



AGENDA
HAYDEN TOWN COUNCIL MEETING
THURSDAY, NOVEMBER 5, 2015
7:30 P.M.
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE

WORK SESSION 7:00 P.M. – 7:30 P.M.

1. STAFF REPORTS

REGULAR MEETING – 7:30 P.M.

1a. CALL TO ORDER

1b. OPENING PRAYER

1c. PLEDGE OF ALLEGIANCE

1d. ROLL CALL

2. CONSIDERATION OF MINUTES

- A. Regular Meeting October 15, 2015

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3. CONSIDERATION OF BILLS

- A. Consideration of payment bill vouchers dated November 2, 2015

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4. PUBLIC COMMENTS

5. PROCLAMATIONS/PRESENTATIONS

6. CONSENT ITEMS

- A. Liquor License Renewal for Bills Soopers Inc.
B. Liquor License Renewal for YVRA Way Station
C. Special Events Permit for Hayden High School Booster Club

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7. OLD BUSINESS

8. NEW BUSINESS

- A. Discussion regarding a Small Communities Water and Wastewater Grant for Golden Meadow Pumping Station back-up generator
B. Discussion regarding a request to increase garbage rates.
C. Decision: Consideration of Resolution 2015-31 A Resolution for the Town of Hayden, Colorado relating to amending a deferred compensation plan by providing individual retirement Accounts (IRA's) for the Town of Hayden employees.
D. Decision: Consideration to accept a Bargain & Sale Deed for the part of the Spencer Annexation (0.04 acres more or less) currently owned by Oliver Keith Spencer that extends out onto RCR 53/Poplar Street.

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9. PULLED CONSENT ITEMS

10. STAFF AND COUNCILMEMBER REPORTS (CONTINUED, IF NECESSARY)

11. EXECUTIVE SESSION

12. ADJOURNMENT

NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

Staff & Councilmember Reports

Sam Barnes updated the Councilmembers on the Seneca Hill and Outfall projects. Gabe Michael, new public works worker was introduced.

Greg Tuliszewski explained the statistical report provided to the Councilmembers and focused particularly the calls for service.

Staff reports will continue at the end of the meeting.

Mayor Haskins called the regular meeting of the Hayden Town Council to order at 7:30 p.m. with Mayor Pro Tem Robinson and Councilmembers Johnson, Hayden, Redmond, Hagins and Folley present. Also present were Police Chief, Greg Tuliszewski, Public Works Director, Sam Barnes, and Town Clerk, Sharon Johnson.

Opening Prayer Mayor Haskins offered the opening prayer.

Pledge of Allegiance Mayor Haskins led the Pledge of Allegiance.

Minutes – October 1, 2015 Councilmember Hayden moved to approve the minutes of the Regular Town Council Meeting held on October 1, 2015. Councilmember Johnson seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Redmond – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.

Consideration of Bill Payment Voucher dated October 12, 2015 Councilmember Johnson moved to approve the bill payment voucher dated October 12, 2015 in the amount of \$117,120.45. Councilmember Redmond seconded. Roll call vote. Mayor Haskins – aye. Mayor Pro Tem Robinson – aye. Councilmember Hagins – aye. Councilmember Folley – aye. Councilmember Redmond – aye. Councilmember Hayden – nay. Councilmember Johnson – aye. Motion carried.

Proclamations/ Presentations None.

Public Comments None.

Consent Items

Consideration for approval of Fishing is Fun Grant

Mayor Pro Tem Robinson moved to approve the consent items as presented. Councilmember Johnson seconded. Roll call vote. Councilmember Johnson – aye. Councilmember Hayden – aye. Councilmember Redmond – aye. Councilmember Folley – aye. Councilmember Hagins – aye. Mayor Pro Tem Robinson – aye. Mayor Haskins – aye. Motion carried.

Consideration for Variance for Hayden Museum Construction Project

Old Business

None.

New Business

None.

Pulled Consent Items

None

Staff and Councilmember Reports Continued

Executive Session

**Adjournment
Recorded by:**

Mayor Haskins adjourned the meeting at 7:58 p.m.

Sharon Johnson, Town Clerk

APPROVED THIS 5th DAY OF November, 2015.

