

**Staff & Councilmember Reports**

**Sam Barnes** reported on snow plowing and removal. The Town of Hayden had a sewer back up on 3<sup>rd</sup> street. Browns Hill will be here next week to complete the programming for Seneca Hill Water Tank. The Seneca Hill Water Tank substantial completion Resolution should be presented to the Town Council at the next regular meeting. Water Department is continuing the water filter maintenance.

**Jill Delay** reported the Hayden Parks and Recreation Board is doing year end tasks and selecting the new board member to be presented on the consent agenda tonight. The yearly goals will be presented at another Town Council Meeting. The Fishing is Fun Grant is at the state waiting for signature for execution. The HPRB is working on a toddler tumbling open gym concept. PeeWee Wrestling begins April 9, 2016.

**Greg Tuliszewski** commended Public Works for the great job on street snow removal especially during the windy storm recently, as it makes it very easy for the Public Safety Vehicles to get around town on patrol and answer any calls. Shawn Hockaday has completed training is on the patrol schedule and helping with the staffing issue in the Hayden Police Department.

**Sharon Johnson** reported the Deputy Clerk is ensuring all the 2015 expense items are submitted and recorded in the 2015 budget, hence the two additional payment voucher approval reports sent to the Town Council. Administration is working with David and Greg on a smooth transition. Town Hall is preparing for the long awaited software update to Clarity, making sure the accounting firm is trained and ready to go. The tax certifications for unpaid water, sewer and trash bills have been completed for 205. The new sewer calculations are being completed by Kalli to begin the 2016 rates. The election office continues to move forward with the January 26, 2016 Special Election. Election Judges have been nominated, all notices complete, military ballots went out on December 11, 2015 and regular ballots were sent out January 4, 2016 and should arrive in the post office boxes this weekend. The clerk's office continues to work with the town attorney and state marijuana agency regarding the application process should the election results allow marijuana grow facilities in the Town of Hayden. The administration is preparing for the annual financial audit and will begin preparations for the general election on November 8, 2016. A calendar will be presented to the Town Council regarding deadlines for official petitions, ballot questions and issues, and signed agreement for a coordinated election with the Routt County Election office.

**David Torgler** reported on the process for snow removal from public walks and invoicing the resident land owners should the town need to remove the snow. David continues to work on the transition to Greg as temporary town manager and the town manager successor.

**Jim Folley** reminded the Town Council of their responsibility to encourage Hayden residents to participate in the government process and seat on one of our boards or commissions.

**Staff reports will continue at the end of the meeting.**

**Mayor Haskins** called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Haskins and Mayor Pro Tem Robinson present. Councilmembers Johnson, Redmond, Folley and Hagins present. Also present were Town Manager, David Torgler, Police Chief, Greg Tuliszewski, Public Works Director, Sam Barnes, Recreation Coordinator, Jill Delay and Town Clerk, Sharon Johnson.

**Minutes approved at the January 21, 2016 Regular Town Council Meeting.**

- Opening Prayer** Mayor Haskins offered the opening prayer.
- Pledge of Allegiance** Mayor Haskins led the Pledge of Allegiance.
- Minutes – November 19, 2015** Mayor Pro Tem Robinson moved to approve the minutes of the Regular Town Council Meeting held on November 19 2015 with corrections. Councilmember Redmond seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Redmond – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Motion carried.
- December 3, 2015** Mayor Haskins moved to approve the minutes of the Regular Town Council Meeting held on December 3, 2015 with corrections. Councilmember Redmond seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Redmond – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Motion carried.
- Consideration of Bill Payment Voucher dated January 5, 2016** Councilmember Hagins moved to approve the bill payment voucher dated January 5, 2016 in the amount of \$23,613.66. Councilmember Folley seconded. Roll call vote. Mayor Haskins – aye. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye. Councilmember Folley – aye. Councilmember Redmond – aye. Councilmember Johnson – aye. Motion carried.
- Proclamations/ Presentations** Mayor Haskins presented David Torgler with a plaque from the Town Council and staff for the five years of service as the Town Manager of the Town of Hayden.
- Public Comments** Gordon Dowling, 300 W. Jefferson Ave of Hayden, CO spoke to the council on behalf of several of his clients concerning the planning process. He looks to the Town Council to address the issue regarding the time it takes to process and the cost.
- Consent Items**
- Consideration of payment bill vouchers dated December 14, 2015** Councilmember Johnson moved to approve the consent items. Councilmember Hagins seconded. Roll call vote. Councilmember Redmond – aye. Councilmember Johnson – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Motion carried.
- Consideration of payment bill vouchers dated December 28, 2015**

