



**AGENDA
HAYDEN TOWN COUNCIL MEETING
THURSDAY, FEBRUARY 19, 2015
7:30 P.M.
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE**

WORK SESSION 7:00 P.M. – 7:30 P.M.

1. STAFF REPORTS

REGULAR MEETING – 7:30 P.M.

1a. CALL TO ORDER

1b. OPENING PRAYER

1c. PLEDGE OF ALLEGIANCE

1d. ROLL CALL

2. CONSIDERATION OF MINUTES

1. Regular Meeting February 5, 2015

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3. CONSIDERATION OF BILLS

1. Consideration of payment bill vouchers 2014
2. Consideration of payment bill vouchers 2015

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4. PUBLIC COMMENTS

5. PROCLAMATIONS/PRESENTATIONS

6. CONSENT ITEMS

1. Resolution 2015-04 Approving a Cooperative Agreement Routt County Department of Human Services

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7. OLD BUSINESS

1. Decision: Resolution 2015-03 Approve a lease agreement with Xerox
2. Discussion: Town employee residency requirement

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8. NEW BUSINESS

1. Decision: First Reading of Ordinance 664 Amending Elevators and Conveying Systems and set Public Hearing Time of March 5, 2015, 7:30 p.m.
2. Discussion: Lake Villages HOA's request to waive water tap fee for park irrigation
3. Discussion: Request to provide \$7,750.00 for regional commuter bus service
4. Decision: YVEA Temporary Franchise Extension
5. Discussion: YVEA LED Street Lighting

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9. PULLED CONSENT ITEMS

NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

10. STAFF AND COUNCILMEMBER REPORTS (CONTINUED, IF NECESSARY)

11. EXECUTIVE SESSION

12. ADJOURNMENT

Staff & Councilmember Reports

Sam Barnes reported that Public Works budgeted for one shed to be built by a contractor; due to warm and snowless December and January, the Public Works built the shed themselves and were able to build two sheds for the budgeted amount. The water filter issues still exist and Public Works is working with their contractor, Leopold on prices and will present them at the next meeting. They will not be painting the inside of the water tower as it is not needed at this time. The town limit sign is missing on Poplar. The two new trucks for the Public Works department have arrived and the third truck budgeted for 2015 will be placed on hold. Skyler Cless successfully completed his water test in Grand Junction and is certified in Small Water Systems. Jay Dee Hockaday and Andy Bennett will take their tests in Denver on Tuesday February 10, 2015. The John Deere tractor for parks and recreation has been ordered and came in under budget. The ATVs will be here on February 18, 2015. Gordon Dowling is working with Public Works on getting a map together of all the streets, easements and right of ways.

Jill Delay reported PeeWee Wrestling Cub Camp will be starting. The electricity for Dry Creek Park for the concession stand is complete. She is working with Cory Hunter on the speedway in preparation for the season.

Greg Tuliszewski reported he met with Mickey Hayes on Monday and went over the engineering report which suggested using signs and posts or a guard rail instead of barriers. The guard rail would cost \$8,000.00 to \$10,000.00. He is waiting for Mickey Hayes to get back with him. The Nuisance Ordinance is progressing and has been edited and is back with the town attorney. He will be bringing a Co-operative agreement from Social Services to the next TC meeting as the state is directing the need for us to have a written agreement with social services. Any problems that may arise that involve personnel should be directed to the Chief so he is made aware and can address the issue.

Staff reports will continue at the end of the meeting.

Mayor Haskins called the regular meeting of the Hayden Town Council to order at 7:30 p.m. with Councilmember Johnson, Hayden, Folley, Hagins and Mayor Pro Tem Robinson present. Councilmember Redmond was absent. Also present were Town Manager, David Torgler, Public Works Director, Sam Barnes, Parks and Rec Director, Jill Delay, and Police Chief Greg Tuliszewski.

Opening Prayer Mayor Haskins offered the opening prayer.

Pledge of Allegiance Mayor Haskins led the Pledge of Allegiance.

Minutes – February 5, 2015 Mayor Pro Tem Robinson moved to approve the minutes of the Regular Town Council Meeting held on January 15, 2015. Councilmember Folley seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.

Consideration of Bill Payment Voucher Mayor Haskins moved to approve the bill payment voucher in the amount of \$245,592.89. Mayor Pro Tem Robinson seconded. Roll
Draft minutes subject to editing and approval to becoming official record.

call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.

Public Comments None.

**Proclamations/
Presentations** None.

Consent Items Consent item Resolution 2015-02 InSite Media Agreement was pulled by Mayor Pro Tem Robinson. Councilmember Johnson moved to approve the remaining consent items. Mayor Pro Tem Robinson seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.

Old Business None.

New Business

Decision: Resolution 2015-03 Approve a Lease Agreement with Xerox Tabled for the next Town Council Meeting February 19, 2015.

Discussion: Town employee residency requirement Tabled for the next Town Council Meeting February 19, 2015 and when all council members are present.

Pulled Consent Items

Decision: Approve Resolution 2015-02 an agreement with InSite Media, Inc. to maintain the Town of Hayden website and social media platform for 2015 Councilmember Johnson moved to approve Resolution 2015-02 an agreement for maintenance of the Town of Hayden website and social media platform with InSite Media, Inc. for 2015. Councilmember Hagins seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – nay. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – abstain. Mayor Haskins – aye. Motion carried.

Staff and Councilmember Reports Continued None.

Executive Session **None.**

Adjournment **Mayor Haskins adjourned the meeting at 9:03 p.m.**

Recorded by:

Sharon Johnson, Town Clerk

APPROVED THIS 19th DAY OF FEBRUARY, 2015.

James M. Haskins, Mayor

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
7480	Accutest Mtn. States, Inc.	D1-58761	Water Testing	02/19/2015	75.00		
		D1-58914	Water Testing	02/19/2015	191.00		
Total 7480					266.00	.00	
4330	Advanced Copier Solutions Inc.	19012	Toshiba Copier Contract	02/19/2015	32.76		
Total 4330					32.76	.00	
2440	Atmos Energy	1/2	Shop Gas_G0014687	02/19/2015	603.66		
Total 2440					603.66	.00	
1200	Bear River Valley Co-Op	JAN2015	Vehicle Expense Police	02/19/2015	952.49		
			Streets Vehicle		346.83		
			Water Vehicle Expense		218.90		
			Parks Vehicle		101.95		
			Sewer Vehicle		273.92		
			Snow Plowing		1,139.17		
Total 1200					3,033.26	.00	
7255	Berkley, Mark	01272015	Uniform Reimbursement	02/19/2015	184.50		
Total 7255					184.50	.00	
11967	BHI	021815	Utility Deposit Refund	02/19/2015	2.08		
Total 11967					2.08	.00	
1330	Bratton Enterprises Inc	9009	Scoria	02/19/2015	640.92		
Total 1330					640.92	.00	
1400	Caselle Inc	63019	Support Contract	02/19/2015	532.33		
Total 1400					532.33	.00	
1435	CASI	0039623	Asphalt	02/19/2015	1,179.00		
Total 1435					1,179.00	.00	
3770	CenturyLink	3058JAN15	Water Phones_3058	02/19/2015	51.41		
		3741JAN15	Admin Phones_3741	02/19/2015	405.07		
		4330JAN15	Sewer Phones_4330	02/19/2015	52.93		
Total 3770					509.41	.00	
1645	Charter Communications	1237JAN15	Charter Internet_1237	02/19/2015	79.90		
Total 1645					79.90	.00	
1700	Colorado Municipal Judge Assn	2015CONF	Membership Dues	02/19/2015	40.00		
Total 1700					40.00	.00	
1870	Consolidated Electrical Dist	1534-501318	Street Maintenance	02/19/2015	9.32		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1870					9.32	.00	
9430	Cornwell Tools	147140	Water Meter Repair	02/19/2015	146.32		
		147141	Meter Repair	02/11/2015	216.27		
Total 9430					362.59	.00	
7745	Craig Steel	16981	Street Vehicle Expense	02/19/2015	473.40		
Total 7745					473.40	.00	
9000	Dowling Land Surveyors	02062015A	Surveying - Wattles to Town	02/19/2015	1,440.00		
		02062015B	Surveying - Seneca	02/19/2015	2,240.00		
Total 9000					3,680.00	.00	
2150	DPC Industries Inc	37000037-15	Wastewater Chemicals	02/19/2015	1,118.48		
Total 2150					1,118.48	.00	
2230	Faris Machinery Company	'SO023916-1	Collection Repair	02/19/2015	134.53		
		'SO023916-2	Collection Repair	02/19/2015	1,518.16		
Total 2230					1,652.69	.00	
4890	FedEx	291497741	Water Sample Shipping	02/19/2015	40.06		
		30118749601	Water Sample Shipping	02/19/2015	8.73		
Total 4890					48.79	.00	
2460	Hach Company	9230225	Water/Sewer Chemicals	02/19/2015	201.99		
Total 2460					201.99	.00	
12105	Hayden After Prom	02042015	Donation	02/19/2015	250.00		
Total 12105					250.00	.00	
10150	IACP	1001142450	Membership	02/19/2015	150.00		
Total 10150					150.00	.00	
4535	InSite Media, Inc	1679	Social Media Monthly	02/19/2015	325.00		
		1694	Social Media Monthly	02/19/2015	400.00		
Total 4535					725.00	.00	
12129	Kistler, Chuck	02042015	Deposit Refund	02/19/2015	65.88		
Total 12129					65.88	.00	
8225	L.A.W.S.	9047	Police Vehicle Epense	02/19/2015	1,529.07		
		9062	Police Vehicle Epense	02/19/2015	1,252.75		
		9121	Police Vehicle Epense	02/19/2015	961.45		
Total 8225					3,743.27	.00	
2960	MJK Sales & Feed Inc	172906	Treatment Plant R&M	02/19/2015	45.98		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		173974	Treatment Plant R&M	02/19/2015	8.57		
		239707	Treatment Plant R&M	02/19/2015	6.07		
Total 2960					60.62	.00	
8920	Murdoch's Ranch & Home Craig	145558	Streets Clothing Allowance	02/19/2015	187.97		
Total 8920					187.97	.00	
3240	Precision Excavating Inc	13386	Snow Removal	02/19/2015	1,260.00		
Total 3240					1,260.00	.00	
8170	Public Agency Training Council	188567	Internet Tools for Investigators	02/19/2015	295.00		
Total 8170					295.00	.00	
4230	Redmond Mechanical Services	444873	Public Works Shop	02/19/2015	191.73		
Total 4230					191.73	.00	
2065	Routt County Auto Parts	341298	Parks Vehicle Expense	02/19/2015	119.00		
		341386	Streets - Tools	02/19/2015	22.05		
		341413	Water Plant R&M	02/19/2015	39.17		
		341600	Water Plant R&M	02/19/2015	16.45		
		341645	Parks Vehicle Expense	02/19/2015	85.93		
		341683	Streets Vehicle Expense	02/19/2015	31.05		
		341796	Street Maintenance	02/19/2015	18.74		
		341828	Snowmobile	02/19/2015	51.46		
Total 2065					383.85	.00	
7350	Routt County Communications	150129-1	2015 Radio R&M	02/19/2015	210.00		
Total 7350					210.00	.00	
7090	Samuelson's - Craig	18467	Parks Maintenance	02/19/2015	168.99		
Total 7090					168.99	.00	
7130	SOSCC	750000	Computer Repairs	02/19/2015	132.50		
Total 7130					132.50	.00	
4880	Sprint	JAN2015	Sewer Cell Phone	02/19/2015	59.15		
			Streets Cell Phone		111.46		
			Water Cell Phone		71.59		
			Admin Cell Phone		51.87		
			HPD Cell Phone		450.58		
			Recreation Cell Phone		51.87		
Total 4880					796.52	.00	
10530	Staples Advantage	8032903864	Adm Office Supplies	02/19/2015	24.99		
			Police Department Supplies		35.99		
Total 10530					60.98	.00	
3530	Steamboat Pilot	10388446	Legals	02/19/2015	34.31		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		10388960	Legals	02/19/2015	1,334.72		
		10390119	Legals	02/19/2015	38.41		
		015 RENEW	Subscription Renewal	02/19/2015	57.00		
	Total 3530				1,464.44	.00	
12130	Stegmaier, James	02042015	Deposit Refund	02/19/2015	75.09		
	Total 12130				75.09	.00	
12131	Stirling, Eric and Lauren	02052015	Deposit Refund	02/19/2015	25.00		
	Total 12131				25.00	.00	
2185	The Embroidery Shoppe LLC	5234	Embroidery - Community Service	02/19/2015	72.00		
	Total 2185				72.00	.00	
3710	Town of Hayden	02022015	Water Office Supplies	02/19/2015	500.00		
			Sewer Office Supplies		500.00		
		JAN2015	Town Hall_92 01	02/19/2015	67.14		
			POLICE STATION_2035.01		63.50		
			Shop Utilities_15.01		185.47		
			Rec_92 01		16.78		
			Parks Utilities		450.59		
			Water Plant_232 01		68.46		
			Sewer Plant_355 01		44.80		
	Total 3710				1,896.74	.00	
7070	USA BlueBook	545867	Treatment Plant R&M	02/19/2015	868.94		
		547134	Treatment Plant R&M	02/19/2015	375.80		
	Total 7070				1,244.74	.00	
8740	Visa	JAN2015	Postage	02/19/2015	15.99		
			Admin Office Supplies		16.85		
			Admin Misc		82.45		
			PD Travel		547.19		
			Admin Membership		75.00		
			PD Vehicle		636.57		
			PD Membership		32.25		
			PD Uniforms		42.10		
			CTF Projects		3,000.00		
			Streets Vehicle Expense		64.94		
			Streets - Tools		359.59		
			Streets - General Operating Exp		85.71		
			Streets Maintenance		986.65		
			Recreation Operating Costs		67.02		
			Treatment Plant R&M		322.19		
	Total 8740				6,334.50	.00	
3880	Wagner Equipment Co	J4W0774405	Dry Creek Lift Station R&M	02/19/2015	539.01		
	Total 3880				539.01	.00	
9960	Warning, Tanya	FEB2015	Janitorial Services	02/19/2015	355.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 9960					355.00	.00	
10600	Waste Management-SBS #001-8552	JAN2015	Residential Trash Service	02/19/2015	11,565.80		
Total 10600					11,565.80	.00	
12132	Winsett, Laura & Adam	02022015	Deposit Refund	02/19/2015	93.09		
Total 12132					93.09	.00	
12133	Xylem Water Solutions USA, Inc	3556823872	Treatment Plant Field Service	02/19/2015	3,000.00		
Total 12133					3,000.00	.00	
4010	Yampa Valley Electric	1002JAN15	Dry Creek Lift Station Electric 720021002	02/19/2015	227.83		
		1802JAN15	Street Lights 1510001802	02/19/2015	2,115.84		
		3406JAN15A	Rec Electric 740003406 (.20)	02/19/2015	166.31		
		406JAN2015	Town Hall Electric 740003406 (.80)	02/19/2015	665.25		
		5501JAN15	Parks Electric 720015501	02/19/2015	74.12		
		6002JAN15	Community Tree Electric 760016002	02/19/2015	56.23		
		6201JAN15	Shop Electric 760016201	02/19/2015	302.96		
		7702JAN15	Sewer Plant Electric 760007702	02/19/2015	5,722.42		
		8901JAN15	Hospital Hill Electric 720008901	02/19/2015	31.56		
		9902JAN15	Crandell Pump House Electric 720009902	02/19/2015	577.88		
Total 4010					9,940.40	.00	
4245	Zirkel Wireless, LLC	92762	WTP Telephone_Wireless4377	02/19/2015	46.00		
		92763	STRT Phone_Wireless_4378	02/19/2015	46.00		
Total 4245					92.00	.00	
Total Paid:					-		
Total Unpaid:					60,031.20		
Grand Total:					60,031.20		



Town Council Agenda Item

MEETING DATE: February 19, 2015

AGENDA ITEM TITLE: Resolution 2015-04 Approving a Cooperative Agreement Between
Routt County Department of Human Services and Law Enforcement
Agencies Serving Routt County, Colorado

AGENDA SECTION: Consent

PRESENTED BY: Chief Tuliszewski

CAN THIS ITEM BE RESCHEDULED: Yes but not recommended

BACKGROUND REVIEW:

The attached is a cooperative agreement between Routt County Department of Human Services and the Law Enforcement Agencies servicing Routt County. The Colorado Revised Statutes 19-3-308(5.5) requires that the Department of Human Services enter into cooperative agreements with local law enforcement agencies on procedures and handling of cases that might involve Human Services. There are no monetary considerations with this agreement and it has been reviewed and approved by the Town Attorney Mike Holloran.