James M. Haskins, Mayor

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
5220	Advanced Mechanical Srv, Inc.	699	Seneca Hills - repairs	10/15/2015	4,682.64		
Total 5220					4,682.64	.00	
4560	Alpine Bank	LEASE NOV	Lease Payment - HPD	11/05/2015	57,375.00		
Total 4560					57,375.00	.00	
2440	Atmos Energy	0332OCT15	Water Plant Gas_T768776	10/13/2015	58.61		
		1967OCT15	Shop Gas_G0014687	10/13/2015	48.69		
		2144OCT15	Sewer Plant Gas_R910225	10/13/2015	51.28		
		2411OCT15	Parks Gas T820876	10/13/2015	28.33		
		2626OCT15	Town Hall Gas_R252006 (80)	10/13/2015	39.95		
			Town Hall Gas_R252006 (20)		9.99		
		2886OCT15	Crandell Pump House Gas_R331736	10/13/2015	27.44		
		3116OCT15	Airport Lift Station Gas_6408226	10/14/2015	29.28		
		3349OCT15	Dry Creek Lift Station Gas_08K458739	10/13/2015	23.87		
		5208OCT15	Golden Meadows Gas_W816504	10/14/2015	27.71		
		7426OCT15	PD Gas_08K684037	10/13/2015	85.74		
		OCT2015	Utilities	10/14/2015	51.17		
Total 2440					482.06	.00	
7455	Auto Parts of Craig	65481	Streets - Dckov Hay	10/01/2015	5,400.00		
Total 7455					5,400.00	.00	
7510	Caterpillar Financial	16676360	Streets - Loader Lease	10/19/2015	2,350.07		
Total 7510					2,350.07	.00	
1650	CEBT	0006346	Sewer Benefits	10/09/2015	1,179.19		
			Streets Benefits		3,359.38		
			Water Benefits		1,855.21		
			Parks Benefits		2,878.53		
			Sewer Admin Benefits		1,006.92		
			Water Admin Benefit		1,405.42		
			Admin Benefits		4,049.01		
			PD Benefits		6,089.42		
Total 1650					21,823.08	.00	
3770	CenturyLink	0029OCT15	Water Phones_0029	10/01/2015	119.68		
		1353842795	PD Phones 77563308	10/03/2015	30.25		
		2535OCT15	PD Phones_2535	10/04/2015	310.53		
Total 3770					460.46	.00	
9230	Chaosink	8228	PD Business Cards	10/13/2015	53.00		
Total 9230					53.00	.00	
1645	Charter Communications	1237OCT15	Charter Internet_1237	10/07/2015	89.85		
Total 1645					89.85	.00	
1560	Club 20	16670	Membership Dues-2016	01/01/2016	200.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1560					200.00	.00	
1870	Consolidated Electrical Dist	1534-505840	Water Plant R & M	10/12/2015	77.96		
		1534-505841	Water Plant R & M	10/12/2015	13.60		
Total 1870					91.56	.00	
1890	Cook Chevrolet Inc	59739	PD - Vehicle maint	10/06/2015	43.14		
Total 1890					43.14	.00	
2050	Dana Kepner Company Inc	1413901-00	Water Distribution Repair	10/06/2015	146.15		
Total 2050					146.15	.00	
7630	David R Hood Electric Inc	INV-10.15.15	Airport- 2 new heaters	10/15/2015	1,073.62		
Total 7630					1,073.62	.00	
9000	Dowling Land Surveyors	INV-10.06.15	Streets Surveying	10/06/2015	6,720.00		
Total 9000					6,720.00	.00	
4890	FedEx	5-191-90658	Water Sample Shipping	10/15/2015	137.08		
Total 4890					137.08	.00	
12151	Ferguson Enterprises, Inc	4568257	Parks - Field Rebuild kit	06/30/2015	54.87		
		4668104	Parks - Irrigation Parts	09/29/2015	278.64		
		4668104-1	Parks - Irrigation Parts	10/15/2015	27.07		
Total 12151					360.58	.00	
12127	Garfield & Hecht, PC	132241	Water Rights Legal Exp	09/30/2015	986.00		
Total 12127					986.00	.00	
2340	Gempler's Inc.	SIO963601	Parks-Pest control	09/30/2015	114.45		
Total 2340					114.45	.00	
3870	Grainger Inc	9859125461	Water - Field books	10/05/2015	182.70		
Total 3870					182.70	.00	
9680	International Association OF C	LI483483	PD Training / Membership	10/06/2015	300.00		
Total 9680					300.00	.00	
12096	JVA, Inc	2292C-NO.6	Seneca Hill Tank/Water Sys Improv	09/08/2015	61,891.08		
		2292C-NO.7	Seneca Hill Tank/Water Sys Improv	10/26/2015	73,173.99		
		57296	Seneca Hill Tank/Water Sys Improv	09/21/2015	10,425.01		
Total 12096					145,490.08	.00	
8375	MASON SIEDSCHLAW	1910	PD - Install Mail Server	10/08/2015	37.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 8375					37.50	.00	
12218	McCoy, Kyle	1183 07	Utility deposit refund	10/08/2015	68.87		
Total 12218					68.87	.00	
12219	Michael J. Holloran, LLC	INV-10 20 15	Admin legal services Outfall project	10/20/2015	1,793.75 437.50		
Total 12219					2,231.25	.00	
9060	Mid-American Research Chemical	0562723-IN	Airport Station - Chemicals Dry Creek Station - Chemicals West End Station - Chemicals Sewer - Chemicals	09/25/2015	403.72 403.72 403.72 403.72		
Total 9060					1,614.88	.00	
2960	MJK Sales & Feed Inc	190695 191043 191147 191225	Streets R&M Spiral Culvert Streets R&M - Shovel Irrigation WTP - R&M Parts WTP - R&M	10/07/2015 10/12/2015 10/14/2015 10/15/2015	1,805.70 224.97 189.78 41.25		
Total 2960					2,261.70	.00	
8920	Murdoch's Ranch & Home Craig	146442/19 146447/19	CLOTHING ALLOWANCE CLOTHING ALLOWANCE CLOTHING ALLOWANCE CLOTHING ALLOWANCE CLOTHING ALLOWANCE CLOTHING ALLOWANCE CLOTHING ALLOWANCE	10/09/2015 10/11/2015	9.80 19.60 39.19 127.38 48.72 48.74 48.74 48.74		
Total 8920					390.91	.00	
4060	Murray Dahl Kuechenmeister	12616	Marijuana issues	09/30/2015	1,572.50		
Total 4060					1,572.50	.00	
12154	Nemesis Multimedia, Inc	INV-10.19 15	PD - Cat5e cable instal	10/19/2015	197.48		
Total 12154					197.48	.00	
12216	Nicoletti-Flater Associates, P	10022015	HPD Trauma Debriefing	10/02/2015	1,100.00		
Total 12216					1,100.00	.00	
4080	Northwest CO Consultants Inc	14-9833-05	Soils Test	10/16/2015	240.00		
Total 4080					240.00	.00	
3660	Peak Services	9030	HPD HVAC repair	09/28/2015	323.50		
Total 3660					323.50	.00	
3655	Pentair Valves & Controls	8211020-01	Water Plant R&M	10/01/2015	958.49		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 3655					958.49	.00	
3820	Postmaster	ANN.FEE	Postage-Annual Fee	10/21/2015	112.50		
			Postage-Annual Fee		112.50		
Total 3820					225.00	.00	
6180	Resource Engineering Inc	15497	Water Rights Analysis	09/30/2015	611.50		
Total 6180					611.50	.00	
12068	RG & Associates, LLC	1011311	General Planning	10/07/2015	35.00		
			Marijuana project planning		1,068.75		
			Marijuana project planning		37.50		
		1011312	Sept services	10/01/2015	118.75		
Total 12068					1,260.00	.00	
6060	Royal Supply Co.	R300759	Streets R&M - Gloves	10/13/2015	591.68		
Total 6060					591.68	.00	
7090	Samuelson's - Craig	41909	Streets - Cold Patch	10/12/2015	179.90		
		42992	Parks R&M	10/22/2015	26.25		
			Water Dist - R&M		32.98		
			Town Hall R&M		119.70		
Total 7090					358.83	.00	
5540	Snyder & Counts Feed & Supply	170262	WTP - Salt	09/15/2015	257.25		
Total 5540					257.25	.00	
1655	STANDARD INSURANCE COMPANY INC	NOV2015	STREETS LTD	10/19/2015	54.10		
			SWR LTD		42.71		
			WATER LTD		49.83		
			PARKS LTD		24.20		
			SWR ADM LTD		24.91		
			WTR ADM LTD		24.91		
			ADMIN LTD		64.06		
			PD LTD		170.83		
Total 1655					455.55	.00	
10530	Staples Advantage	3280235937	PD Supplies	10/03/2015	168.93		
Total 10530					168.93	.00	
3550	Steamboat Medical Group P.C.	17890	Drug Screen	09/30/2015	25.00		
Total 3550					25.00	.00	
3530	Steamboat Pilot	10411045	Legals	10/18/2015	26.63		
Total 3530					26.63	.00	
12220	Steels, Shandal	647.06	Utility Deposit Refund	10/22/2015	13.18		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 12220					13.18	.00	
11407	Thompson, Joel	829 07	Utility Deposit Refund	10/14/2015	37.87		
Total 11407					37.87	.00	
3810	Upper Yampa Water Conservancy	1029	Yamcolo Water Storage	10/07/2015	11,472.00		
Total 3810					11,472.00	.00	
7070	USA BlueBook	760081	Waste Water Plant Lab Equipmt	09/24/2015	351.63		
		760956	Streets R&M - Padlocks	09/25/2015	184.88		
Total 7070					536.51	.00	
12217	Valora, Luke	220 02	Customer Deposit Refund	10/15/2015	26.37		
Total 12217					26.37	.00	
3970	W.P.C.I.	0036712-IN	Sanitary Sewer - Drug Testing	10/22/2015	50.00		
			Water Op - Drug Testing		50.00		
		S107426	Drug Testing	09/30/2015	47.00		
Total 3970					147.00	.00	
7580	Wagner Rents	341718-0001	Parks - Field & Turf Trencher	09/30/2015	180.00		
Total 7580					180.00	.00	
6170	Walmart Community	OCT2015	Council Snacks	09/25/2015	49.50		
			Admin Office Supplies		24.36		
		OCT2015(2)	PD Operating Supplies	10/09/2015	123.10		
Total 6170					196.96	.00	
6085	Xerox Corporation	081697759	PD COPIER/PRINTER	10/06/2015	236.84		
Total 6085					236.84	.00	
4010	Yampa Valley Electric	OCT2015	Water Plant Electric 660007802	10/20/2015	1,335.91		
			Airport Lift Station Electric 660013202		213.11		
			PD Electric 660020401		344.21		
			Seneca Hill Tank Electric 660021401		104.52		
			Hospital Hill Electric 720008901		28.60		
			Crandell Pump House Electric 720009902		434.58		
			Parks Electric 720015501		50.52		
			Dry Creek Lift Station Electric 720021002		168.12		
			Rec Electric 740003406 (20)		424.87		
			Sewer Plant Electric 760007702		4,582.52		
			Community Tree Electric 760016002		28.95		
			Shop Electric 760016201		163.26		
			Washington Street Electric 700008001		58.37		
			Parks Electric 730008103		102.46		
			Key Pump Electric 730009402		36.01		
			Parks Electric 730013101		205.30		
			Parks Electric 730013501		139.69		
			Golden Meadows Electric 780008803		848.28		
			Parks Electric 780017601		30.57		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4010					9,299.85	.00	
3390	Yampa Valley Medical Center	10022015	Drug Screen	10/02/2015	75.00		
Total 3390					75.00	.00	