**Minutes approved at the January 21, 2016 Regular Town Council Meeting.**

**Setting a Public Hearing  
for Ordinance 670  
amending Chapters  
13.08 Plant Investment  
Fees, 13.60 Water and  
Sewer Rates and 13.80  
Key Pump Water  
Customers of the  
Hayden Municipal Code  
for January 21, 2016 at  
7:30 p.m.**

**Approve the  
reappointment of Sandy  
Boston and Steve  
Johnson to terms on the  
Parks and Recreation  
Board expiring  
December 31, 2018**

**Approve the  
appointment of Zack  
Johnson to a vacant  
position on the Parks  
and Recreation Board  
expiring December 31,  
2016**

**Approve Resolution  
2016-02 approving a  
Fairgrounds Rental  
Agreement with Routt  
County**

**Approve the  
reappointment of Amy  
Williams and Angie  
Robinson to the Town  
Planning Commission  
expiring January 31,  
2019**

**Approve the renewal of  
James Lewis, Tim  
Frentress and Steve  
Dunn to the Board of  
Adjustments expiring  
January 31, 2019**

**Minutes approved at the January 21, 2016 Regular Town Council Meeting.**

**Approve Resolution  
2016-06 designating a  
posting place for public  
meetings.**

**Approve Resolution  
2016-07 granting a Quit  
Claim Deed for certain  
“Fulton Property  
Floodway Easements”**

**Old Business                      None.**

**New Business**

**Decision: Resolution  
2016-03 Appointing  
Greg Tuliszewski as  
Temporary Town  
Manager.**                      **Councilmember Johnson moved to approve Resolution 2016-03 Appointing Greg Tuliszewski as Temporary Town Manager. Councilmember Hagins seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Redmond – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.**

**Decision: Resolution  
2016-04 Approving a  
professional services  
agreement to recruit  
a Town Manager**                      **Councilmember Folley moved to approve Resolution 2016-04 Approving a professional services agreement to recruit a Town Manager. Councilmember Hagins seconded. Roll call vote. Councilmember Folley – aye. Mayor Haskins – aye. Councilmember Hagins – aye. Councilmember Johnson – aye. Councilmember Redmond – abstain. Mayor Pro Tem Robinson – aye. Motion carried. Councilmember Redmond abstained with concerns on the workload and hiring someone if necessary. Town Council agreed.**

**Decision: Resolution  
2016-05 Authorizing  
signers on bank  
accounts for the  
Town**                      **Councilmember Johnson moved to approve Resolution 2016-05 Authorizing signers on bank accounts for the Town. Councilmember Folley seconded. Roll call vote. Councilmember Hagins – aye. Mayor Haskins – aye. Mayor Pro Tem Robinson – aye. Councilmember Folley – aye. Councilmember Redmond – aye. Councilmember Johnson – aye. Motion carried.**

**Discussion: To install  
a lighted crosswalk  
across Jefferson  
Avenue ( Hwy 40) at**                      **Town Council will consider at 2017 budget time. The grant needed to assist is past the deadline and engineering recommendations will need to be considered.**

**Minutes approved at the January 21, 2016 Regular Town Council Meeting.**

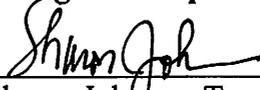
**the Middle and High Schools**

**Pulled Consent Items**    **None.**

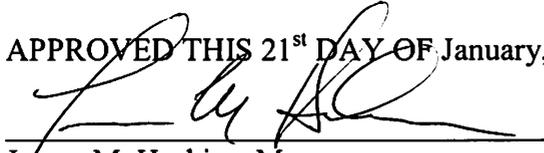
**Staff and Councilmember Reports Continued**    **None.**

**Executive Session**    **None.**

**Adjournment**    **Mayor Haskins adjourned the meeting at 8:30 p.m.**  
Recorded by:

  
\_\_\_\_\_  
Sharon Johnson, Town Clerk

APPROVED THIS 21<sup>st</sup> DAY OF January, 2016.

  
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James M. Haskins, Mayor