RECOMMENDATION:

In order to facilitate better and on-going relations with Department of Human Services and in order to assist them in being in compliance with Colorado Revised Statutes Chief Tuliszewski recommends the Town of Hayden Council approval of this agreement.

MANAGER'S RECOMMENDATION/COMMENTS:

I agree with Chief Tuliszewski's recommendation.

RESOLUTION NO. 2015-04

A RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN ROUTT COUNTY DEPARTMENT OF HUMAN SERVICES AND LAW ENFORCEMENT AGENCIES SERVING ROUTT COUNTY, COLORADO

Recitals

- A. The Colorado Revised Statutes 19-3-308(5.5) requires that the Department of Human Services enter into cooperative agreements with local law enforcement agencies on procedures and handling of cases that might involve Human Services.
- B. This Agreement is between and among Routt County Department of Human Services (DHS) and the 14th Judicial District Attorney's Office, Colorado State Patrol, Routt County Sheriff's Office, Steamboat Springs Police Department, Hayden Police Department, and Oak Creek Police Department.
- C. Section 19-3-308 (5.5), C.R.S., states that "It is the general assembly's intent that, in each county of the state, law enforcement agencies and the respective county departments of social services shall develop and implement cooperative agreements to coordinate duties of both agencies in connection with the investigation of all child abuse or neglect cases and that the focus of such agreements shall be to ensure the best protection for the child. The said agreements shall provide for special requests by one agency for assistance from the other agency and for joint investigations by both agencies."
- D. The parties intend this Agreement to satisfy the requirements of C.R.S. § 19-3-308 (5.5).
- E. Section 3-9 of the Town's Home Rule Charter provides that the Town Council may, by resolution, enter into contracts or agreements with public and/or governmental units for furnishing services.
- F. The Town Council of the Town of Hayden deems that it is in the best interest of the community to approve the Cooperative Agreement attached hereto as Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Hayden, Colorado, that:

- 1. The Cooperative Agreement Between Routt County Department of Human Services and Law Enforcement Agencies Serving Routt County, Colorado ("Cooperative Agreement") attached hereto as Attachment A is approved.
- 2. The Mayor and Councilmembers authorize Police Chief Greg Tuliszewski to execute the Cooperative Agreement on behalf of the Town of Hayden.

RESOLVED, APPROVED, AND ADOPTED THIS 19th DAY OF FEBRUARY, 2015.

James M. Haskins, Mayor

ATTEST:

Sharon Johnson, Town Clerk

COOPERATIVE AGREEMENT BETWEEN ROUTT COUNTY DEPARTMENT OF HUMAN SERVICES AND LAW ENFORCEMENT AGENCIES SERVING ROUTT COUNTY, COLORADO

This Agreement made and entered into this ____ day of _____, 2015, is between and among Routt County Department of Human Services (DHS) and the 14th Judicial District Attorney's Office, Colorado State Patrol, Routt County Sheriff's Office, Steamboat Springs Police Department, Hayden Police Department, and Oak Creek Police Department (collectively "Law Enforcement" or individually "local law enforcement agency").

RECITALS

- A. Section 19-3-308 (5.5), C.R.S., states that "It is the general assembly's intent that, in each county of the state, law enforcement agencies and the respective county departments of social services shall develop and implement cooperative agreements to coordinate duties of both agencies in connection with the investigation of all child abuse or neglect cases and that the focus of such agreements shall be to ensure the best protection for the child. The said agreements shall provide for special requests by one agency for assistance from the other agency and for joint investigations by both agencies."
- B. The parties intend this Agreement to satisfy the requirements of C.R.S. § 19-3-308 (5.5).
- C. The parties understand that all investigations related to child abuse or neglect shall be focused on the best interests and protection of involved children.

AGREEMENT

- I. The following definitions apply to this Agreement (See C.R.S. § 19-1-103):
 - a. "Abuse" or "child abuse or neglect" means an act or omission in one of the following categories that threatens the health or welfare of a child:
 - i. Any case in which a child exhibits evidence of skin bruising, bleeding, malnutrition, failure to thrive, burns, fracture of any bone, subdural hematoma, soft tissue swelling, or death and either: Such condition or death is not justifiably explained; the history given concerning such condition is at variance with the degree or type of such condition or death; or the circumstances indicate that such condition may not be the product of an accidental occurrence;
 - ii. Any case in which a child is subjected to unlawful sexual behavior as defined in section 16-22-102(9), C.R.S.;
 - iii. Any case in which a child is a child in need of services because the child's parents, legal guardian, or custodian fails to take the same actions to provide adequate food, clothing, shelter, medical care, or supervision that a prudent parent would take subject to the provisions of section 19-3-103, C.R.S.
 - iv. Any case in which a child is subjected to emotional abuse. As used in this subparagraph (d), "emotional abuse" means an identifiable and substantial

impairment of the child's intellectual or psychological functioning or development or a substantial risk of impairment of the child's intellectual or psychological functioning or development.

- v. Any act or omission described in section 19-3-102(1) (a), (1) (b), or (1) (c), C.R.S.;
 - vi. Any case in which, in the presence of a child, or on the premises where a child is found, or where a child resides, a controlled substance, as defined in section 18-18-102(5), C.R.S., is manufactured or attempted to be manufactured;
 - vii. Any case in which a child tests positive at birth for either a schedule I controlled substance, as defined in section 18-18-203, C.R.S., or a schedule II controlled substance, as defined in section 18-18-204, C.R.S., unless the child tests positive for a schedule II controlled substance as a result of the mother's lawful intake of such substance as prescribed.
- b. "Institutional abuse" means any case of abuse that occurs in any public or private facility in the state that provides child care out of the home, supervision, or maintenance. "Facility" includes, but is not limited to, family child care homes, foster care homes, and any other facility subject to the Colorado "Child Care Licensing Act" and described in section 26-6-102 , C.R.S. "Institutional abuse" shall not include abuse that occurs in any public, private, or parochial school system, including any preschool operated in connection with said system; except that, to the extent the school system provides extended day services, abuse that occurs while such services are provided shall be institutional abuse.
- c. "Intrafamilial abuse" means any case of abuse that occurs within a family context by a child's parent, stepparent, guardian, legal custodian, or relative, by a spousal equivalent, as defined in section 19-1-103(101), C.R.S., or by any other person who resides in the child's home or who is regularly in the child's home for the purpose of exercising authority over or care for the child; except that "intrafamilial abuse" shall not include abuse by a person who is regularly in the child's home for the purpose of rendering care for the child if such person is paid for rendering care and is not related to the child.
- d. "Third-party abuse" means a case in which a child is subjected to abuse by any person who not included in the definition of intrafamilial abuse.
2. Law Enforcement has sole investigatory and procedural authority over all criminal matters and this Agreement is not intended to supersede that authority.
 3. DHS shall respond immediately upon receipt of any report of a known or suspected incident of intrafamilial abuse or neglect to assess the abuse involved and the appropriate response to the report. The immediate concern of any assessment or investigation shall be the protection of the child, and, where possible, the preservation of the family unit.
 4. DHS shall assess the possibility of abuse or neglect upon referral to DHS.

5. DHS, except as provided in paragraph 7 below, shall be the agency responsible for the coordination of all investigations of all reports of known or suspected incidents of intrafamilial abuse or neglect. DHS shall arrange for such investigations to be conducted by persons trained to conduct either the complete investigation or such parts thereof as may be assigned. DHS shall conduct the investigation in conjunction with the local law enforcement agency, to the extent a joint investigation is possible and deemed appropriate, and any other appropriate agency. DHS may arrange for the initial investigation to be conducted by another agency with personnel having appropriate training and skill. DHS shall provide for persons to be continuously available to respond to such reports. Contiguous counties may cooperate to fulfill the requirements of this paragraph. DHS or other agency authorized to conduct the investigation pursuant to this paragraph, for the purpose of such investigation, shall have access to the records and reports of child abuse or neglect maintained by the state department for information under the name of the child or the suspected perpetrator.
6. Upon the receipt of a report, if DHS reasonably believes that an incident of intrafamilial abuse or neglect has occurred, it shall immediately offer social services to the child who is the subject of the report and his family and may file a petition in the juvenile court or the district court with juvenile jurisdiction on behalf of such child. If, before the investigation is completed, the opinion of the investigators is that assistance of the local law enforcement agency is necessary for the protection of the child or other children under the same care, the local law enforcement agency shall be notified. If immediate removal is necessary to protect the child or other children under the same care from further abuse, the child or children may be placed in protective custody in accordance with sections 19-3-401(1) (a) and 19-3-405, C.R.S.
7. If a local law enforcement agency receives a report of a known or suspected incident of intrafamilial abuse or neglect, it shall forthwith attempt to contact DHS in order to refer the case for investigation. If the local law enforcement agency is unable to contact DHS, it shall forthwith make a complete investigation and may institute appropriate legal proceedings on behalf of the subject child or other children under the same care. As a part of an investigation pursuant to this paragraph, the local law enforcement agency shall have access to the records and reports of child abuse or neglect maintained by the state department for information under the name of the child or the suspected perpetrator. The local law enforcement agency, upon the receipt of a report and upon completion of any investigation it may undertake, shall forthwith forward a summary of the investigatory data plus all relevant documents to DHS.
8. The local law enforcement agencies shall have the responsibility for the coordination and investigation of all reports of third-party abuse or neglect by persons ten years of age or older. Upon receipt of a report, if the local law enforcement agency reasonably believes that the protection and safety of a child is at risk due to an act or omission on the part of persons responsible for the child's care, such agency shall notify DHS for an assessment regarding neglect or dependency. In addition, the local law enforcement agency shall refer to DHS any report of third-party abuse or neglect in which the person allegedly responsible for such abuse or neglect is under age ten. Upon the completion of an investigation, the local law enforcement agency shall forward a copy of its investigative report to the county department of social services.

9. If, before an investigation is completed, the local law enforcement agency determines that social services are necessary for the child and, if applicable, the child's family or that assistance from DHS is otherwise required, the agency may request said services or assistance from DHS who shall immediately respond to a law enforcement agency's request for services or assistance in a manner deemed appropriate by DHS.
10. Upon the receipt of a report, if DHS reasonably believes that an incident of abuse or neglect has occurred, it shall immediately notify the local law enforcement agency responsible for investigation of violations of criminal child abuse laws. The local law enforcement agency may conduct an investigation to determine if a violation of any criminal child abuse law has occurred.
11. It is understood that joint training with law enforcement and social services is not required but it is highly encouraged to solidify working partnerships between DHS and Law Enforcement.
12. Notwithstanding the above requirements, each party hereto may request the assistance of any other party and may request joint investigations.
13. Agency contacts:

Steamboat Police Department (cases occurring in the city limits)

Contact people in order of priority:

- Patrol Officer
- Patrol Sergeant
- Detective
- Patrol Captain
- Deputy Chief
- Chief of Police

Telephone Number: 879-4344

Routt County Department of Social Services

Contact people in order of priority:

- On-call caseworker
- Supervisor/Assistant Director
- Director

Telephone Number: 879-5533

Routt County Sheriff's Office

- On-Duty Deputy

Telephone Number: 879-1090

Oak Creek Police Department

- Stephen Harbison, Officer,
Telephone Number: 736-8355

Hayden Police Department

Contact people in order of priority:

- Officer
- Chief of Police

Telephone Number: 276-2535

Colorado State Patrol

Contact people in order of priority:

- Trooper
- On-Call Supervisor

Telephone Number: 970-824-6501

Garrett Wiggins, Sheriff
Routt County Sheriff's Office

Joel Rae, Chief of Police
Steamboat Police Department

Victoria Clark, Director
Routt County Department of Social Services

Stephen Harbison, Officer
Oak Creek Police Department

Greg Tuliszewski
Hayden Police Department

Captain Doug Conrad
Colorado State Patrol

Brett Barkey, District Attorney
14th Judicial District

APPROVED AS TO FORM:

Nancy Smith
Routt County Assistant Attorney

Brett Barkey, District Attorney
14th Judicial District



Town Council Agenda Item

MEETING DATE: February 5, 2015

AGENDA ITEM TITLE: Resolution 2015-3 approving a lease agreement with Xerox Corp. for a forty-eight (48) month lease of a Xerox W7845PT Printer

AGENDA SECTION: New Business

PRESENTED BY: Greg Tuliszewski, Chief of Police

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND REVIEW:

As reported previously to Councilmembers the current Police Department copier/scanner/fax (machine) needs to be replaced. The current machine needs replacing to meet today's needs because the current machine is being serviced one to two times a week causing downtime for the PD's staff and the servicing company is having difficulty making repairs or even finding parts. The machine to be replaced provides the Police Dept. with many services including copier, document scanner and fax machine and will be replaced with a similar machine (specs are attached). Our Police Clerk received a WSCA quote from Xerox, which the State of Colorado bid out and accepted purchasing agreements. The Town's Purchasing Policy allows the Police Dept. to use State purchasing agreements and pricing. The total cost for the recommended Xerox machine will be approximately \$250/month. In order for us to upgrade to the new machine we will need the Town Council to approve the lease contract as per the Town Charter, Section 8-2.

Annual cost projection based on current average monthly use:

	No. of copies monthly	Xerox
B & W	1-10,000 included	\$0.00
Color	500 (250 included and \$0.0608 after)	\$15.20
Copier lease prmt		\$234.46
Total monthly cost:		\$249.66

* Xerox includes toner in their monthly charges.

RECOMMENDATION:

Move to approve Resolution 2015-3 approving a lease agreement with Xerox Corp. for a forty-eight month lease of a Xerox W7545P Printer.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation.

RESOLUTION 2015-3

A RESOLUTION APPROVING A LEASE AGREEMENT WITH XEROX CORP. FOR A FORTY EIGHT (48) MONTH LEASE OF A XEROX W7845PT PRINTER

RECITALS

1. The Hayden Town Council supports the replacement of the Police Department's Toshiba eStudio 351C printer due to increasing maintenance and repairs that are leading to inefficiencies in the Police Department's functions.
2. The State of Colorado has a price agreement with Xerox Corporation for the lease of copiers in place for the 2015 year.
3. The State of Colorado and Xerox Corporation allow Colorado municipalities to lease copiers pursuant to the above referenced price agreement.
4. The Town of Hayden Home Rule Charter, Section 8-22 provides that the Council may establish, by resolution, procedures to ensure fair and competitive bidding and purchasing practices.
5. The Town Council has adopted a Purchasing Policy allowing for the Police Department to purchase items using the purchasing power of the State of Colorado.
6. The Hayden Town Council believes the Police Department will benefit by accepting the Xerox Corporation bid to the State of Colorado and entering into the attached Lease Agreement.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO THAT:

Section 1. The Town Council wishes to enter into a 48-month lease with Xerox Corporation for a Xerox W7845PT copier per State of Colorado's purchasing agreement with Xerox Corporation.