Total Paid -
Total Unpaid: 285,760.55
Grand Total: 285,760.55

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

HAYDEN MERCANTILE
 PO BOX 100
 HAYDEN CO 81639-0100

3375

Fees Due	
Renewal Fee	\$96 25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name BILLS SOOPERS INC		DBA HAYDEN MERCANTILE	
Liquor License # 04893930000	License Type 3.2% Beer Off Premises (city)	Sales Tax License # 04893930000	Expiration Date 11/27/2015
Street Address 111 N 6TH ST HAYDEN CO 81639		Due Date 10/13/2015	
Mailing Address PO BOX 100 HAYDEN CO 81639-0100		Phone Number (303) 276 3922	
Operating Manager <i>[Signature]</i>	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number [REDACTED]

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

USA, NORTH AMERICA

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>[Signature]</i>	Title <i>President</i>
Signature <i>[Signature]</i>	Date <i>10/19/15</i>

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For <i>[Signature]</i>	Date <i>10/19/15</i>
Signature <i>[Signature]</i>	Title <i>10</i>
	Attest

RECEIVED OCT 18 2015

DR 8400 (Revised 09/01/12)
 COLORADO DEPARTMENT OF REVENUE
 LIQUOR ENFORCEMENT DIVISION
SUBMIT TO LOCAL LICENSING AUTHORITY

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

THE WAY STATION
 P O BOX 1060
 HAYDEN CO 81639

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name ROUTT CO YAMPA VALLEY REGIONAL AIRPORT		DBA THE WAY STATION		
Liquor License # 4700371	License Type Tavern (city)	Sales Tax License # 012932340000	Expiration Date 12/10/2015	Due Date 10/26/2015
Street Address 11005 RCR 51A HAYDEN CO 81639				Phone Number (970) 276 5070
Mailing Address P O BOX 1060 HAYDEN CO 81639				
Operating Manager Jennifer Bell	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number [REDACTED]	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge

Type or Print Name of Applicant/Authorized Agent of Business Jennifer Bell	Title General Manager
Signature Jennifer Bell	Date 10-22-15

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature	Title
	Attest

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT YOU MUST BE NONPROFIT
AND ONE OF THE FOLLOWING (See back for details.)**

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input checked="" type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY

2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE
 Hayden High School Booster Club State Sales Tax Number (Required)

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
 (include street, city/town and ZIP)
 PO Box 70
 Hayden, CO 81639

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
 (include street, city/town and ZIP)
 Hayden Lyubal Hall
 298 S. Poplar
 Hayden, CO 81639

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
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4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE
 Charlotte Thomas [REDACTED]

5. EVENT MANAGER
 Charlotte Thomas [REDACTED]

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
From	From	From	From
To	To	To	To
11/14/15 6:00 p.m. to 12:00 a.m.			

