beginning of the planning process. The first project was for Bear River Inn located at the corner of Walnut and Jefferson Avenue. The applicant has provided a design which does not include the required parking spaces for the hotel and restaurant. The applicant believes the parking analysis completed in 2014 indicated that there was enough parking in Downtown Hayden to accommodate the new hotel and restaurant without additional parking. The Town Council reviewed the site plan and parking analysis and believes the development application should go through the established process and meet the current land use code for the Town of Hayden. Ross presented a second inquiry regarding Sonesta Park subdivision. The inquirer was seeking to use the site plan from the original developers in 1989. There were some questions regarding grading and road maintenance. The Town Council reviewed the original recorded plat, landscape and site plan and the grading plan. The Town Council would love to see the subdivision developed and believes a new site plan would need to be submitted with the project.

**Pulled Consent Items**     None.

*Minutes approved at the July 7, 2016 Regular Town Council Meeting.*

Staff and  
Councilmember  
Reports Continued

None.

Executive Session

None.

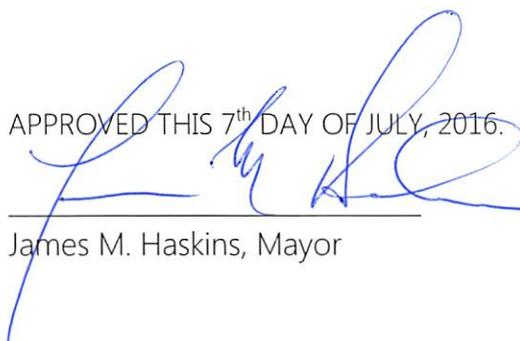
Adjournment

Mayor Pro Tem Robinson adjourned the meeting at 8:30 p.m.

Recorded by:

  
Sharon Johnson, Town Clerk

APPROVED THIS 7<sup>th</sup> DAY OF JULY, 2016.

  
James M. Haskins, Mayor