Section 2. The Town Council hereby authorizes the Town Manager to execute the attached Lease Agreement with Xerox Corporation.

Section 3. This Resolution shall be in full force and effect upon its passage and adoption.

PASSED, APPROVED AND RESOLVED THIS 19TH DAY OF FEBRUARY 2015.

James M. Haskins, Mayor

ATTEST:

Sharon Johnson, Town Clerk

Lease Agreement



Customer: HAYDEN, TOWN OF

Bill To: TOWN OF HAYDEN
178 W JEFFERSON AVE
HAYDEN, CO 81639-9900

Install: HAYDEN POLICE DEPARTMENT
249 HAWTHORNE ST
HAYDEN, CO 81639

Tax ID# :

Negotiated Contract : 072539600

Solution

Item	Product Description	Agreement Information	Requested Install Date
1. W7845PT	(W7845PT TANDEM) - 3-hole Punch(fin-ix) - 1 Line Fax - Office Finisher Lx - Wireless Print Kit - Customer Ed - Analyst Services	Lease Term: 48 months Purchase Option: FMV	2/4/2015

Monthly Pricing

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Based	Per Print Rate	
1. W7845PT	\$234.46	1: BLACK	1 - 10,000 10,001+	Included \$0.0093	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: COLOR	1 - 250 251+	Included \$0.0608	
Total	\$234.46	Minimum Payments (Excluding Applicable Taxes)			

Authorized Signature

Customer acknowledges receipt of the terms of this agreement which consists of 2 pages including this face page		Thank You for your business! This Agreement is proudly presented by Xerox and Steve Fortna (321)436-7939 For information on your Xerox Account, go to www.xerox.com/AccountManagement	
Signer: XX	Phone: (970)276-3741		
Signature: _____	Date: _____		



Terms and Conditions

INTRODUCTION:

1. **NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

PRICING PLAN/OFFERING SELECTED:

2. **FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

GENERAL TERMS & CONDITIONS:

3. **REMOTE SERVICES.** Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to Customer's network ("Remote Data") via electronic transmission to a secure off-site location ("Remote Data Access"). Remote Data Access also enables Xerox to transmit to Customer Releases for Software and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Data include product registration, meter read, supply level, Equipment

configuration and settings, software version, and problem/fault code data. Remote Data may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Data will be transmitted to and from Customer in a secure manner specified by Xerox. Remote Data Access will not allow Xerox to read, view or download the content of any Customer documents or other information residing on or passing through the Equipment or Customer's information management systems. Customer grants the right to Xerox, without charge, to conduct Remote Data Access for the purposes described above. Upon Xerox's request, Customer will provide contact information for Equipment such as name and address of Customer contact and IP and physical addresses/locations of Equipment. Customer will enable Remote Data Access via a method prescribed by Xerox, and Customer will provide reasonable assistance to allow Xerox to provide Remote Data Access. Unless Xerox deems Equipment incapable of Remote Data Access, Customer will ensure that Remote Data Access is maintained at all times Maintenance Services are being performed.

Subject: 6505 vs 7845 Xerox

Sandy,

I have attached two pdf's that compare the differences between the 6505 and the 7845 (proposed).

The 6505 is better suited for very light use. This is evident when you view the duty cycle specs on the two machines. 6505 is designed for 40,000 max cycles where the 7845 is designed at 300,000 max cycles. The 7845 is Xerox's most reliable machine and has been highly awarded by BLI (Buyers Lab Inc). BLI is a third party testing agency for the copy industry much like consumer reports. In fact, the attached comparison pdf's were done by BLI, not Xerox.

The differences are numerous, I will try to highlight the most important ones.

- 7845 has hard disk encryption as well combined with over write disk security features. McAfee also has built in firewall protection from outside hackers. These are standard on 7845 and much more preferred for the intended use of a police department. 6505 has limited security features, and are optional. You can trust the 7845 to meet all your security needs. It is used in the White House and all five major government defense branches for this very reason.

- The duty cycle of the 7845 is more appropriate for a municipality. The 6505 will only handle small print jobs. The specs for a 6505 is around 2000 prints per months as acceptable. The 7845 is rated to 20,000 prints for average use.

- LED technology of the 7845 is superior to older laser technology of the 6505. Less waste, improved efficiency, save on toner costs.

- Technical support for the 7845 is 24/7 with a 2 hour response and 8 hour service call. Down time from a 6505 could be problematic and a potential issue.

- Toner for 6505 yields far less than the 7845. The 7845 is priced under the WSCA contract. Thus your print charges are very low on the 7845. WSCA does not support the smaller 6505, therefore your yearly costs will be much higher on supplies.

- Warranty is 100% satisfaction guarantee during entire term of lease. Purchases are limited to first year. Going through a third party (Staples) complicates warranty issues and increases potential of repair delays.

There are other differences too. Multiple jobs can be handled on the 7845 without problems. This is not available on the 6505. Smaller memory chips as well on 6505 (526 MB vs. 2 GB on 7845). No connect Key software on the 6505. Connect Key helps improve efficiency, productivity, enhanced security, and user controls.

The 6505 is not a proper fit for your intended use.

Steve Fortna

Account Manager

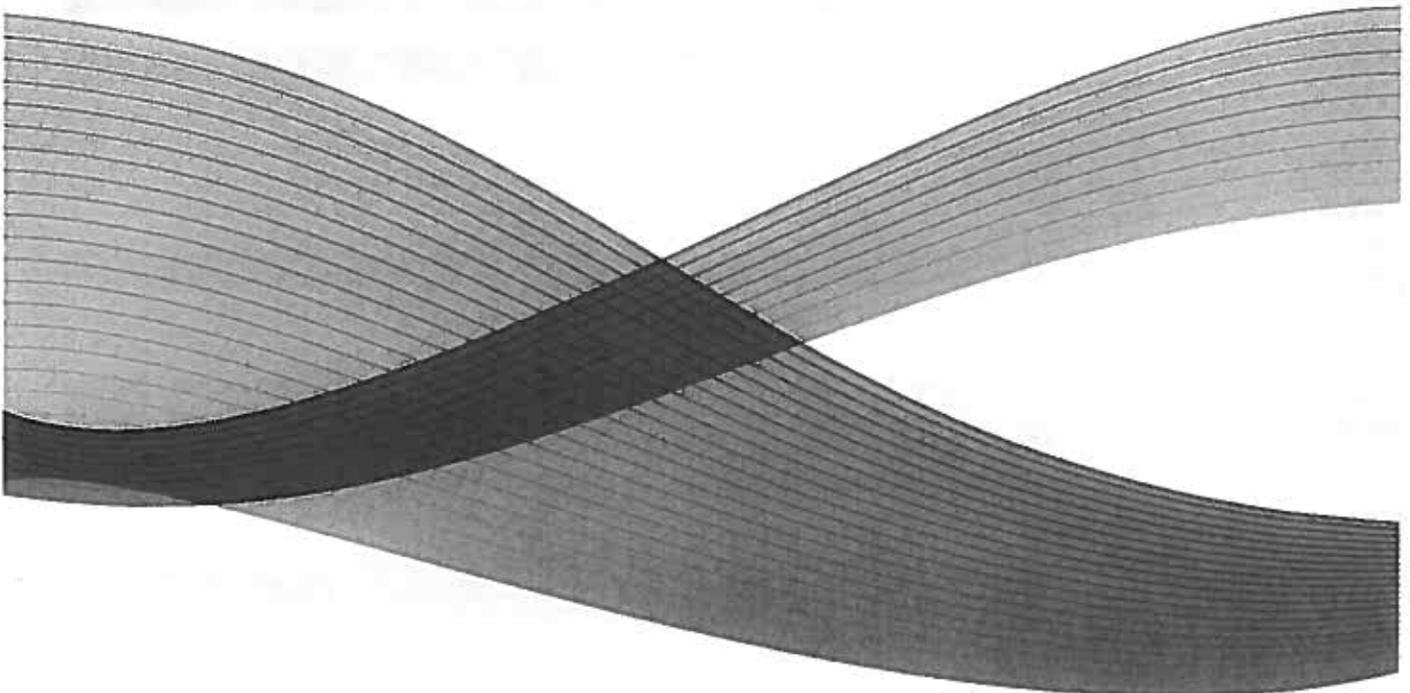
Rocky Mountain Competitive Solutions

200 Lincoln Avenue | Steamboat Springs, CO 80487



Easy Compare Competitive Report Summary Comparison

Monday, February 16, 2015



Specifications	Xerox WorkCentre 7845	Xerox WorkCentre 6605DN	Xerox WorkCentre 6605N
			
Overview			
Suggested Retail Price	\$20,754	\$ not avail	\$ not avail
Manufacturing Status	New	New	New
Domestic Intro Date	February 2013	September 2012	September 2012
Dimensions	1148.08 mm x 1064.26 mm x 698.50 mm	558.80 mm x 429.26 mm x 528.32 mm	558.80 mm x 429.26 mm x 528.32 mm
Weight	145.60 kg	32.52 kg	32.52 kg
Noise	56 dB	52 dB	52 dB
Unenhanced Resolution	600 x 600 dpi	600 x 600 dpi	600 x 600 dpi
TWAIN Compatible	Yes	Yes	Yes
Technology Type	LED	Laser	Laser
Productivity			
Max Monthly Duty Cycle	200,000 impressions	80,000 impressions	80,000 impressions
First Copy Letter	7.5 sec color/6.2 sec black	16 sec color/13 sec black	16 sec color/13 sec black
Warm-up	180 sec	25 sec	25 sec
Paper Capacity	520/520/867/1133 sheets	550 sheets	550 sheets
Paper Weights	60.16 gsm to 253.12 gsm	60.16 gsm to 156.84 gsm	60.16 gsm to 156.84 gsm
Minimum Copy Size	88.90 mm x 99.06 mm	76.20 mm x 127.00 mm	76.20 mm x 127.00 mm
Standard System Mem	2-GB RAM, 160-GB HD	512-MB RAM	512-MB RAM
Speed	80 opm color, 80 opm black	22 opm	22 opm
Capacity	/130 orig	/50 orig	/50 orig
Speed	45 ppm color/45 ppm black	36 ppm color/36 ppm black	36 ppm color/36 ppm black
Max Print Area	304.80 mm x 476.50 mm	207.77 mm x 347.47 mm	207.77 mm x 347.47 mm
Security			
HDD Overwrite	Std	Opt	Opt
Max Overwrites	3	3	3
HDD Encryption	Std	Opt	Opt
Secure Print	Yes	Yes	Yes
Encrypted PDF Mode/Encrypted Scanning	Std	No	No
Environment			
Toner	Dry, monocomponent	Dry, monocomponent	Dry, monocomponent
Duplex	Auto (1:2,2:2,2:1)	Auto (1:2,2:2,2:1)	Manual
Energy Save	Yes	Yes	Yes
Energy Used While Power Off (Watts)	0.07		
Energy Used in Power Save Mode (Watts)	4.8	5.7	5.7
Energy Used in Ready Mode (Watts)	112	69	69
Energy Used While Copying (Watts)	763		
Energy Used While Printing (Watts)	763	520	520
Max Power Consumption (Watts)	900		

Cost			
Dedicated Outlet	Recommended	Not required	Not required
Internet Fax	Std	No	No
Network Fax	Std	Std	Std
Ease of Use			
Control Panel	Keypad and color touch screen	Keypad and color touch screen	Keypad and color touch screen
Job Build	Yes	No	No
USB Interface	Std 2.0, std 2.0 (host)	Std 2.0, std (host)	Std 2.0, std (host)
USB Print	/Yes	/Yes	/Yes
USB Scan	/Yes	/Yes	/Yes
Legend			
Most Favorable			
Mid-Range			
Least Favorable			

Ratings	Xerox WorkCentre 7845	Xerox WorkCentre 6605DN	Xerox WorkCentre 6605N
			
Overall Rating	5	4	4
BLI's recommended monthly volume for optimum performance		2,500	2,500
Average optimum monthly volume for speed range	23,000		
Reliability (Overall)	Excellent	Excellent	Excellent
Test Duration	300000	40,000	40,000
Number of Misfeeds	0	1	1
Misfeed Rate		0	0
Number of Service Calls	0	0	0
Multitasking	Excellent	Below Expectations	Below Expectations
Administrative Utilities	Good	Good	Good
Feedback to Workstations	Excellent	Excellent	Excellent
Ease of Network Setup	Excellent	Average	Average
Print Drivers	Excellent	Excellent	Excellent
Applications Compatibility	Excellent		
Scan Functions	Average	Good	Good
Color Print Quality (Overall)	Average	Good	Good
Print Quality: Color Business Graphics	Average	Good	Good
Print Quality: Color Photographic Images	Good	Good	Good
Black Print Quality (Overall)	Good	Average	Average
Print Quality: Text	Good	Average	Average
Print Quality: Line Art	Good	Good	Good
Print Quality: Halftone Range	Good	Good	Good
Print Quality: Halftone Pattern/Fill	Average	Average	Average
Print Quality: Solids	Good	Average	Average
Color Copy Quality (Overall)	Average	Average	Average
Copy Quality: Color Business Graphics	Average	Average	Average
Copy Quality: Color Photographic Images	Average	Average	Average
Black Copy Quality (Overall)	Average	Average	Average
Copy Quality: Text	Good	Average	Average
Copy Quality: Line Art	Average	Average	Average
Copy Quality: Halftone Range	Good	Average	Average
Copy Quality: Halftone Pattern/Fill	Average	Average	Average
Copy Quality: Solids	Average	Average	Average
Color Print Productivity (Overall)	Good	Good	Good
Black Print Productivity (Overall)	Good	Good	Good
Color Copy Productivity (Overall)	Average	Average	Average
Black Copy Productivity (Overall)	Average	Average	Average

Ease of Use (Overall)	Good	Good	Good
Feature Set	Average	Average	Average
Security	Excellent		
Toner/Ink Yield (Overall)	Average	Average	Average
Toner/Ink Yield Black (5% Page Coverage)	27,757		
Toner/Ink Yield: Impressions Per Gram Black (5% Page Coverage)	46.2		
Toner/Ink Yield Cyan (5% Page Coverage)	19,153		
Toner/Ink Yield: Impressions Per Gram Cyan (5% Page Coverage)	56.8		
Toner/Ink Yield Magenta (5% Page Coverage)	18,127		
Toner/Ink Yield: Impressions Per Gram Magenta (5% Page Coverage)	55.5		
Toner/Ink Yield Yellow (5% Page Coverage)	12,139		
Toner/Ink Yield: Impressions Per Gram Yellow (5% Page Coverage)	36.6		
Toner/Ink Yield Black (ISO/IEC 24712)		9,265	9,265
Toner/Ink Yield: Impressions Per Gram Black (ISO/IEC 24712)		95.71	95.71
Toner/Ink Yield Cyan (ISO/IEC 24712)		7,318	7,318
Toner/Ink Yield: Impressions Per Gram Cyan (ISO/IEC 24712)		118.99	118.99
Toner/Ink Yield Magenta (ISO/IEC 24712)		7,690	7,690
Toner/Ink Yield: Impressions Per Gram Magenta (ISO/IEC 24712)		123.63	123.63
Toner/Ink Yield Yellow (ISO/IEC 24712)		6,026	6,026
Toner/Ink Yield: Impressions Per Gram Yellow (ISO/IEC 24712)		88.75	88.75
Value (Overall)	Average	Average	Average