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE Charlotte Thomas	TITLE President	DATE 10/12/15
-------------------------------	--------------------	------------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) Town of Hayden	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK 970-276-3741
SIGNATURE	TITLE Mayor	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions)

Note: If the event is to be held outside, please submit evidence of intended control, i.e. fencing, ropes, barriers, etc.

- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years, or
- If not incorporated, a NONPROFIT charter; or Bylaws
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State

APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.

THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)

AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.

CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE

TOWN OF FAYDEN

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



Routt County Fairgrounds

PO Box 1000 / 395 S. Poplar St., Hayden, CO 81639

970-276-3068 (P) ~ 970-276-1023 (F)

jdelavir@co.routt.co.us ~ www.routtcountyfair.org ~



RF: Special Events Permit, Liquor License

To Whom It May Concern:

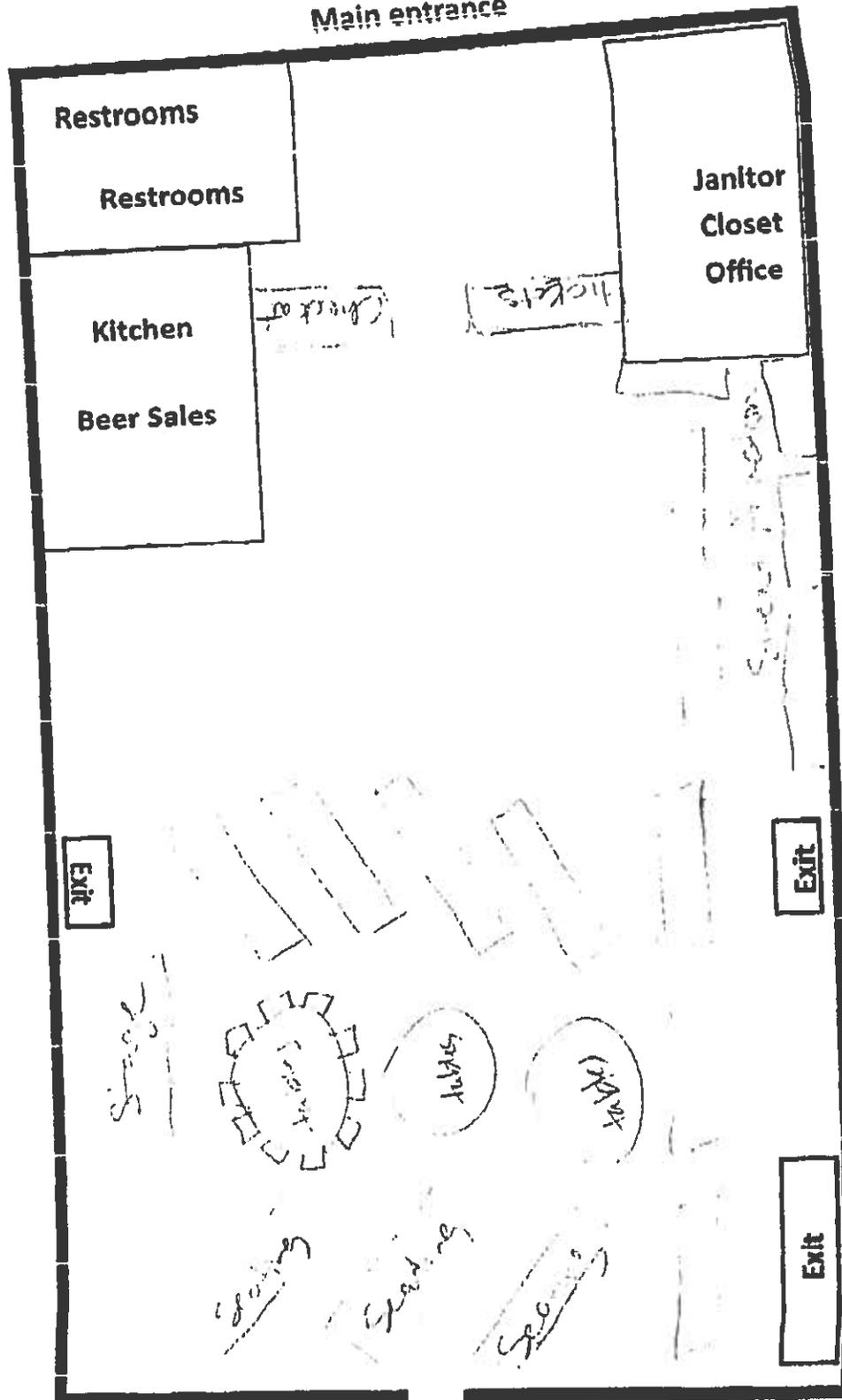
The Routt County Fairgrounds has contracted with Hayden Booster Club and given them permission to use the Exhibit Hall at 398 S. Poplar Street, Hayden, CO 81639 for a Sports Gala special Event. We concur with the liquor license times and dates for this event in the attached permit application.

