



**AGENDA  
HAYDEN TOWN COUNCIL MEETING  
THURSDAY, APRIL 16, 2015  
7:30 P.M.**

**HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE**

**WORK SESSION 7:00 P.M. – 7:30 P.M.**

**1. STAFF REPORTS**

**REGULAR MEETING – 7:30 P.M.**

**1a. CALL TO ORDER**

**1b. OPENING PRAYER**

**1c. PLEDGE OF ALLEGIANCE**

**1d. ROLL CALL**

**2. CONSIDERATION OF MINUTES**

A. Regular Meeting April 2, 2015

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**3. CONSIDERATION OF BILLS**

A. Consideration of payment bill vouchers dated April 13, 2015

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**4. PUBLIC COMMENTS**

**5. PROCLAMATIONS/PRESENTATIONS**

A. Proclamation: Arbor Day

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**6. CONSENT ITEMS**

A. Decision: Resolution 2015-05 A Resolution approving a Lease Renewal with the Hayden Motorsports Association for use of the Hayden Speedway

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B. Decision: Approve a Special Event Liquor License for West Rount Council for the Aging

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**7. OLD BUSINESS**

A. Discussion: Body Cameras

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**8. NEW BUSINESS**

A. Decision: Resolution 2015-10 A Resolution approving a professional engineering services Agreement with JVA Consulting Engineering Inc. to complete preliminary street engineering, for the not-to-exceed amount of \$20,000

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B. Decision: Consideration to set a Plant Investment Fee for Wagner Equipment per Section 13.08 of the Hayden Town Code

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**9. PULLED CONSENT ITEMS**

**10. STAFF AND COUNCILMEMBER REPORTS (CONTINUED, IF NECESSARY)**

**11. EXECUTIVE SESSION**

A. To discuss the purchase, acquisition, lease, transfer or sale of real, personal, or other property interests so long as the executive session is not held to conceal an official's personal interest in the property under C.R.S. 24-6-402(4)(a).

**12. ADJOURNMENT**

*NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.*

interests so long as the executive session is not held to conceal an official's personal interest in the property under C.R.S. 24-6-402(4)(a).

## **12. ADJOURNMENT**



Town Council Agenda Item

MEETING DATE: April 16, 2015

AGENDA ITEM TITLE: Arbor Day Proclamation

AGENDA SECTION: Proclamations

PRESENTED BY: David Torgler for Jill Delay

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

The Hayden Parks & Recreation (HPR) Board would like to recognize Friday, April 17, 2015 as Arbor Day for 2015 in line with the State's recognized day. This year we are partnering with the Forest Service once again and will be planting trees at Dry Creek Park. We will do this sometime in mid-May. The Arbor Day proclamation is part of the Town's Tree City USA requirements. This year marks Hayden's 10<sup>th</sup> year as a Tree City USA! Congratulations!

RECOMMENDATION:

To approve the proclamation as written.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation.



Town Council Agenda Item

MEETING DATE: April 16, 2015

AGENDA ITEM TITLE: Resolution 2015-05 approving a Lease with the Hayden Motorsports Association for use of the Hayden Speedway

AGENDA SECTION: Consent Agenda

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND REVIEW:

In 2014 the Hayden Motorsports Association (Association) worked diligently to bring racing back to the Hayden Speedway. They obtained a conditional use permit from Routt County that is good for 10 years. The 2014 lease, Article XII.1.1 states that the lease shall be renewed by a majority vote of the town Council for one-year periods. Representatives from the Association met with the Hayden Parks & Recreation (HPR) Board at their February meeting. At that meeting the HPR voted to recommend to the Town Council that they renew the lease for 2015.

The Association's insurance meets the Town's requirements, but expires June 5, 2015. The Association is required to provide the Town with a new certificate of insurance prior to the expiration date.

RECOMMENDATION:

To approve Resolution 2015-05.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation.



## Town Council Agenda Item

MEETING DATE: 04-16-2015

AGENDA ITEM TITLE: Body Cameras

AGENDA SECTION: Old Business

PRESENTED BY: Chief Tuliszewski

CAN THIS ITEM BE RESCHEDULED: Not preferred

### BACKGROUND REVIEW:

In the 2015 budget cycle, the Town Council discussed, evaluated and approved funding for body worn camera's to be purchased for The Town of Hayden Police Officers. During this same time, increased public awareness and unfortunate incidents in other states has raised the belief that these tools can assist in reducing some of the more negative contacts that citizens have with Law Enforcement Officers.