Strengths/Weaknesses	Xerox WorkCentre 7845	Xerox WorkCentre 6605DN	Xerox WorkCentre 6605N
			
Strengths	<ul style="list-style-type: none"> - Flawless reliability; user-replaceable drums, transfer belt cleaner and waste toner mean minimal downtime for replacements - Very good print output in black mode; above average darkness, sharpness and smoothness of text, above average production of closely spaced fine lines and consistent line thickness, dark solids, broad halftone range - Natural flesh tones and above average halftone reproduction in color print mode; color business graphics exhibited bright saturation and above average background reproduction - Very fast scan speeds in duplex modes - Highly efficient productivity when printing and copying sets in color duplex modes; highly efficient job stream productivity in black mode using PCL driver - Bidirectional print drivers display device and job status, eliminating the need to install additional software, which takes up resources - Highly detailed feedback to workstations helps ensure that supplies are on hand when needed, reducing downtime - Superior multitasking, with no delay between jobs and users able to program a job while pages of the current job are still being scanned - Integrated address book at web utility consolidates all selectable destinations in one place so that users can freely pick and choose what information to view from each contact and program destinations - Excellent security feature set, including standard McAfee embedded technology, which uses whitelisting technology to prevent any unauthorized file or function to read, write or change something on the operating system - Most typical copy job features programmable from first tab of control panel; the settings for up to 50 frequently used jobs can be stored for quick programming; robust image quality 	<ul style="list-style-type: none"> - Highly reliable - Low purchase price - Bright saturation in business graphics output, natural-looking flesh tones in photographic images, consistent line art and the entire grayscale range in print mode - Fast first-print times from overnight sleep and ready mode; fast running speed when printing the job stream in color mode - Supports Apple AirPrint for the mobile workforce; compatible with Xerox's Global and Mobile print drivers - Eco-friendly features include standard automatic duplexing and draft mode, both of which can help reduce TCO - High standard RAM and input, as well as bypass, capacities; optional 160-GB hard drive and wireless interface - Well-designed and easy-to-use drivers; simple routine maintenance procedures - CentreWare Web lets administrators manage fleet of mixed hardware and limit or restrict color usage - High average tested yields for cyan and magenta; average tested yields for all colors exceeded the declared specifications 	<ul style="list-style-type: none"> - Highly reliable - Low purchase price - Bright saturation in business graphics output, natural-looking flesh tones in photographic images, consistent line art and the entire grayscale range in print mode - Fast first-print times from overnight sleep and ready mode; fast running speed when printing the job stream in color mode - Supports Apple AirPrint for the mobile workforce; compatible with Xerox's Global and Mobile print drivers - Eco-friendly features include standard automatic duplexing and draft mode, both of which can help reduce TCO - High standard RAM and input, as well as bypass, capacities; optional 160-GB hard drive and wireless interface - Well-designed and easy-to-use drivers; simple routine maintenance procedures - CentreWare Web lets administrators manage fleet of mixed hardware and limit or restrict color usage - High average tested yields for cyan and magenta; average tested yields for all colors exceeded the declared specifications

	<p>adjustments</p> <ul style="list-style-type: none"> - Remote Control Panel makes it easier to train users, and for IT staff to remotely view and monitor the user interface 		
<p>Weaknesses</p>	<ul style="list-style-type: none"> - Below average booklet productivity - No access to features for up to three minutes when the machine is being powered up from a cold start - Default driver names are cryptic and not easily identifiable at install - Lack of override key means that users must first close several pop-up screens prior to programming a scan or copy job when device is misfed or out of paper - No encryption support for USB files - Email alerts cannot be sent to users when print, copy or scan jobs are complete - Only some of the selections for a typical print job are available on the first print driver tab; no point-and-click support for selection of paper source and output destination - Scan to functions must be programmed from separate menus at the control panel, requiring users to toggle back and forth between multiple screens - No preview support at scan menu or for USB jobs - Inability to send scan or copy jobs to mail boxes 	<ul style="list-style-type: none"> - High cost per page - Slow running speed when copying sets in all color modes and black 2:2 mode - Low maximum paper capacity - Slow tested scan speed in all modes - Doesn't support copy reserves or program ahead 	<ul style="list-style-type: none"> - High cost per page - Slow running speed when copying sets in all color modes and black 2:2 mode - Low maximum paper capacity - Slow tested scan speed in all modes - Doesn't support copy reserves or program ahead

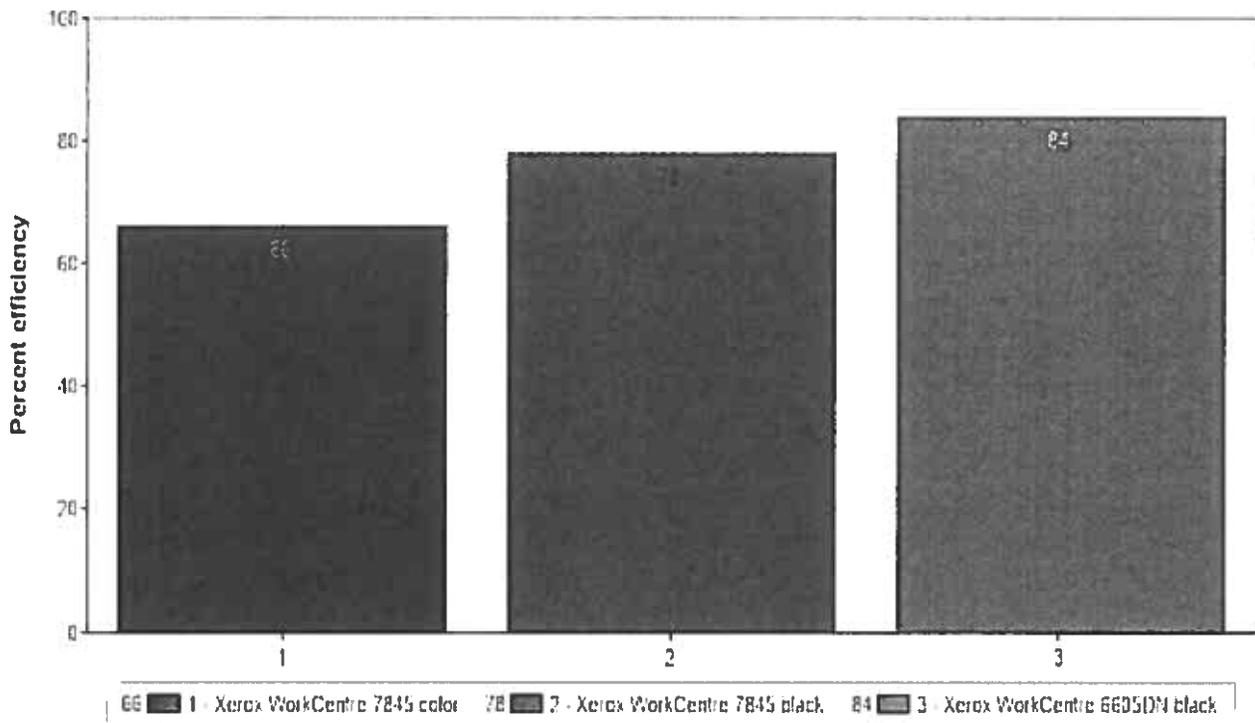
Productivity		Xerox WorkCentre 7845		Xerox WorkCentre 6605DN		Xerox WorkCentre 6605N	
							
Copy Productivity/Efficiency Ratings: Black							
Manufacturer's Rated Speed		45.0 CPM		36.0 CPM			
Document Feeder First-Copy-Out Time		9.65 Seconds		12.86 Seconds			
Paper Size		Letter		Letter			
1:1 Simplex Mode	# of Sets	CPM	Efficiency	CPM	Efficiency		
	1	27.6	61.4%	17.1	47.4%		
	5	34.9	77.5%	29.5	82.1%		
	10	38.3	85.1%	29.9	83.2%		
	Average	74.7 %		70.9 %			
1:2 Duplex Mode	# of Sets	CPM	Efficiency	CPM	Efficiency		
	1	15.5	34.4%	15.0	41.7%		
	5	29.5	65.5%	38.1	105.9%		
	10	32.3	71.8%	19.6	54.5%		
	Average	57.2 %		67.4 %			
2:2 Duplex Mode	# of Sets	CPM	Efficiency	CPM	Efficiency		
	1	18.3	40.7%	8.9	24.7%		
	5	35.9	79.8%	17.0	47.1%		
	10	36.6	81.3%	18.9	52.4%		
	Average	67.3 %		41.4 %			
Copy Productivity/Efficiency Ratings: Auto Color							
Manufacturer's Rated Speed		45.0 CPM					
Document Feeder First-Copy-Out Time		13.57 Seconds					
Paper Size		Letter					
1:1 Simplex Mode	# of Sets	CPM	Efficiency				
	1	20.2	44.9%				
	5	29.3	65.1%				
	10	34.7	77.0%				
	Average	62.3 %					
1:2 Duplex Mode	# of Sets	CPM	Efficiency				
	1	13.5	30.0%				
	5	28.9	64.3%				
	10	32.0	71.1%				
	Average	55.1 %					
2:2 Duplex Mode	# of Sets	CPM	Efficiency				
	1	14.8	33.0%				
	5	35.6	79.2%				
	10	36.5	81.1%				

Average		64.4 %			
Copy Productivity/Efficiency Ratings: Full Color					
Manufacturer's Rated Speed				36.0 CPM	
Document Feeder First-Copy-Out Time				15.88 Seconds	
Paper Size				Letter	
1:1 Simplex Mode	# of Sets			CPM	Efficiency
	1			10.8	29.9%
	5			24.5	68.2%
	10			27.4	76.2%
	Average			58.1 %	
1:2 Duplex Mode	# of Sets			CPM	Efficiency
	1			10.3	28.7%
	5			19.1	53.1%
	10			20.1	55.9%
	Average			45.9 %	
2:2 Duplex Mode	# of Sets			CPM	Efficiency
	1			6.9	19.2%
	5			15.3	42.5%
	10			17.8	49.4%
	Average			37 %	
Print Productivity/Efficiency Ratings: Black					
Manufacturer's Rated Speed		45.0 PPM		36.0 PPM	
Paper Size		Letter		Letter	
1:1 Simplex Mode	# of Sets	CPM	Efficiency	CPM	Efficiency
	1	30.0	66.8%	25.2	70.1%
	5	36.3	80.6%	33.7	93.6%
	10	39.1	86.9%	31.6	87.9%
	Average	78.1 %		83.9 %	
1:2 Duplex Mode	# of Sets	CPM	Efficiency	CPM	Efficiency
	1	16.6	36.9%	18.9	52.4%
	5	31.0	68.9%	23.0	63.8%
	10	31.4	69.7%	20.6	57.3%
	Average	58.5 %		57.8 %	
Print Productivity/Efficiency Ratings: Auto Color					
Manufacturer's Rated Speed		45.0 PPM			
Paper Size		Letter			
1:1 Simplex Mode	# of Sets	CPM	Efficiency		
	1	17.2	38.3%		
	5	35.7	79.3%		
	10	36.4	80.9%		
	Average	66.2 %			
1:2 Duplex Mode	# of Sets	CPM	Efficiency		
	1	15.5	34.5%		
	5	30.7	68.2%		
	10	30.8	68.5%		

Average		57.1 %		
Print Productivity/Efficiency Ratings: Full Color				
Manufacturer's Rated Speed				36.0 PPM
Paper Size				Letter
1:1 Simplex Mode	# of Sets	CPM	Efficiency	
	1	24.1	67.0%	
	5	33.3	92.5%	
	10	32.2	89.3%	
	Average			82.9 %
1:2 Duplex Mode	# of Sets	CPM	Efficiency	
	1	17.1	47.5%	
	5	22.4	62.2%	
	10	22.0	61.2%	
	Average			57 %
Scan Productivity Ratings: Black				
Paper Size	Letter	Letter		
Scan to E-Mail Speed Single-Sided Originals	IPM	IPM		
	60.2	18.5		
Scan Productivity Ratings: Auto Color				
Paper Size	Letter			
Scan to E-Mail Speed Single-Sided Originals	IPM			
	58.9			
Scan Productivity Ratings: Full Color				
Paper Size	Letter	Letter		
Scan to E-Mail Speed Single-Sided Originals	IPM	IPM		
	60.0	12.4		

Efficiency Comparison

Manufacturers rate their devices based upon how many prints of a single document on the platen glass can be output in 60 seconds. What happens when a mix of common office documents are printed from multiple network locations - including jobs that involve everyday office requirements like finishing? To find out Buyers Laboratory Inc (BLI) conducted independent, third party productivity testing on the Xerox WorkCentre 7845, Xerox WorkCentre 6605DN. Efficiency calculated by dividing the tested speed by the rated speed is a factor in determining the price/value relationship of a system.



The Xerox WorkCentre 7845 Color rated speed is 45.0 PPM and its tested speed is 29.8 PPM

The Xerox WorkCentre 7845 Black rated speed is 45.0 PPM and its tested speed is 35.2 PPM

The Xerox WorkCentre 6605DN Black rated speed is 36.0 PPM and its tested speed is 30.3 PPM





Town Council Agenda Item

MEETING DATE: February 5, 2015

AGENDA ITEM TITLE: Town employee residency requirement discussion

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: If needed

BACKGROUND REVIEW:

At the January 15th Town Council meeting there was a discussion regarding residency requirements for law enforcement personnel and direction for this to be placed on the next Town Council agenda for follow-up discussion. In preparation for the discussion staff reviewed whether or not a residency policy exists as some Councilmembers believed that one had been previously adopted.

What staff found was that in 1992 citing the need for a timely response by emergency personnel the Town Board adopted a residency requirement for law enforcement personnel restricting residency to being within a two mile radius of the nearest Town boundary; and in 1995 the Town Board extended that restriction to a five mile radius. When the Hayden Town Board approved a new personnel policy manual in 1997 it did not include a residency requirement for any Town employees and the adopting resolution repealed any prior adopted code, any subsequent amendments and any prior adopted personnel code. In subsequent revisions to the personnel policy there were no residency requirements, including rewrites of the policy manual in 2000 and 2013. In other words, as of February 1997 the Town has not had a residency requirement for employees.

When the Town annexed the airport and entered into an Intergovernmental Agreement (IGA) with Routt County to provide law enforcement services for the airport the Town also took on the responsibility to meet response times for law enforcement services in part as determined by the U.S. Department of Homeland Security's Transportation Security Administration (TSA). The response time required can be addressed by Chief Tuliszewski.

In 2013 the Town did receive communication from former Fire Chief Rickman and the West Routt County Fire District Board concerned about the lack of timely responses by law enforcement and a safety concern for the District's fire and ambulance personnel. The communication explained that District personnel would not enter property in response to emergency calls without a law enforcement officer present.

At the January 15th meeting one idea that was expressed was to consider looking at other Hayden special district boundaries. To assist the Councilmembers in this discussion special district maps that include the Town are attached as reference.

During the past five years the Town's law enforcement personnel have resided in and out of the Town and currently four of the six law enforcement personnel reside outside the Town limits.