Thank you,

Jill Delay
Fairgrounds Manager/Fair Coordinator
Routt County

Routt County Fairgrounds Exhibit Hall

Main entrance



Sharon Johnson

From: Greg Tuliszewski <greg.tuliszewski@haydencolorado.org>
Sent: Tuesday, October 13, 2015 12:06 PM
To: 'Sharon Johnson, Town Clerk '
Cc: 'David Torgler'
Subject: Reminder for Nov 1 TC Agenda

Sharon
Tickler file reminder – Presentation to Ofc Davis and Ofc Foster (Chief's Commendation Letters) For the next Town Council Meeting (I Believe that will be Nov. 5th)

Thanks
Chief

Greg Tuliszewski
Chief of Police
Town Of Hayden
249 Hawthorne St
P.O. Box 190
Hayden, Colorado 81639
970-276-2535 (Office)
970-276-9175 (Fax)

Hayden Booster Club

By-laws

Mission Statement:

To raise funds for the sole purpose of donating material or monies to benefit the Hayden School District or any organization associated with the district.

Article I

Name

The name of the organization will be Hayden Booster Club, a group organized within Hayden School District for the purpose of promoting organized extra-curricular activities.

Article II

Purpose

1. To lend support, both moral and financial, to organized extra-curricular activities at Hayden School District.
2. To cooperate with those in charge of organized sports and extra-curricular activities.
3. To provide scholarship(s) for graduating senior(s).
4. To provide funding or special materials needed to specific classrooms as needed and as funds allow.

Article III

Members

Membership will be open to anyone interested in promoting the purpose of the organization.

Article IV Officers

Section 1.

1. The elected officers will be President, Vice President, Secretary, Treasurer, and three representatives. They will serve for one year terms and will be eligible for re-election for the following year.
2. The officers will be elected in August and take office at the regular September meeting.

Section 2.

1. The Executive Committee will consist of the officers of the Booster Club.
2. The Executive Committee will have the authority to transact business between the regular meetings of the Booster Club.
3. The Executive Committee will have the sole power to expend funds of the Booster Club other than the authority given to the President. Three members of the Executive Committee will constitute a quorum.
4. The formation of special committees will be left to the discretion of the Executive Committee.

Section 3.

1. In the event of a vacancy occurring in an office, the Executive Committee will appoint someone to fill the vacancy for the unexpired term.

Article V Duties of the Officer

1. The President will preside over all meetings of the Booster Club and of the Executive Committee; will appoint special committees; will have the authority to disburse funds up to \$100.00; and will be an ex-officio member of all other committees.
2. The Vice President will preside in the absence of the President and will act as an aide to the President.
3. The Secretary will keep a record of minutes of the meetings, will present these minutes at the following meeting; and will conduct all correspondence of the Booster Club.

4. The Treasurer will account for all money of the Booster Club; will pay out funds as authorized; and present a statement of account at each regular meeting. All checks require two signatures from the Executive Committee.

Article VI Meetings

Section 1.

1. The Booster Club meetings will take place at least once per month, August through June, on a night set by the Executive Committee. A meeting may be cancelled or rescheduled at the discretion of the Executive Committee.

Section 2.

1. The presence of four members will constitute a quorum.

Article VII Requests for Funds from the General Account

1. All funds donated to or raised by the Booster Club, as an organization, will go into the general fund and be dispersed as directed by the Executive Committee.
2. All requests for funds from the General Account will be presented in written form and will be presented at the regular meetings. Request for funds will be voted upon by the general membership at that meeting.
3. All requests will have a suggested value and the Executive Committee reserves the right to seek additional prices before making a decision.

Article VIII Scholarships

1. The Scholarship Committee comprised of the Booster Club members from all communities which have students attending Hayden School District, will select the recipient(s) of the club scholarship(s) with the help of an independent outside source. All scholarship applicants will be reviewed on a "blind" basis.

1. The number of scholarship(s) and the dollar amount will be decided by the Executive Committee, in conjunction with the Scholarship Committee, on a yearly basis and will depend upon available funds.
2. The scholarship(s) will be announced at the scholarship awards presentation and given to the student after completion of his or her first semester of post-secondary school.

**Article X
Amendments**

1. Proposed amendments to these By-Laws may be made at a regular business meeting and be voted on at the next regular meeting of the Booster Club.
2. A review of the By-Laws by the Executive Committee will be made annually.

**Article XI
Disbanding**

1. If the Booster Club disbands, all moneys will be submitted to the Hayden School District, to be used for extra-curricular activities within the Hayden School District, any time after ninety (90) days, provided school is in session.



Town Council Agenda Item

MEETING DATE: November 5, 2015

AGENDA ITEM TITLE: Discussion regarding a Small Communities Water and Wastewater Grant application for the Golden Meadows Pumping Station back-up generator.

AGENDA SECTION: New business

PRESENTED BY: David Torgler, Town Manager or Sam Barnes, Public Works Director

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

The Golden Meadows pumping station lacks a back-up generator so when electric power is lost the neighborhoods served by the pumping station loose pressure with the pressure dropping below 20 p.s.i. The GMPS serves Golden Meadows, Yampa View Estates, Sagewood, Lake Villages and the people living there.

Senate Bill 14-025 revised and consolidated the small communities water and wastewater grant fund concerning the establishment of a grant program under the Colorado Water Quality Act to assist suppliers of water and domestic wastewater treatment works that serve a population of not more than 5,000 people with meeting their responsibilities for the protection of public health and water quality. For state fiscal year 2016, \$9,500,000 is available from the severance tax perpetual base fund and will be applied to both drinking water and wastewater projects.

During the grant application evaluation process, the WQCD shall seek a fiscal analysis of the applying entity to determine financial need from the Division of Local Government in DOLA. Based upon their fiscal analysis, the Division of Local Government shall issue or deny a certificate of financial need. A certificate of financial need is required to be eligible for this grant. Financial need will be determined based on the water or wastewater system's effective average household rate, system debt and reserve levels, median household income and house value, and other measures of water or wastewater affordability. Generally, communities with incomes and house values below the state median, with system user charges and debt per household above state averages and a low ratio of reserves to a required project's cost will be determined to have financial need.

Eligible projects are for:

- the planning, design and construction of public water systems or domestic wastewater treatment works;
- that serve a population of not more than 5,000 people and;
- are necessary for the protection of public health and water quality.