Since there is an increased call and desire for Body Cameras to be worn by Law Enforcement personnel the Colorado State Legislature has been looking at the possibility of funding grants for municipal and county governments so these tools are available to officers in the field. However at this time these grants are not certain and if approved then there will probably be the usual 9 to 12 months involved in the appropriations, grant application, grant processing, grant award, ordering of the equipment and finally the grant payment process. The new state fiscal budget begins in July of 2015, which will most likely place the purchase of Body Camera's for Hayden Police Officers in the early part of 2016, at the very soonest.

### RECOMMENDATION:

Up to this point, since there was a possibility of obtaining grants and other funding for the purchase of the body cameras, Chief Tuliszewski held off on ordering the approved cameras and supporting software in hopes of saving the Town of Hayden several thousands of dollars in equipment costs. However, given recent events and a belief that the state grants may take at least a year to be realized, Chief Tuliszewski is recommending that the purchase of the Body Cameras go forward as soon as possible as approved in the 2015 Town budgeting process. Staff is seeking Council input and direction prior to moving forward.

### MANAGER'S RECOMMENDATION/COMMENTS:

While the opportunity to receive grant funding for the body camera equipment is tempting it might be best to proceed without waiting for the following reasons: 1) the equipment may become scarce as other agencies also want to purchase it adding to a delay; and, 2) obtaining a grant is uncertain.



## Town Council Agenda Item

MEETING DATE: April 16, 2015

AGENDA ITEM TITLE: Resolution 2015-10 approving a preliminary engineering service agreement with JVA Engineering for the 2017 street reconstruction project for the not-to-exceed amount of \$20,000.

AGENDA SECTION: New Business

PRESENTED BY: Sam Barnes, Public Works Director

CAN THIS ITEM BE RESCHEDULED: No

### BACKGROUND REVIEW:

As discussed in our 2015 budget meetings the Town has several streets that are in need of work. This preliminary engineering service agreement will only give Town officials the knowledge of what is going on at and under the pavement and allow JVA to put together cost estimates for design/construction engineering services. After completion of the preliminary engineering Town officials will have to decide how to move forward with this project, e.g. can all of the proposed street CIP projects be included, based on the design engineering estimates, or will certain streets need to be eliminated due to cost. After this decision design engineering can be completed to provide Town officials with firm estimates of project costs so that the costs can be presented to the voters in November 2016.

The street CIP includes:

- View Drive; cul-de-sac only,
- Walnut Street from Washington Avenue south to Spruce Street,
- Washington Avenue from Walnut Street west to Poplar Street,
- Lincoln Avenue from Walnut Street west to Poplar Street, and
- Vista Verde Drive in its entirety.

### RECOMMENDATION:

Staff recommends proceeding with the engineering services agreement with JVA in the not-to-exceed amount of \$20,000.00 so we can have the cost estimates necessary to go to the voters for approval.

### MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation.



## Town Council Agenda Item

MEETING DATE: April 16, 2015

AGENDA ITEM TITLE: Consideration to set a Plant Investment Fee for Wagner Equipment per Section 13.08.010 of the Hayden Town Code.

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Not recommended

### BACKGROUND REVIEW:

The Hayden Town Code, Title 13 Water and Sewer, Section 13.08.11 **Customers not Covered by Classification** states *the Town Council will set the Plant Investment Fee for any customer which is not covered by the classification in Section 13.08.010.* Section 13.08.010 **Plant Investment Fees** does not include industrial uses which should be applied to the Wagner Equipment facility.

In September 2003 the Town adopted Ordinance 530 providing EQR multipliers for annexations and subdivisions that include a wider variety of uses than are included in Section 13.08.010 **Plant Investment Fees**. One of the uses included in Ordinance 530 is for industrial purposes that can be applied for the addition to Wagner Equipment's facility.

Attached is a spreadsheet calculating the water and sanitary sewer tap fees due to the expansion of facilities at Wagner Equipment. The calculation is based upon the Town code and is relevant to 1) a facility expansion; and, 2) anticipated additional water consumption. The facility expansion square footage was provided by Wagner in the site plan approved by the Planning Commission. The anticipated additional water consumption was provided by Robert Jones (Wagner's engineer). The recommended plant investment fees are highlighted in yellow.

Because the calculation uses an industrial classification, which fits Wagner's facility, the Town Council will need to approve the Plant Investment Fee per Section 13.08.11 **Customers not Covered by Classification**.

### RECOMMENDATION:

For the Town Council to approve Plant Investment Fees for Wagner Equipment's expanded facility using Section 16.02.260 Conveyance of water rights with the "industrial" classification as a basis, in the total amount of \$8,726.

MANAGER'S RECOMMENDATION/COMMENTS: I concur with the above recommendation.