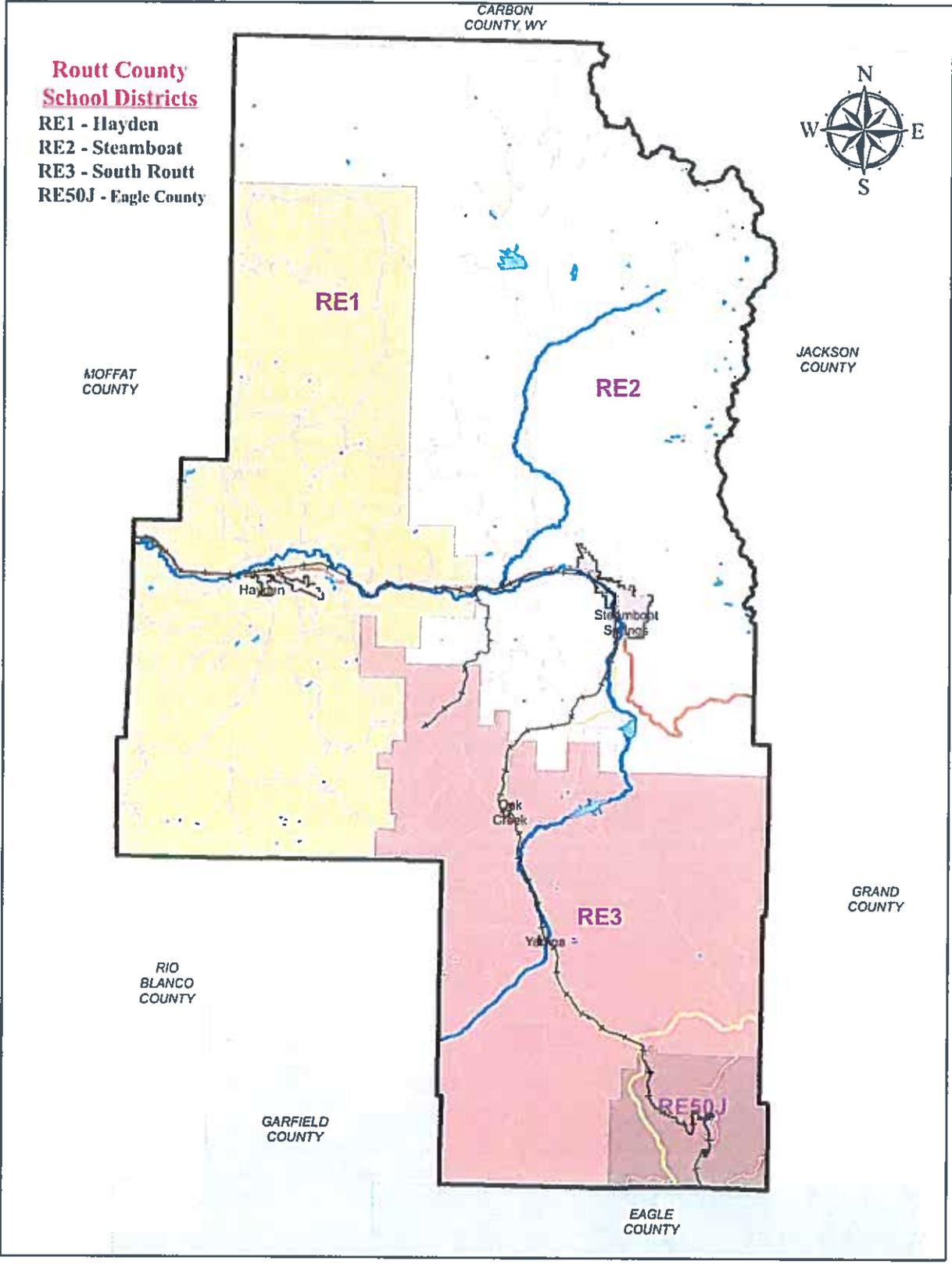
In the selection of all new Town employees preference is always given to Town residents when reviewing job qualifications and qualities so that all things being equal the Town resident will be offered the position first.

RECOMMENDATION:

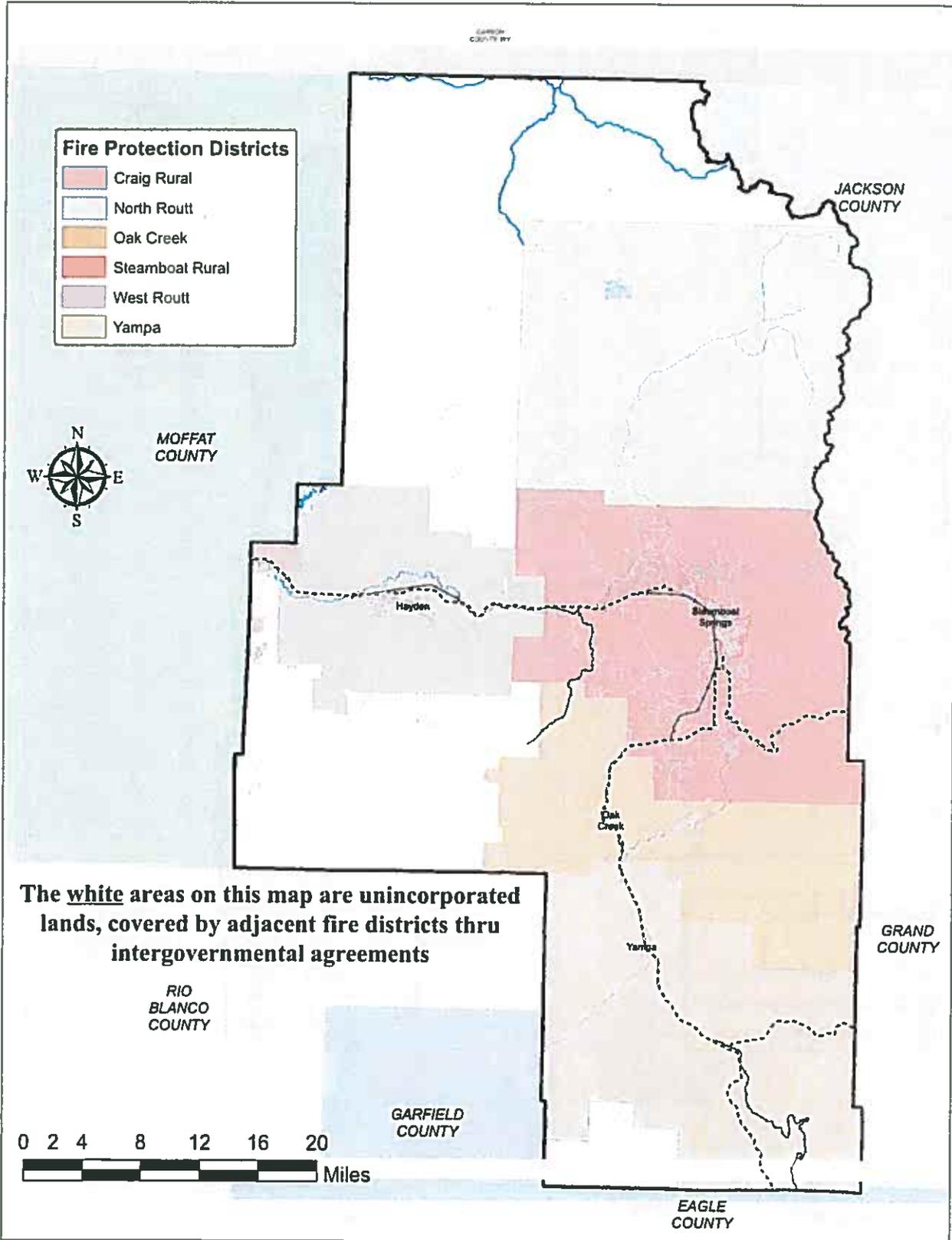
Staff seeks to understand the Town Council's concerns regarding law enforcement and residency; to learn why residency policies have previously been adopted, changed and repealed, and help the Town Council to draft policies to address these concerns.

MANAGER'S RECOMMENDATION/COMMENTS:

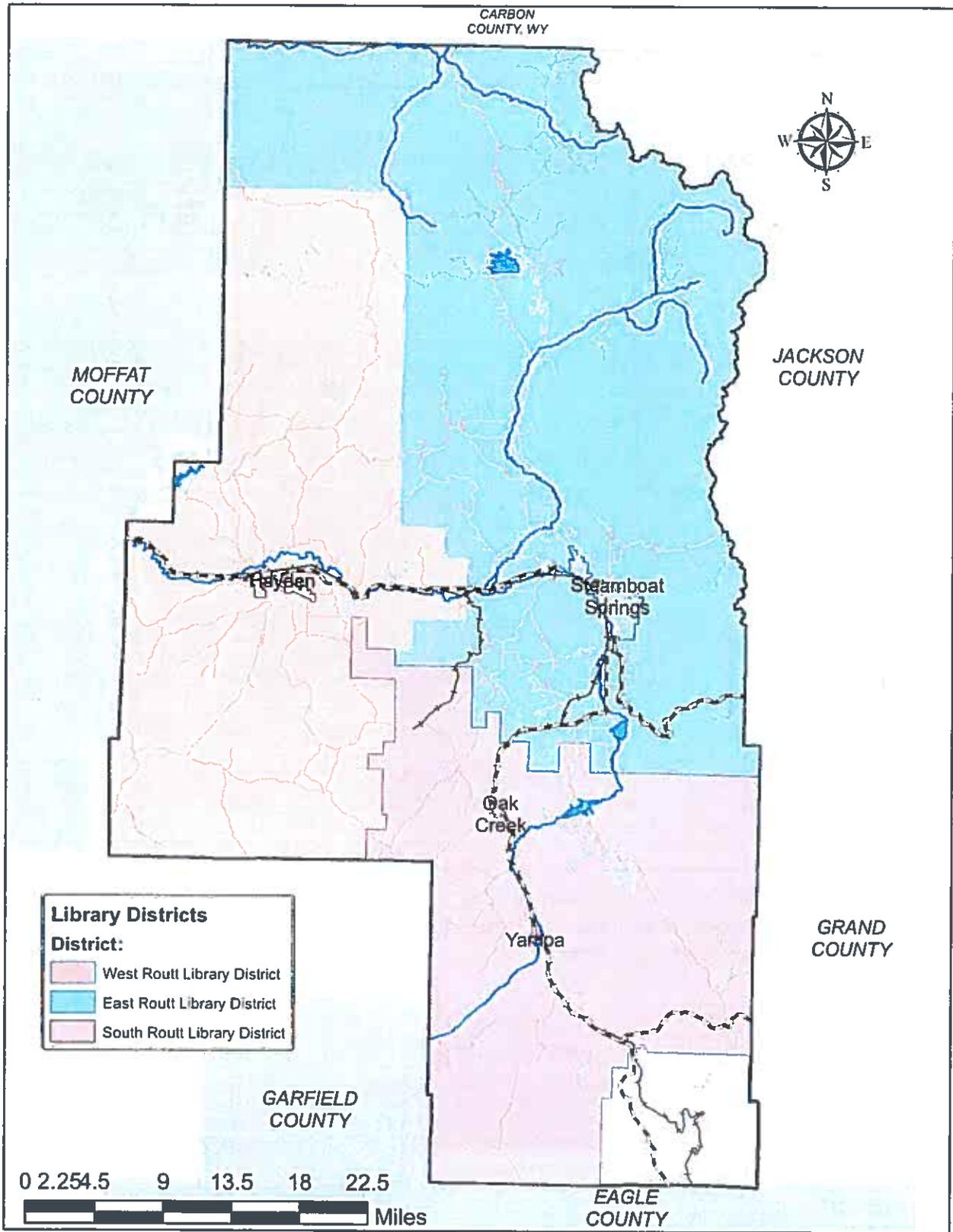
When the 2013 update was prepared for the personnel policy manual I looked back to the year 2000 personnel policy rewrite and then forward in time to find policies adopted but not included in the 2000 policy manual. I did not look further back since the 2000 rewrite repealed any personnel policies adopted prior to the 2000 rewrite. In reviewing the matter of residency it will be good to dialog with the Councilmembers to understand their concerns and to also discuss concerns regarding finding new and qualified staff so that a new policy can be brought to the Council for consideration.



School Districts



Fire Districts





Town Council Agenda Item

MEETING DATE: February 19, 2015

AGENDA ITEM TITLE: First Reading of Ordinance 664 Amending Currently Effective Building Codes, Previously Adopted by the Town of Hayden to Conform to the International Building Code, 2009 Edition, Regarding Elevators and Conveying System and Their Components.

AGENDA SECTION: New Business

PRESENTED BY: Charlie Davis, Building Official

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

The State of Colorado requires approved agencies to perform inspections and permitting for elevators and the Town has entered into a Memorandum of Understanding with the Northwest Colorado Council of Government (NWCCOG) to perform this duty. Many municipalities in NW Colorado contract with NWCCOG for elevator inspections; and the Town of Hayden has benefitted by this service for the one (1) elevator presently in Hayden. The Town was advised by NWCCOG in late November that the State Division of Oil and Public Safety (OPS) would be updating elevator regulations and that the Town must adopt these new regulations by April 1, 2015.

The State oversees the elevator and conveyance regulations which are amended from time to time. Ordinance 664 is drafted to amend the Town's building codes to read that *Except as otherwise provided for in this code, the design, construction, installation, alteration, repair, and maintenance of elevators and conveying systems and their components shall conform the most recent standards as adopted and regulated by the State of Colorado's, Department of Oil and Public Safety (OPS)*. This amendment will allow for the Town's elevator and conveyance regulations to remain consistent with the OPS without further local amendments.

RECOMMENDATION:

Approve First Reading of Ordinance 664 and set a Public Hearing for March 5, 2015 at 7:30 p.m.

MANAGER'S RECOMMENDATION/COMMENTS:

I have discussed the code change with Charlie Davis, SafeBuilt and he agrees with this change. Based upon the recommendations and information from NWCCOG and Mr. Davis I concur with the above recommendation.

ORDINANCE NO. 664

AN ORDINANCE AMENDING CURRENTLY EFFECTIVE BUILDING CODES, PREVIOUSLY ADOPTED BY THE TOWN OF HAYDEN TO CONFORM TO THE INTERNATIONAL BUILDING CODE, 2009 EDITION, REGARDING ELEVATORS AND CONVEYING SYSTEM AND THEIR COMPONENTS

RECITALS

1. Colorado Revised Statutes § 31-16-201 to 208 provide that municipalities may adopt certain codes and standards by reference.
2. Pursuant to CRS § 31-16-204, the Town Council may alter and amend any building code.
3. On August 7, 2014 the Town of Hayden, Town Council, did adopt Ordinance 660 adopting with certain amendments the International Building Code, 2009 Edition.
4. The Town of Hayden and the Northwest Colorado Council of Governments (NWCCOG) have entered into a Memorandum of Agreement regarding the regulation of elevators and conveying system installation, construction, maintenance and inspection.
5. The NWCCOG has been advised that the State Division of Oil and Public Safety (OPS) will revise the Conveyance Regulations effective January 1, 2015, including new elevator codes and standards.
6. Per the terms of a Memorandum of Agreement between NWCCOG and OPS, and the Memorandum of Agreement between the Town of Hayden and NWCCOG, these codes/standards must be adopted by the Town of Hayden by April 1, 2015.
7. The Building Official has reviewed the 2009 International Building Code and the OPS revisions and recommends the amendments as set forth herein.
8. First Reading of Ordinance 664 was held on February 19, 2015 and the Town Council did set a date, hour and place at which the Council will hold a public hearing on the Ordinance for its Second Reading. Per the Town of Hayden Charter, Section 3-3. (d) notice of a public hearing was published by title as provided in Charter Section 14-1 (q) and the date, hour and place of the public hearing was included in said publication.
9. Notice of the public hearing was published in the Steamboat Pilot & Today on _____, 2015 and the required public hearing before the Council was held on _____, 2015 all in accordance with CRS § 31-16-203 and the Town of Hayden Home Rule Charter.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO AS FOLLOWS:

Section 1: Amendment and Restatement of Existing Codes. The currently effective building codes adopted by Ordinance 660 are hereby amended and restated by reference to the codes and materials described as follows:

International Building Code Amendments and Deletions.