The anticipated project start date is March 1, 2016 but may vary due to the time required to finalize the scope of work, obtain signatures and process the state contract and/or purchase order. The awardee is not authorized to begin work until the purchase order or contract has been signed and dated by the appropriate state designee(s). Work conducted outside the effective start and end date of the contract will not be eligible for reimbursement under this grant.

The grant application deadline is Monday, November 16, 2015.

RECOMMENDATION:

To approve this application for funding and allocate local matching funds at the 30% funding level if this grant is awarded to the Town.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation.



Town Council Agenda Item

MEETING DATE: November 5, 2015

AGENDA ITEM TITLE: Discussion regarding a request to increase garbage rates

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Not preferred

BACKGROUND REVIEW:

Waste Management of Colorado’s Municipal Representative Lance Benninghoff has presented the Town with a request to increase the rates for refuse and recycling by one percent (1%) per month, per customer. The current contract, effective through November 1, 2018, includes all single family residences and multi-residential units of five (5) and less within the Town.

According to the contract between the Town of Hayden and Waste Management:

VI. RATES FOR COLLECTION AND DISPOSAL OF GARBAGE AND RECYCLING MATERIALS:

- a. For any services required to be performed under this Contract, Contractor shall not charge any amount in excess of the rates fixed hereunder until or unless such rate or rates are modified by action of the Town Council.*
- b. For refuse and recycling materials collected and disposed of in the manner herein provided, the Town wishes to accept Waste Management's bid for the following services:*

One monthly fee for weekly curbside collection and disposal of refuse and every-other-week recycling material collection including a satellite recycling collection site within the Town.

\$17.60 per month, Single family

\$12.85 per month, West Routt Housing/Qualified Senior Citizens

This rate shall be in effect until November of each year this contract is extended at which time the Contractor shall provide evidence to demonstrate any increases

in the cost of providing service to the Town. The Town shall reserve the right to approve any further increases not to exceed thirty-five (\$0.35) cents per month per year. The evidence can include and is not limited to CPI increases as reported in the West Urban Consumer Price Index, costs associated with disposing of refuse at approved landfills or transfer stations, fuels costs, etc.

RECOMMENDATION:

Costs for refuse and recycling are passed directly through to Town residents so any increase approved by the Town Council will not impact the Town's General Fund budget.

MANAGER'S RECOMMENDATION/COMMENTS:

According to the Town's contract with Waste Management the Town Council has the right to agree or refuse the request.

The current rates for refuse and recycling have been in effect for the Town since January 1, 2014. Waste Management is seeking an increase of \$0.18 per month (increased to \$17.78 per month) per home for residents, discounted for senior resident households, and equals approximately one percent (1%). The City of Steamboat Springs does not provide refuse or recycling services. Checking with Waste Management the fees charged Steamboat residents are: a one-time \$35 account set-up fee, a one-time \$30 fee to deliver trash and recycling containers, a \$96 per quarter fee (\$32.00 per month) for one 96-gallon refuse container (similar to the container provided Hayden residents) and one 96-gallon recycling container. In addition Steamboat residents are charged a fuel and environmental fee that is currently \$36 per quarter (\$12.16 per month). Steamboat residents pay \$44.16 per month plus the one-time charges. The City of Craig provides garbage service without curbside recycling; residents pay \$ 20.00 per month for this service. Craig does have a drop-off site for recycling.



October 26, 2015

Mr. David Torgler, Town Manager
Town of Hayden
P.O. Box 190
178 W. Jefferson Ave.
Hayden, CO 81639

Dear Mr. Torgler,

It has been a pleasure partnering with the Town of Hayden over the past several years. Waste Management has provided quality service and participation in community events. We look forward to continuing this relationship for many years to come.

Please note that due to the cost of doing business in the area, Waste management is proposing a minor increase in the monthly fee to cover our costs.

Current calculations based on the West Urban Consumer Price Index indicate a CPI rate increase of 1.0%. This change is measured by fluctuations in the Consumer Price Index (CPI published by the U.S. Department of Labor, Bureau of Labor Statistics using the preceding 12 months of data. This would mean an increase of \$.18 for the standard rate and \$.13 to the senior rate.

Per the terms of our contract extension dated September 4, 2014. In section VI. Rates for Collection and Disposal of Garbage and Recycling Materials part 2, "the Contractor shall provide evidence to demonstrate any increases in the cost of providing services to the Town. The Town shall reserve the right to approve any further increases not to exceed \$.35 per month per year. The evidence may include and is not limited to CPI increases, cost of dumping, fuel, etc."

Waste Management is requesting the following increase for our new agreement.

Current Rates:

Standard	\$17.60 per home	Senior	\$12.85 per home
----------	------------------	--------	------------------

Proposed Rates Effective November 1, 2015:

Total Standard Rate \$17.78 per home Total Senior Rate Can \$12.98 per home

I have included a copy of the CPI table from the US Department of Labor

As always it is a pleasure serving the Town of Hayden. If there is anything, I can do to be of assistance, please feel free to contact me.

Sincerely,

Lance Benninghoff
Public Sector Solutions Manager , Western Slope
Waste Management of Colorado

For Release: Thursday, October 15, 2015

15-2023-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 • BLSinfoSF@bls.gov • www.bls.gov/regions/west