The International Building Code, 2009 Edition, is amended as follows:

The following section and paragraphs or subparagraphs of the 2009 International Building Code is hereby amended as follows:

Section 3001.2 Reference Standards, is amended to read as follows:

Except as otherwise provided for in this code, the design, construction, installation, alteration, repair, and maintenance of elevators and conveying systems and their components shall conform the most recent standards as adopted and regulated by the State of Colorado's, Department of Oil and Public Safety (OPS).

Section 2: Severability. If any part or parts, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the Ordinance.

Section 3: Effective Date. Per the Town of Hayden Charter, Section 3-3. (h) the Town Clerk shall publish in full Ordinance 664 in the Steamboat Pilot & Today and Ordinance 664 shall be in force and take effect fifteen (15) days after second publication.

Section 4. Public Hearing. A public hearing on this Ordinance was held on the 1st day of March 2015 at 7:30 p.m. at the Hayden Town Hall, 178 West Jefferson Avenue, Hayden, Colorado.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3-3 (d) OF THE HAYDEN HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF HAYDEN, ON THE 19th DAY OF FEBRUARY 2015.

James M. Haskins, Mayor

ATTEST

Sharon Johnson, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3-3 (h) OF THE HAYDEN HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF HAYDEN, ON THE ____ DAY OF MARCH 2015.

James M. Haskins, Mayor

ATTEST

Sharon Johnson, Town Clerk



Town Council Agenda Item

MEETING DATE: February 19, 2015

AGENDA ITEM TITLE: Request to Waive Water Tap Fee – Lake Villages HOA

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND REVIEW:

Representatives for the Lake Villages HOA have submitted a request for the Town Council to waive a water tap fee (\$4800) so that open space in the subdivision can be irrigated. Additional background is included in the petitioners letter to the Council Members.

Previously Lake Villages HOA representatives Stephan Baden and Steve Caragol have requested this water tap fee waiver and the Town Council has turned down the request. Tap fees, monthly base fees and user fees are used to maintain the water plant and distribution system infrastructure.

RECOMMENDATION:

Discuss with the petitioners the amount of water that is going to be used in this system as it may be greater than one tap that is being requested. One tap equals approximately the amount of water used monthly in an average single family home. If the Councilmembers are willing to grant this waiver there will need to be an agreement regarding the responsible party for payment of water bills, for installation of a water meter, for the location of the water meter, for the installation and maintenance of a backflow prevention device and other necessary details, before the service can be attached to the system.

MANAGER'S RECOMMENDATION/COMMENTS:

An irrigation system was to be installed and maintained by the developers of the Lake Villages subdivision; that did not happen and the subdivision went into bankruptcy. The new owners, Yampa Valley Development, and the owners of lots and homes in this subdivision are the primary beneficiaries of an improved open space; however, residents throughout the Town enjoy the open space, particularly the trail and pond. Before agreeing to waive the tap fee the Town Council should be satisfied that it knows what improvements are being made to the Open space, the Open space should be clearly identified, a timeframe to complete the improvements and an agreement acceptable to the Town Attorney regarding responsibility for the system and payment for services as discussed above, should be completed.

**REQUEST TO SUBMIT AGENDA ITEM
FOR TOWN OF HAYDEN
BOARD OF TRUSTEES MEETING**

MEETING DATE: February 19th, 2015

AGENDA ITEM TITLE: Waive Tap Fee for metered water service - Lake Village

PRESENTED BY: Tyson & Ashley Sweetser PHONE: 970 620-2626 (Day)
970-326-7223 (Night)

BACKGROUND REVIEW/PROPOSAL:

Attached.

Please attach any extra information, including maps, that you wish to have included in the Board packets.

Dear Council Members,

Residents of Lake Villages are requesting the Town Council waive the tap fee for a metered water service, so that we can install drip irrigation to trees and shrubs which we will plant in the upcoming season to improve the overall appearance of open space in the subdivision. The Lake Village HOA will pay for the monthly usage fees, although the amount of usage will be minimal.

The Colorado Parks and Wildlife stock the lake with fish, which allows all of the town residents to enjoy the fishing there, and on any given day in the summer, you will see people taking walks around the lake and enjoying the serenity the open space provides. It is our goal to improve the Open Space area surrounding the lake for the benefit of the homeowners as well as the general public.

Initially, this request was denied by the Town Council. The Town members felt the developer should have installed an irrigation system. However, the developer is no longer involved in Lake Villages. Yampa Valley Development purchased Lake Villages when it went in to foreclosure, but they are not the developers. The Town ultimately held the responsibility of ensuring the developer completed the work correctly prior to releasing the bond. When the project was approved and accepted by the Town, the Parties (town and contractor) agreed that the contractor would finish the landscaping around the lake and a water tap was put in place for irrigation. During the process however, the developer decided against the tap and installed (we heard because the backflow preventer was too expensive) a pump from the lake that quickly clogged the irrigation system with silt and most of the landscaping died. The only means to water the trees and shrubs that were planted was this pump. The residents of the town would benefit if this problem is fixed, as intended.

Lake Villages is simply requesting the Town work with our HOA to come to an agreement; the Town waives the tap fee associated with installing a water tap in place of the pump system, while the HOA uses the drip irrigation system to water trees and shrubs, enhancing the open spaces of the subdivision for the whole community to enjoy. There is a great deal of opportunity for growth and expansion in Lake Villages. This is where the new homes in Hayden are being built; let's make it a warm and welcome environment for new development.



Town Council Agenda Item

MEETING DATE: February 19, 2015

AGENDA ITEM TITLE: Request to provide \$7,750 to the City of Steamboat Springs for regional commuter bus service.

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND REVIEW:

In December 2014 the Town received a funding request from the City of Steamboat Springs for the Steamboat – Craig regional bus route. Attached is a letter dated November 26, 2014 from Chuck Anderson, Director of Public Works, City of Steamboat Springs requesting \$7,750 in funding from the Town. Also attached is information regarding local, i.e. Hayden, ridership on this regional bus route, copies of the 2009 Regional Transit Committee Recommendations, and a PowerPoint presentation reviewing the need for regional transportation solutions entitled *Regional Transportation Authority*. Mr. Anderson, or his representative, is planning to attend the Town Council meeting to answer questions and discuss this service and future plans.

Some bullet points are:

- This is a funding request for 2014 and it is a calendar year request.
- There were 6127 riders, one-way, picked-up or dropped-off in Hayden in 2013. Not all of these riders picked-up or dropped-off in Hayden are Town residents and no residency breakdown is available.
- Currently the bus operates seven (7) days a week. There are two (2) buses, each direction, on weekdays and one (1) bus in each direction on weekends.
- The bus operates on holidays.
- A majority of the passengers are making the trip for employment.
- In 2008 the Town of Hayden, the City of Craig, Moffat County, the City of Steamboat Springs and Routt County provided funding for the regional bus service.
- In 2014 the City of Steamboat Springs and Routt County provided funding for the regional bus service.
- In 2014 the City of Steamboat Springs funded \$218,775, Routt County provided \$35,000 and rider fares provided \$99,127.51 (through approximately mid-November).

RECOMMENDATION:

No funding is provided in the 2015 Town budget for this expense. Recommend that the City of Steamboat Springs submit a funding request by no later than September 1, 2015 for consideration by the Town Council for funding in the 2016 Town budget.

MANAGER'S RECOMMENDATION/COMMENTS:

Chuck Anderson, or his representative, will be present at the Town Council meeting and can provide answers to Councilmember questions regarding the regional bus service and its benefits to Hayden residents and Steamboat Springs businesses. Clearly there is mutual benefit to both communities for the service. The attachments to this cover memo provide data regarding ridership and past discussions across the Yampa Valley regarding regional transportation. Presently fares paid by riders provide a significant portion of the bus services cost and the regional service should not be considered equal in cost to the *free* bus service provided within the City of Steamboat Springs.



November 26, 2014

Dave Torgler
Town of Hayden
P.O. Box 190
Hayden, CO 81639

Dear Mr. Torgler,

Thank you for the Town of Hayden's past contributions toward regional bus operations which help keep our citizens able to travel at an extremely affordable cost.

The Regional buses, which are procured, operated and maintained by the City of Steamboat Springs have transported through October 2014, a total of 22,741 passengers with 4,853 passengers specifically travelling back and forth from Hayden. In 2013, the Regional buses transported a total of 27,842 passengers, with 6,127 traveling back and forth from Hayden.

The cost to provide this service is significant, and the Town of Hayden is asked to partner in this investment. The total request for the Hayden cost share is \$7,750.00. For any questions my direct phone number is (970) 871-8204.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles V. Anderson".

Charles V. Anderson
Director of Public Works

cc Deb Hinsvark Steamboat Springs City Manager

2013 total Hayden riders (one-way):	6127
roundtrip:	3063.5
Travelers per week:	58.913462
Travelers per day (5-day week):	11.782692
2014 SST funding request:	\$7,750.00
Funding request per one-way trip:	\$ 1.26



2014 Regional Passengers

What these numbers mean: The Daily Regional Passengers number indicates how many total one way trips were taken during any given month. As a general rule, the number of passenger trips can be divided by 2 to get the total number of people that used the bus in a given month. The Daily Bus Pass Passengers column represents the number of people that used a Bus Pass as their means of fare. These bus passes do give a reduced fare for each trip (\$60 worth of trips purchased for \$40). Daily Cash Fare represents the number of passengers paying the cash rate for their trip. Passengers in the No Fare category are passengers receiving a complementary trip, Seniors, City Employees and their family members.

Month	Daily Regional Passengers	Daily Bus Pass Passengers	Daily Cash Fare Passengers	Daily No Fare Passengers
January	3314	2590	407	317
February	2820	2153	375	292
March	2819	2138	379	302
April	1881	1460	272	149
May	1621	1211	259	151
June	1798	1281	313	204
July	2132	1543	378	211
August	2181	1655	319	207
September	2137	1586	379	172
October	2038	1693	262	83
November	1880	1504	272	104
December	3175	2402	488	285
TOTALS	27796	21216	4103	2477
	100%	76%	15%	9%
(46)	27842	0%		

What these numbers mean: Each column represents a City, Town or County that is the origin or terminus of a trip. For example, a passenger riding from Craig to Steamboat would be counted in the Steamboat column, the Craig column, the Moffat column and the Routt column.

Month	Steamboat Pax.	Craig Pax.	Hayden Pax.	Milner Pax.	Stm. 2 Pax.	Moffat Pax.	Routt Pax.
January	3275	2560	749	51	11	2561	4066
February	2787	2228	570	45	9	2228	3411
March	3781	2285	524	39	8	2284	3334
April	1820	1479	425	11	25	1479	2192
May	1488	1237	389	36	22	1237	2003
June	1749	1430	350	49	15	1428	2163
July	2079	1674	422	76	13	1671	2590
August	2125	1697	462	48	30	1727	2665
September	2077	1634	495	35	33	1634	2640
October	1947	1615	467	16	31	1615	2461
November	1843	1539	346	16	15	1539	2220
December	3124	2613	581	7	21	2612	3623
TOTALS	28095	21991	5780	429	233	22015	33368
	51%	40%	10%	1%	0%	40%	60%

What these numbers mean: Each column represents a specific trip destination. Note that a trip may be in either direction. For example the CRG-SBT may be for a passenger traveling from Craig to Steamboat or a passenger traveling from Steamboat to Craig.

Month	CRG-SBT	HDN-SBT	MLR-SBT	SBT-SB2	CRG-HDN	MLR-HDN	SB2-HDN	SB2-MLR	CRG-MLR	CRG-SB2
January	2535	702	47	1	14	1	2	23	3	6
February	2203	544	37	3	19	2	6	22	5	0
March	2248	498	33	2	25	0	1	17	6	5
April	1352	348	10	11	45	0	5	6	0	8
May	1203	335	7	11	24	23	7	4	5	3
June	1389	318	37	5	26	5	1	19	5	7
July	1625	381	69	4	34	4	3	26	3	6
August	1644	429	46	6	30	2	3	20	0	23
September	1594	460	16	7	15	18	2	10	1	24
October	1431	395	1	5	49	11	2	2	2	22
November	1506	320	13	4	23	0	3	5	2	7
December	2564	554	5	1	25	0	2	3	3	15
TOTALS	21294	5284	321	60	329	66	37	157	35	126
	77%	19%	1%	0%	1%	0%	0%	1%	0%	0%



2013 Regional Passengers

What these numbers mean: The Daily Regional Passengers number indicates how many total one way trips were taken during any given month. As a general rule, the number of passenger trips can be divided by 2 to get the total number of people that used the bus in a given month. The Daily Bus Pass Passengers column represents the number of people that used a Bus Pass as their means of fare. These bus passes do give a reduced fare for each trip (\$60 worth of trips purchased for \$40). Daily Cash Fare represents the number of passengers paying the cash rate for their trip. Passengers in the No Fare category are passengers receiving a complementary trip, Seniors, City Employees and their family members.

Month	Daily Regional Passengers	Daily Bus Pass Passengers	Daily Cash Fare Passengers	Daily No Fare Passengers
January	2612	1988	357	267
February	2606	1986	339	281
March	2886	2255	357	274
April	2194	1726	260	208
May	1910	1450	295	165
June	2117	1637	272	208
July	2263	1861	267	135
August	2192	1758	199	235
September	1960	1545	222	193
October	2069	1691	212	166
November	2189	1754	254	181
December	2844	2129	388	327
TOTALS	27842	21780	3422	2640
	100%	78%	12%	9%
	3,591	24251	15%	

What these numbers mean: Each column represents a City, Town or County that is the origin or terminus of a trip. For example, a passenger riding from Craig to Steamboat would be counted in the Steamboat column, the Craig column, the Moffat column and the Routt column.

Month	Steamboat Pax.	Craig Pax.	Hayden Pax.	Milner Pax.	Stm. 2 Pax.	Moffat Pax.	Routt Pax.
January	2542	2078	535	36	31	2078	3074
February	2555	2145	459	24	27	2142	3065
March	2792	2336	549	44	21	2336	3433
April	2100	1704	564	3	15	1704	2682
May	1828	1422	557	1	8	1422	2394
June	2080	1657	644	1	5	1657	2573
July	2224	2445	433	3	16	1875	2676
August	2162	1725	468	8	21	1725	2469
September	1911	1585	403	4	15	1584	2333
October	2026	1633	451	3	18	1633	2498
November	2083	1656	468	1	19	1689	2568
December	2809	2256	596	15	10	2256	3430
TOTALS	27112	22642	6127	143	206	22101	33195
	49%	41%	11%	0%	0%	40%	60%

What these numbers mean: Each column represents a specific trip destination. Note that a trip may be in either direction. For example the CRG-SBT may be for a passenger traveling from Craig to Steamboat or a passenger traveling from Steamboat to Craig.

Month	CRG-SBT	HDN-SBT	MLR-SBT	SBT-SB2	CRG-HDN	MLR-HDN	SB2-HDN	SB2-MLR	CRG-MLR	CRG-SB2
January	1941	460	32	22	57	2	0	11	0	6
February	2100	416	23	16	38	0	5	7	0	5
March	2280	495	40	4	43	0	11	19	4	1
April	1617	480	1	2	77	0	7	0	1	6
May	1343	485	0	0	69	1	2	0	0	0
June	1621	458	0	1	28	0	1	0	1	3
July	1837	416	0	1	16	0	1	0	3	14
August	1808	368	79	18	19	0	2	0	8	1
September	1539	371	0	1	28	0	4	0	10	4
October	1596	425	0	5	21	2	3	0	0	9
November	1641	446	0	6	15	0	7	0	1	3
December	2226	262	13	5	27	0	4	8	1	0
TOTALS	21549	5082	188	81	438	5	47	45	29	52
	78%	18%	1%	0%	2%	0%	0%	0%	0%	0%



2012 Regional Passengers

What these numbers mean: The Daily Regional Passengers number indicates how many total one way trips were taken during any given month. As a general rule, the number of passenger trips can be divided by 2 to get the total number of people that used the bus in a given month. The Daily Bus Pass Passengers column represents the number of people that used a Bus Pass as their means of fare. These bus passes do give a reduced fare for each trip (\$60 worth of trips purchased for \$40). Daily Cash Fare represents the number of passengers paying the cash rate for their trip. Passengers in the No Fare category are passengers receiving a complimentary trip, Seniors, City Employees and their family members.