Media contact: (415) 625-2270

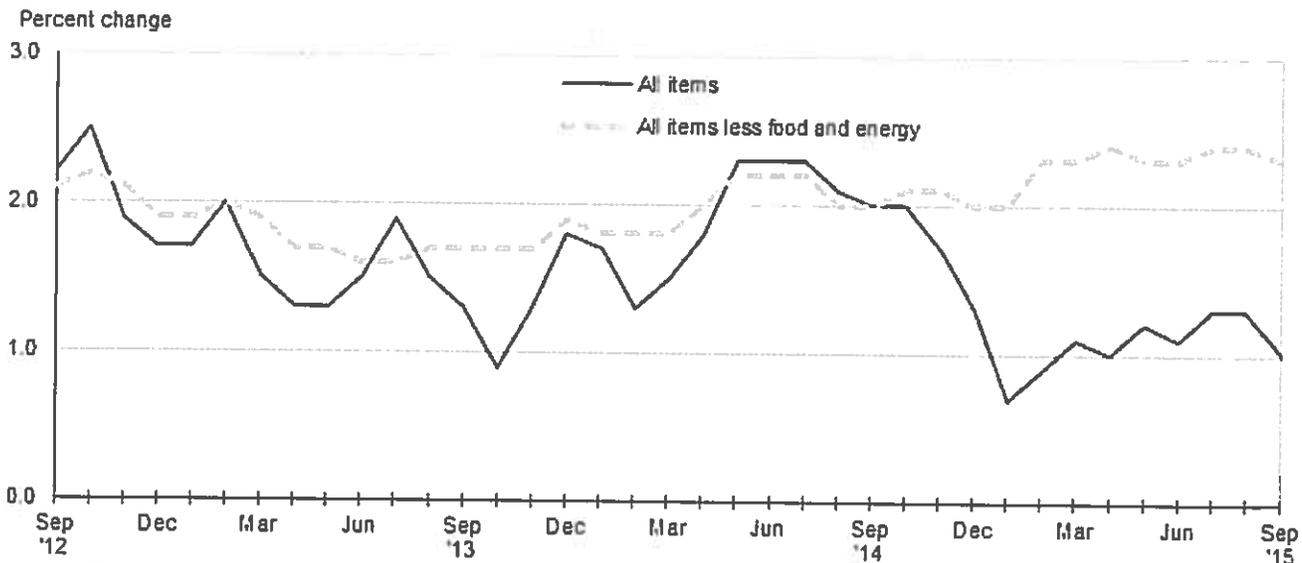
Consumer Price Index, West Region — September 2015

Area prices were down 0.2 percent over the past month, up 1.0 percent from a year ago

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), edged down 0.2 percent in September, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) The September decrease was influenced by lower prices for gasoline and, to a lesser extent, new and used motor vehicles. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 1.0 percent. (See [chart 1.](#)) Energy prices dropped 13.9 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy rose 2.3 percent over the year. (See [table 1.](#))

Chart 1. Over-the-year percent change in CPI-U, West region, September 2012–September 2015





Town Council Agenda Item

MEETING DATE: November 5, 2015

AGENDA ITEM TITLE: Res 2015-31 A Resolution for the town of Hayden, Colorado relating to amending a deferred compensation plan by providing individual retirement accounts (IRA's) for Town of Hayden employees.

AGENDA SECTION: New business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

Beginning in 1983 the Town established a deferred compensation plan administered by the ICMA-Retirement Corporation after determining said plan will serve the interest of the Town by enabling it to provide reasonable retirement security for its employees. Participation in the IRA is an opportunity to expand the retirement options for Town employees and will be funded entirely by employee contributions and require no funding by the Town of Hayden.

RECOMMENDATION:

Approve Resolution 2015-31.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation. This opportunity seems to be a housekeeping matter since the ICMA-RC and the Town have been working together since 1983 to provide Town employees with a retirement benefit and the proposed amendment will provide employees an additional opportunity to plan for their retirement with no contribution by the Town.

RESOLUTION 2015-31

**A RESOLUTION FOR THE TOWN OF HAYDEN, COLORADO RELATING TO
AMENDING A DEFERRED COMPENSATION PLAN BY PROVIDING INDIVIDUAL
RETIREMENT ACCOUNTS FOR TOWN OF HAYDEN EMPLOYEES**

RECITALS

1. The Town Council recognizes that it retains employees rendering valuable services.
2. The Town of Hayden in 1983, by adoption of Resolution 1983-15 established a deferred compensation plan administered by the ICMA-RC, after determining said plan will serve the interest of the Town by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel.
3. The Town of Hayden has amended the deferred compensation plan administered by the ICMA-RC through adoption of Resolutions 1993-6, 2001-07 and 2004-3.
4. The Town of Hayden has determined that amending the existing Administrative Services Agreement ("Agreement") between the Town and the ICMA Retirement Corporation ("ICMA-RC") to address Individual Retirement Accounts ("IRAs") for Town employees will further serve the interest of the Town as stated above.
5. IRA participation by Town employees will be funded entirely by employee contributions and require no contribution by the Town of Hayden.

**NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN
OF HAYDEN, COLORADO THAT:**

- Section 1. The Town Council hereby authorizes Mayor James M. Haskins to sign the amended Agreement with the ICMA-RC attached hereto as Exhibit A.
- Section 2. The Town Council hereby authorizes the expenditure of funds as necessary to meet the terms and obligations of the Agreement.
- Section 3. IRA participation by Town employees will be funded entirely by employee contributions and require no contribution by the Town of Hayden.
- Section 4. This Resolution shall be in full force and effect upon its passage and adoption.

PASSED, APPROVED, AND RESOLVED THIS 5th DAY OF November, 2015.

James M. Haskins, Mayor

ATTEST

Sharon Johnson, Town Clerk



November 5, 2015

Attn: Town of Hayden

**RE: ICMA Retirement Corporation
Vantagepoint Payroll Deduct IRA Program**

Dear Mayor Haskins and Town Councilmembers,

This letter agreement will serve to amend the existing Administrative Services Agreement ("Agreement") between the Employer and ICMA Retirement Corporation ("ICMA-RC") to address Individual Retirement Accounts ("IRAs") for Employer's employees ("IRA accountholders").

The existing Agreement between Employer and ICMA-RC is hereby amended as follows:

1. Employer desires to allow IRAs for its employees to be administered by ICMA-RC. Employer agrees to send checks or wire the assets to ICMA-RC representing contributions for IRA Accountholders. The details of the submission of IRA contributions shall be as mutually agreed between Employer and ICMA-RC, but in general shall be as set forth in the IRA program materials developed by ICMA-RC and provided to Employer.
2. Absent an explicit provision to the contrary, account fees and expenses payable by IRA Accountholders shall be as set forth in the IRA program materials.
3. Each IRA Accountholder will receive a consolidated quarterly statement providing information for any deferred compensation plan, qualified plan or IRA maintained by each IRA Accountholder and administered by ICMA-RC.
4. ICMA-RC will provide tax withholding and reporting for each IRA account administered by ICMA-RC.
5. Unless ICMA-RC and Employer agree otherwise, the details of ICMA-RC's administration of the IRA program, as well as other features of the IRA program, shall be as set forth in ICMA-RC's IRA program materials. The most current IRA program materials are hereby incorporated by reference and made a part of this Agreement, except that Employer and ICMA-RC may, from time to time, mutually agree in writing to terms that vary from the IRA program materials.