Month	Daily Regional Passengers	Daily Bus Pass Passengers	Daily Cash Fare Passengers	Daily No Fare Passengers
January	2424	1804	369	251
February	2499	1986	291	222
March	2407	1960	230	217
April	1744	1428	225	91
May	1748	1474	204	70
June	2002	1575	279	148
July	2160	1673	351	136
August	1903	1490	289	124
September	1728	1362	255	111
October	1752	1380	247	125
November	1622	1166	296	160
December	2262	1618	353	291
TOTALS	24251	18916	3389	1946
	100%	78%	14%	8%
	1,404	22847		

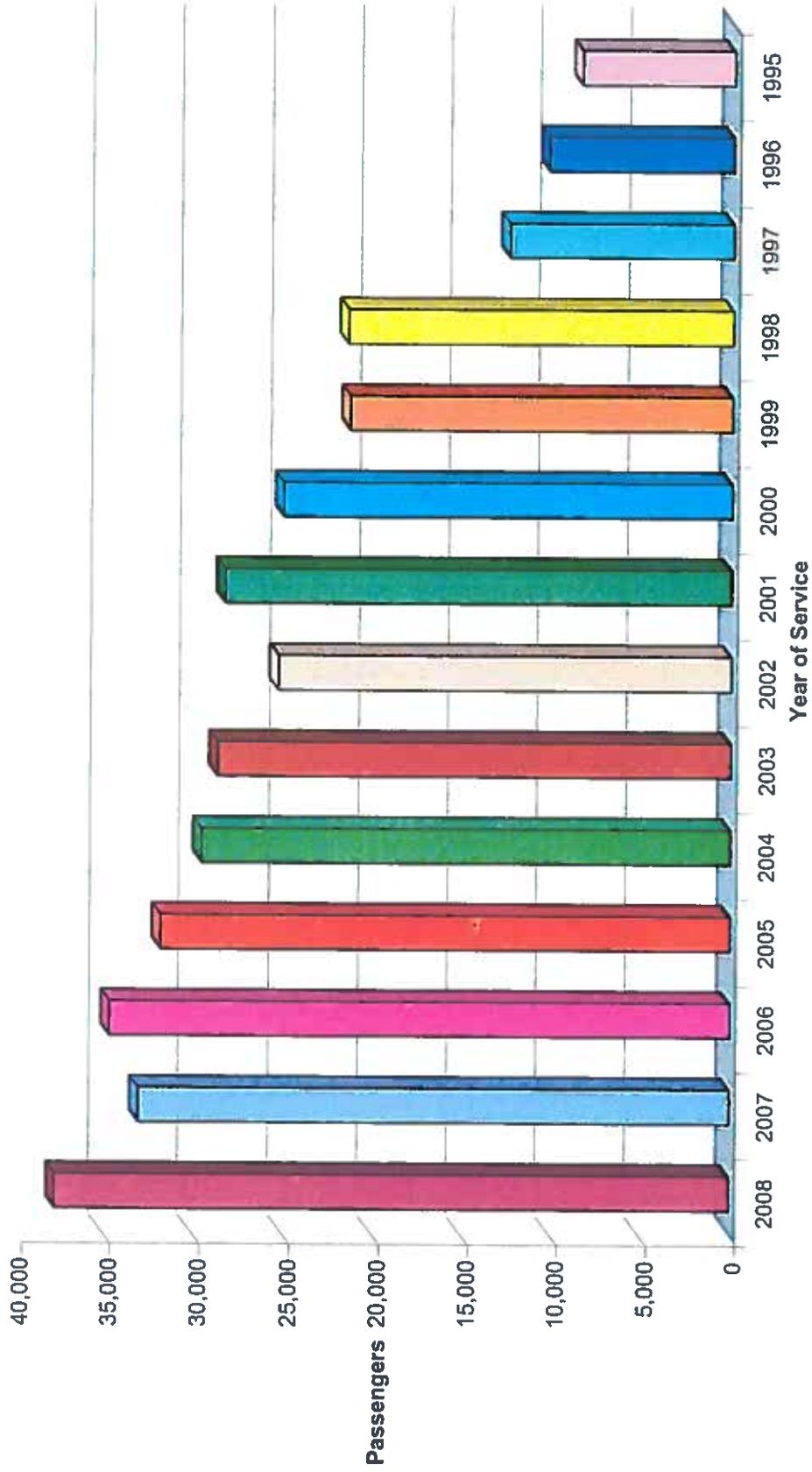
What these numbers mean: Each column represents a City, Town or County that is the origin or terminus of a trip. For example, a passenger riding from Craig to Steamboat would be counted in the Steamboat column, the Craig column, the Moffat column and the Routt column.

Month	Steamboat Pax.	Craig Pax.	Hayden Pax.	Milner Pax.	Stmbt 2 Pax.	Moffat Pax.	Routt Pax.
January	2351	1951	426	59	27	1978	2863
February	2435	2008	450	76	27	2008	2988
March	2316	1852	509	87	39	1852	2951
April	1713	1327	370	64	14	1327	2161
May	1714	1278	449	44	10	1278	2217
June	1961	1520	425	57	28	1520	2481
July	2123	1668	441	57	26	1668	2557
August	1857	1444	420	62	23	1444	2362
September	1661	1320	389	64	19	1320	2133
October	1675	1285	473	53	18	1285	2219
November	1544	1169	160	40	26	1169	2070
December	2210	1757	497	34	24	1757	2765
TOTALS	23560	18579	5009	697	281	18606	29767
	49%	38%	10%	1%	1%	38%	62%

What these numbers mean: Each column represents a specific trip destination. Note that a trip may be in either direction. For example the CRG-SBT may be for a passenger traveling from Craig to Steamboat or a passenger traveling from Steamboat to Craig

Month	CRG-SBT	HDN-SBT	MLR-SBT	SBT-SB2	CRG-HDN	MLR-HDN	SB2-HDN	SB2-MLR	CRG-MLR	CRG-SB2
January	1910	376	53	11	46	0	4	22	4	11
February	1852	385	73	10	37	4	4	31	9	8
March	1779	449	82	6	45	2	13	45	3	20
April	1297	348	62	6	19	1	0	25	1	8
May	1251	422	39	2	20	0	7	14	5	1
June	1489	417	54	11	8	0	0	19	3	17
July	1635	427	52	9	11	2	1	25	2	15
August	1400	396	60	1	22	0	3	27	2	20
September	1257	346	58	0	39	1	3	25	5	16
October	1216	400	52	7	66	1	8	15	1	3
November	1096	402	37	9	53	0	5	10	3	12
December	1705	460	33	12	37	0	0	12	1	12
TOTALS	17887	4828	655	84	403	11	48	270	39	143
	73%	20%	3%	0%	2%	0%	0%	1%	0%	1%

**Craig / Steamboat Springs - Regional Bus Service
Historic Ridership**



2008 Regional Transit Committee Participants

Nancy Stahoviak

Tracey Rogalski

Karl Gills

Kathleen Titus

Bruce Pitts

Darcy Trask

Audrey Williams

Jonathan Flint

Tom Sullivan

John Eastman

Steve Callahan

Tom Allen

Russ Martin

February 2009 - Regional Transit Committee Recommendations:

1. Advertise national rideshare websites through the Steamboat Springs Chamber Resort Association, City of Steamboat Springs, Routt County, outlying municipalities and major employers. Have employers encourage their employees to carpool. Develop a local rideshare program if a Regional Transportation Authority (RTA) is formed.
2. Create a contracted Vanpool program with subscribed riders from outlying areas of the County to Steamboat Springs. Would provide pick up at rider's home and drop off at employment site, with return trip. Estimated cost - \$25,000 per year per 12 passenger van.
3. Include the funding of the regional bus service from Craig as part of a Regional Transportation Authority (RTA). This service is currently operated through Steamboat Springs Transit and funded by the City of Steamboat Springs, Routt County, the Town of Hayden, the City of Craig and Moffat County. Current annual cost for 2 busses - \$500,000.

February 2009 - Transportation Solutions Recommendations

Working Group Name: Regional Transit

Group Leader: Nancy Stahoviak

Overall Vision/Mission: To develop transportation options for people who live in Routt and Moffat Counties and travel to Steamboat Springs.

Top 3 Recommendations:

1. Advertise national rideshare websites through the Steamboat Springs Chamber Resort Association, City of Steamboat Springs, Routt County, outlying municipalities and major employers. Have employers encourage their employees to carpool. Develop a local rideshare program if a Regional Transportation Authority (RTA) is formed.
2. Create a contracted Vanpool program with subscribed riders from outlying areas of the County to Steamboat Springs. Would provide pick up at rider's home and drop off at employment site, with return trip.
3. Include the funding of the regional bus service from Craig as part of a Regional Transportation Authority (RTA). This service is currently operated through Steamboat Springs Transit and funded by the City of Steamboat Springs, Routt County, the Town of Hayden, the City of Craig and Moffat County.

Recommendation 1: Advertise national rideshare websites through the Steamboat Springs Chamber Resort Association, City of Steamboat Springs, Routt County, outlying municipalities and major employers. Have employers encourage their employees to carpool. Develop a local rideshare program if a Regional Transportation Authority is formed.

1. Funding Mechanism: Resources to advertise the websites would be provided by each entity. The Chamber would provide the information to the entities. The funding of a local rideshare program would be provided through and RTA.
2. Timeline: Begin as soon as possible.
3. Studies Utilized/Needed:
 - a. Gather and evaluate website information to determine which sites to recommend to entities and employers. Known websites to be evaluated are: www.cRideShare.com, www.alternaterides.com, www.NuRide.com, www.ZimRide.com, and www.Carpoolworld.com.
 - b. The costs to operate and market a local rideshare program through an RTA have not been developed.

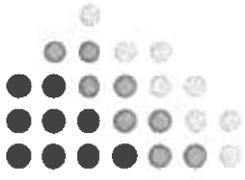
Recommendation 2: Create a contracted Vanpool program from outlying areas of the County to Steamboat Springs. Would provide pick up at rider's home and drop off at employment site, with return trip.

1. Funding Mechanism:
 - a. Estimated cost per van (includes administration and marketing): \$25,000 per year (actual cost would be based on proposals received from interested providers)

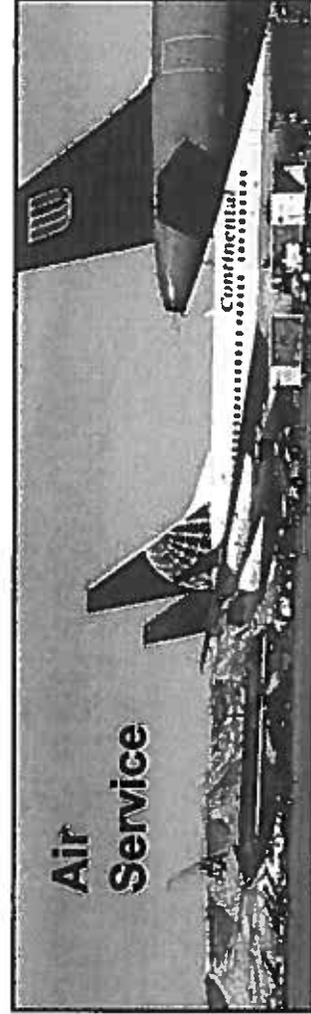
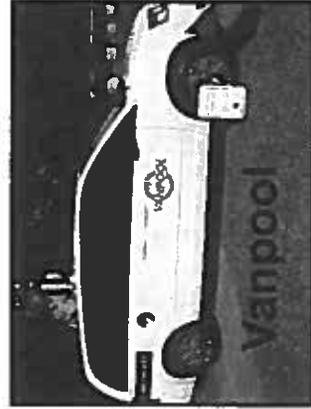
- b. Revenue sources per van:
 - Rider fees (\$6.00 per day)-\$12,000
(rider fees based on 8 riders)
 - Local funding - \$6,500
 - State/Federal Grant - \$6,500
- c. Local funding could come from private employers, the County, municipalities or through a Regional Transportation Authority (RTA). Any County or municipal funding would depend on budget appropriation.
- d. State/Federal Grant funding may or may not be available. If no State or Federal funding is received, \$13,000 per van in local funding would be required.
- e. If there were 5 vanpools as part of an RTA (2 from South Routt, 1 from North Routt and 2 from West Routt, a user fee of \$6.00 per day was collected and no State/Federal Grant funding were provided, RTA revenue of about \$65,000 a year would be needed (based on current information).
- 2. Timeline: One year (longer if proposed as part of an RTA)
- 3. Studies Utilized/Needed: (Utilized information from the South Routt County Transit Service Needs and Feasibility Study)
 - a. Survey large employers to determine interest in providing funding and number of employees living in outlying areas of the County.
 - b. Discuss funding options with local governments.
 - c. Identify entity that is interested in administering the service (if an RTA was formed, the RTA would be that entity).
 - d. Outreach to employees of employers in Steamboat Springs to create a list of those willing to subscribe to the vanpool service.
 - e. Develop a Request for Proposals from companies or entities interested in providing the service to areas identified from outreach in d. above.
 - f. Would need to have funding commitments from all sources (including riders) prior to the implementation of the service.

Recommendation 3: Include the funding of the regional bus service from Craig as part of a Regional Transportation Authority. This service is currently operated through Steamboat Springs Transit and funded by user fees, the City of Steamboat Springs, Routt County, the Town of Hayden, the City of Craig and Moffat County.

- 1. Funding Mechanism:
 - a. Budget for 2009 regional bus service from Craig is \$284,000 for operations, \$158,000 for bus replacement fund and \$29,000 for building replacement fund, totaling \$471,000 as an annual cost.
 - b. Revenue of about \$500,000 a year would need to be generated through a Regional Transportation Authority to fund the current regional bus service from Craig.
- 2. Timeline: 2 to 3 years (to coincide with the formation of an RTA).
- 3. Studies Utilized/Needed: Utilized 2009 budget information provided by Steamboat Springs Transit. Reviewed ridership information and schedules provided by Steamboat Springs Transit.



Regional Transportation Authority



Transit



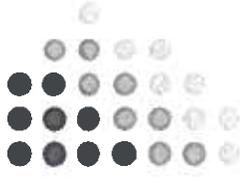
**Bicycle &
Pedestrian**



Hwy 40

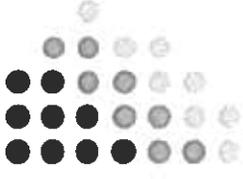


**Rural
Roads**



History

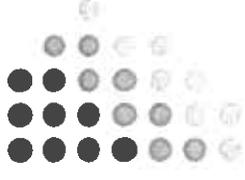
- Problem Areas:
 - Highway 40 congestion
 - Crumbling roads such as CR 14 to Stagecoach
 - Poor bicycle connectivity
 - Decreasing winter air service capacity
 - No South Routt transit
 - Lack of funding for transportation – City, County, State
 - Failed County tax issue for rural roads



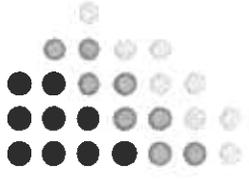
Participants

Audrey Danner Bob Larson Chuck Vale Danny Mulcahy Darcy Trask Diane Mitsch Bush Dave Ruppel Doug Monger Emmanelle Vital Frank Roitsch Fred Duckels George Krawzoff Grant Fenton Janet Fischer Jack Taylor	Janet Hruby Jayson Belyea Jim Gill Joe Cashen Joe Kubala John Eastman John Fielding John Spezia Jonathan Flint Karl Gills Kathleen Titus Katie Kolbe Ken Burgess Kevin Kaminski	Laura Anderson Loui Antonucci Marion Ayer Meagan Coates Mike DeGroff Mike Forney Mike Ratliff Nancy Stahoviak Paul Draper Philo Shelton Rob Perlman Robin Craigen Sandy Evans Hall Sandy Fisher	Stacey Charlton Steve Callahan Steve Elkins Steve Kuntz Suzie Spiro Theresa Lichtenfels Tom Sullivan Tony Connell Towny Anderson Tracey Rogalski Tracy Barnett Walter Magill Wendy DuBord
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Why a Regional Transportation Authority?



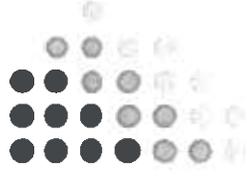
- Importance to Location Neutral businesses and economic diversity
- Safety – quality of life and health issues
- Reduce traffic congestion
- Increase public transit ridership
- Sustainability – reduce CO2 emissions with increased bicycle, transit, pedestrian options
- Visitors and local residents pay for benefits



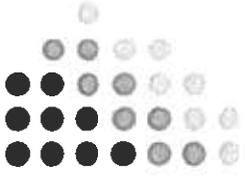
RTA Revenue Options

- Vehicle registration fee of not more than ten dollars.
- Visitor benefit tax that would not cause the aggregate amount of the visitor benefit tax and any lodging tax imposed on such overnight rooms or accommodations to exceed two percent.
- Sales or use tax, or both, at a rate not to exceed one percent.
- Fees, tolls, and charges for the privilege of traveling on or using any property included in any regional transportation system financed, constructed, operated, or maintained by the authority.

Forming an RTA – Elements of Success

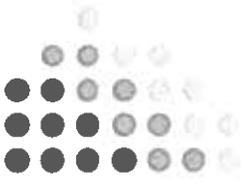


- It takes time
- Well-defined, fully-endorsed outcome goals among stakeholders
- Equity among stakeholders for services to be received and funding to be contributed
- Public participation and buy-in from all segments of the community
- Dedicated staff assistance and specialty contract consultants
- Willingness to form, fund and work a huge political campaign effort for a “yes” vote



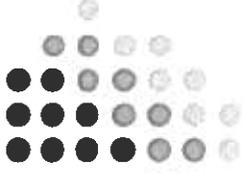
Gunnison Valley RTA Example

- **.6% sales (no use) tax throughout the county with an additional .35% in the City of Gunnison**
- **Annual revenue to be approximately \$1.2 million**
- **70% to be used for maintaining scheduled air service**
- **30% for transit services**



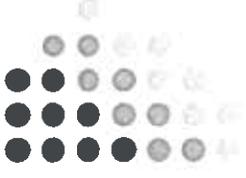
Proposed RTA participants

- City of Steamboat Springs
- Unincorporated Routt County
- Town of Hayden
- Town of Oak Creek
- Town of Yampa
- Craig and Moffat County were invited to participate but elected not to at this time



Priorities for RTA (over 10 yrs)

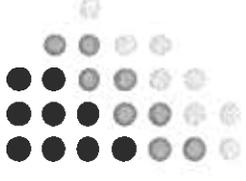
- **Regional Transit**
 - Regional bus – addtl driver \$550,000
 - Van Pool/Ride Share \$500,000
- **Highway 40**
 - Traffic Study: Lincoln Ave. 3 – 13th St. \$200,000
 - Widen US 40 to Stockbridge plus 129 intersection \$12,000,000
- **Bicycle/Pedestrian**
 - Extend Core Trail to Steamboat II \$3,100,000
 - 129 Sidewalk Construction to Airport \$625,000
 - 129 Widen shoulders from Airport to Mad Creek \$1,725,000
 - Bicycle Master Signage Program \$150,000



Revenues Proposed

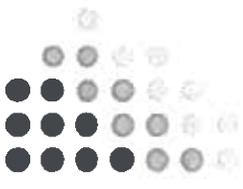
- Routt County, Hayden, Steamboat Springs, Oak Creek, Yampa sales tax
- 10 year sunset

Sales tax (cents)	Sales tax revenue (millions)	\$10 Vehicle Registration fee (millions)	Total revenue (millions)
1	\$49.2	\$3.15	\$52.35
$\frac{3}{4}$	\$36.9	\$3.15	\$40.05
$\frac{1}{2}$	\$24.6	\$3.15	\$27.75
$\frac{1}{4}$	\$12.3	\$3.15	\$15.45



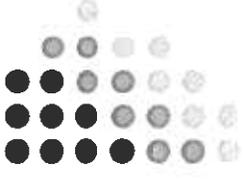
Why are these important?

- **Air Service Capacity**
 - Winter air seat capacity down 30% from 3 years ago
 - Costs for service up; contracts more complex; fuel up
 - Decreased funding, 35% drop in lodging tax collections
 - Unable to provide adequate capacity for winter 2011
 - Funding reserves completely depleted by 2012/13
 - Spend/deplaned passenger at \$1161; cost/deplaned passenger at \$21
 - Loss of contracted flights equates to approx. \$90M in annual expenditures and 130K room nights
 - \$500,000 to \$750,000 per year is needed



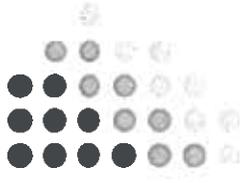
Why are these important?

- **Parking/Transit**
 - Additional Transit Capacity
 - More convenient and comfortable transit service
 - Add additional bus, increase ridership
 - Reduce vehicle trips
 - Downtown/Mountain Express Bus
 - Peak hour ability to move people – ski season
 - Reduce vehicle trips
 - Three Hybrid busses to add to the fleet
 - Reduces time to move to fully hybrid fleet by half (ten years vs. 20 years)



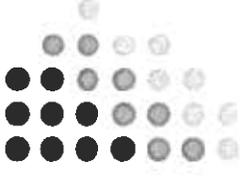
Why are these important?

- **Regional Transit**
 - Regional Bus – Additional Driver
 - Provide service outside of traditional 9 – 5 time frame for workers in hospital or other hospitality industries
 - Busses are already in place, just need additional driver during winter season
 - Van Pool/Ride Share
 - Provide funding for additional van pool routes in addition to Oak Creek where no bus service is available
 - Create a website in the county to pair up riders with drivers, administration and maintenance of site as well as marketing and promotion are needed



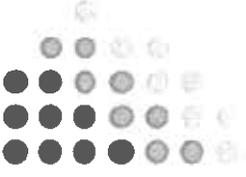
Why are these important?

- **Highway 40**
 - Traffic Study from 3rd to 13th St. Downtown
 - Identify any alternatives that might be available for future routing due to 13th St. intersection
 - Identify extent of 'through' traffic, destination and origination
 - Widen US 40 from 13th St. to Stockbridge Transit Center
 - Facilitate traffic flow into and out of town, especially during peak hours
 - Reconfigure intersection at 129 and US 40
 - Facilitate traffic flow, safety for cyclists

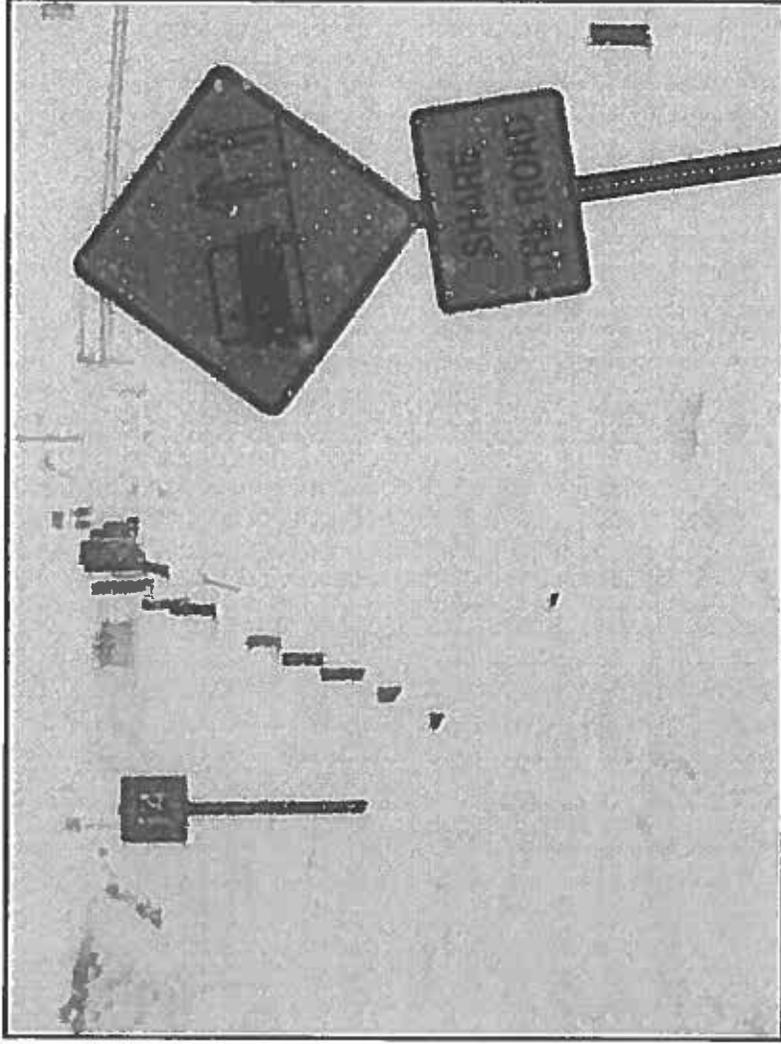


Why are these important?

- **Rural Roads**
 - RCR 14 to Stagecoach –
 - Existing road is deteriorating and while Routt County has applied for grants to assist with funding, they have not yet been successful
 - Major route to Stagecoach Lake Park and growing residential population
 - Will revert to gravel if not funded
- **Yampa**
 - Pave Main Street – identified as #1 priority by town of Yampa
- **Oak Creek**
 - Chip & Seal Roads twice – identified as #1 priority by town of Oak Creek
- **Hayden**
 - Park & Ride – identified as a priority by town of Hayden
 - Airport Road to Crandall – priority for Hayden due to safety concerns with road grade and increased traffic



Questions?



Additional information and this presentation is available at

www.steamboatchamber.com

Sandy Evans Hall 970-875-7007



Town Council Agenda Item

MEETING DATE: February 19, 2015

AGENDA ITEM TITLE: YVEA Temporary Franchise Extension

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

At the December 18, 2014 Town Council meeting an extension to the current YVEA franchise agreement through April 1, 2015 was approved. An additional extension through May 30, 2015 is now requested as work continues on the franchise language to include LED streetlights as part of the lighting options to be installed on Hayden streets. See the attached draft letter of agreement for additional information and Franchise Street Lighting draft wording. The street lighting language is the only proposed change to the current electric franchise.

On February 3, 2005 the Town of Hayden entered into a ten (10) year franchise extension agreement with Yampa Valley Electric Association allowing the electric utility provider to use Town owned rights-of-way and property to operate and maintain the electric utility and for YVEA to pay a franchise fee equal to three percent (3%) of the gross revenue generated through sales of electricity within the Town. That agreement expired February 3, 2015 and continues until April 1st through a previous extension agreement.

RECOMMENDATION:

Approve by motion a temporary extension of the Yampa Valley Electric Association franchise agreement through May 30, 2015 and authorize the Mayor to execute any documents necessary.

MANAGER'S RECOMMENDATION/COMMENTS:

Per the Town's Home Rule Charter, Section 9-4, utility franchises require their adoption by ordinance, which in turn requires holding a public hearing and posting notices. Inasmuch as staffs from YVEA and the Town are working on a ten (10) year extension and language it is appropriate to extend the current franchise agreement as proposed.

The YVEA franchise is for the electric utility to use Town property (primarily streets and alleys) to run electric utility lines and infrastructure. The 3% electric utility franchise fee will generate approximately \$40,000 to the Town's General Fund in 2015.

Recommend approval of this motion.



February 19, 2015

Diane Johnson
President & General Manager
Yampa Valley Electric Association, Inc.
P.O. Box 773598
Steamboat Springs, Colorado 80477

Re: YVEA/Town of Hayden Franchise Agreement

Dear Ms. Johnson:

This letter signifies our commitment and approval of an extension through May 30, 2015 of the current franchise agreement approved by the Town of Hayden in Ordinance 554 on February 3, 2005. Due to timing issues to complete the franchise agreement, to properly publishing the new agreement and to allow for the presentation of the new franchise agreement to Town and YVEA officials, this extension is deemed necessary.

The Town of Hayden appreciates YVEA's commitment to serve the residents and businesses located in the Town and look forward to continued cooperation and quality service.

Please sign and return this letter to signify YVEA's acceptance of an extension of the current franchise agreement through May 30, 2015.

Sincerely,

James M. Haskins
Mayor

Diane Johnson
President and General Manager
Yampa Valley Electric Association, Inc.

YVEA prefers to not have the language noted below in the franchise agreement, but would be pleased to have a separate letter of agreement to address these goals.

LETTER OF AGREEMENT:

The Town of Hayden and YVEA shall work together over a reasonable period of time and as grant opportunities arise to seek funding alternatives that might allow for a significant number of the existing street lighting to be replaced as called for in the Franchise Agreement.

The Town and YVEA shall work jointly on the development of specifications for best practices pertaining to LED street lighting, including but not limited to:

- Standardization of wattages for each zoning neighborhood.
- Height standards for street lighting for each zoning neighborhood.
- Existing street lighting replacement plan.
- Funding for the replacement plan would be expected to come from the Town of Hayden.
- The Town will see a reduction in energy costs and YVEA will see a slight reduction in maintenance. YVEA estimates it will take at least seven years to realize any cost savings from maintenance.
- Installation of equipment that will offer the potential for easy replacement in the future with control equipment (replaceable “power doors”).
- Determining the style of luminaires.
- The location identification for each existing public street light within the Town.

YVEA advises they currently pay approximately \$85 per fixture for the street lights they install in Hayden. To change to LED lights will be a cost of \$195 - \$260 based on lamp fixture selection. The difference in cost is what YVEA will charge the Town.

Street lights:

YVEA shall provide street lighting upon request by the Town of Hayden at specific locations. YVEA shall install said street lighting and the Town shall compensate YVEA for energy costs associated with the fixture, metered or un-metered.

To create an effective street lighting system that enhances visibility and safety, while minimizing glare and contrast, all replacement fixtures installed will be equipped with the necessary lighting components to help reduce lighting pollution, to preserve and enhance the region's dark sky, to reduce unwanted lighting overlap, and to reduce dark areas between lighting fixtures. Fixtures shall be installed with detachable and replaceable lighting heads to reduce maintenance costs, shall be directed downward and the light source shall be equipped with "cut-off" devices so that it will not be visible from any adjacent property and to ensure that ambient skyward light is eliminated -and shall be capable of directing light to the designated lighting areas.

To help improve nighttime visibility and safety through better color rendering, to encourage energy savings and a reduction in maintenance costs Light Emitting Diode (LED) technology shall be evaluated and used when applicable in the placement of new or replacement street lighting fixtures.