6. To help ensure confidentiality of IRA Accountholder information, ICMA-RC will provide Employers with only such account information as is necessary to reconcile Employer's payroll deduction submittals.
7. It is agreed that ICMA-RC will not be responsible for ensuring that annual IRA contributions by each IRA Accountholder are within applicable annual contribution limits, and it will be solely the responsibility of the IRA Accountholder to adhere to applicable contribution limits and other IRS requirements applicable to IRAs.
8. It is understood that the year in which the payroll deduction occurs shall constitute the tax year in which the contribution is considered to be made to the IRA Accountholder's IRA.

If Employer finds these terms agreeable, please so indicate by having the appropriate person sign and date this letter agreement in the space indicated below.

Very truly yours,

Erica McFarquhar
Assistant Corporate Secretary
ICMA-RC

Agreed: _____
Signature of Authorized Official

Date: ____/____/____



Town Council Agenda Item

MEETING DATE: November 5, 2015

AGENDA ITEM TITLE: Consideration to accept a Bargain & Sale Deed for the part of the Spencer Annexation (0.04 acres more or less) currently owned by Oliver Keith Spencer that extends out onto RCR 53/Poplar Street.

AGENDA SECTION: New Business

PRESENTED BY: David Torgler

CAN THIS ITEM BE RESCHEDULED: Yes, though not preferred by the donor.

BACKGROUND REVIEW:

In 2004 Keith Spencer annexed approximately 2.13 acres of land adjacent to S. Poplar Street/RCR 53 to the Town and a portion of that annexation extends into the Poplar Street R-O-W. An attorney representing Mr. Spencer, Alison Lipman, is seeking to give the 0.04 acres of land within the Poplar Street R-O-W to the Town of Hayden to clear up the title. Checking with Routt County the County Manager and Road and Bridge staff agrees that inasmuch as the extension of land lies within the Town of Hayden's municipal boundaries that a proper dedication is to the Town and not to Routt County. The Town Attorney has reviewed and approved the proposed Deed form.

RECOMMENDATION:

Recommendation is to accept this land conveyance. The benefit to the Town is having the lands underlying public roads being held by the Town when that land and road lie within the Town borders. The benefit to Mr. Spencer, per his representative, is to clear up the title to his private property.

Per Section 10-2 of the Town Charter the Bargain & Sale Deed must be approved by the Town Council by motion.

MANAGER'S RECOMMENDATION/COMMENTS:

I concur with the above recommendation and add that the Town Council directs the Town Clerk to record the Bargain & Sale Deed with all of its attachments at the County Clerk's Office.

BARGAIN AND SALE DEED

THIS DEED, made November __, 2015 by **Oliver Keith Spencer** ("Grantor"), for the consideration of *****Ten Dollars (\$10.00) and Other Good and Valuable Consideration***** in hand paid , hereby sells and conveys to the **Town of Hayden**, a Colorado home rule town ("Grantee"), whose address is P.O. Box 190, Hayden, Colorado 81639, all of Grantor's rights, title, and interest in and to the following described real property, situate, lying, and being in the County of Routt, State of Colorado, to wit:

As described in Exhibit A, attached hereto and incorporated herewith, for Legal Description and Exhibit B, attached hereto and incorporated herewith, for Location Map.

To have and to hold the same, together, with all appurtenances thereto, including all easements and other appurtenances and privileges belonging or in any way related or appertaining thereto, unto the Grantee, its heirs, successors, and assigns forever.

Executed as of the date first set forth above.

GRANTOR:

 Oliver Keith Spencer

State of COLORADO)
) ss
County of ROUTT)

The foregoing instrument was acknowledged before me this ___ day of November, 2015 by Oliver Keith Spencer.

 Notary Public

[S E A L]

My commission expires: _____

DOWLING LAND SURVEYORS, LLC
P.O. BOX 954
HAYDEN, COLORADO 81639
(970) 276-3613
Fax (970) 276-4695
dowling@plotz.biz

Exhibit A

LEGAL DESCRIPTION KEITH SPENCER CR53

SEPTEMBER 10, 2015

A tract of land being portions of the SPENCER ANNEXATION TO THE TOWN OF HAYDEN located in the N1/2 NE1/4 Section 16, T6N R88W, 6th P.M., Routt County, Colorado being more particularly described as follows: BEGINNING at a point on the North line of Section 16, from which the GLO Brass Cap at the Northeast Corner of said Section 16 bears S89°40'00"E a distance of 698.00 feet, further being the Northeast Corner of that parcel of land described in Book 677 at Page 390, records of Routt County, and on the North line of said N1/2 NE1/4 of Section 16, thence N89°40'00"W along said lines a distance of 51.39 feet to a point on the Southwesterly Right-of-Way line of Routt County Road No. 53; thence 120.51 feet along said Right-of-Way along a curve to the right of radius 271.89 feet and of central angle 25°23'45", the chord of which bears S46°13'28"E for 119.53 feet, to a point on the South line of said SPENCER ANNEXATION; thence N79°39'06"E along said South line a distance of 6.05 feet, to the Southeast Corner of that parcel of land described in Book 677 at Page 390, records of Routt County; thence N26°41'00"W along the East line of said Parcel a distance of 91.00 feet, to the POINT OF BEGINNING, containing 0.04 acres, more or less

Basis of Bearings - The monumented North line of Section 16, both ends being GLO Brass Caps - N89°40'00"W

keith spenser-cr53-9-10-15.doc

Gordon R. Dowling
PLS #30090

